

Corporate Cash Management User Manual
Oracle Banking Digital Experience
Release 22.2.1.0.0

Part No. F72987-01

May 2023

ORACLE®

Corporate Cash Management User Manual

May 2023

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1. Preface

1.1 Intended Audience

This document is intended for the following audience:

- Customers
- Partners

1.2 Documentation Accessibility

For information about Oracle's commitment to accessibility, visit the Oracle Accessibility Program website at <http://www.oracle.com/pls/topic/lookup?ctx=acc&id=docacc>.

1.3 Access to Oracle Support

Oracle customers have access to electronic support through My Oracle Support. For information, visit

<http://www.oracle.com/pls/topic/lookup?ctx=acc&id=info> or visit

<http://www.oracle.com/pls/topic/lookup?ctx=acc&id=trs> if you are hearing impaired.

1.4 Structure

This manual is organized into the following categories:

Preface gives information on the intended audience. It also describes the overall structure of the User Manual.

Introduction provides brief information on the overall functionality covered in the User Manual.

The subsequent chapters provide information on transactions covered in the User Manual.

Each transaction is explained in the following manner:

- Introduction to the transaction
- Screenshots of the transaction
- The images of screens used in this user manual are for illustrative purpose only, to provide improved understanding of the functionality; actual screens that appear in the application may vary based on selected browser, theme, and mobile devices.
- Procedure containing steps to complete the transaction- The mandatory and conditional fields of the transaction are explained in the procedure. If a transaction contains multiple procedures, each procedure is explained. If some functionality is present in many transactions, this functionality is explained separately.

1.5 Related Information Sources

For more information on Oracle Banking Digital Experience Release 22.2.1.0.0, refer to the following documents:

- Oracle Banking Digital Experience Licensing Guide
- Oracle Banking Digital Experience Installation Manuals

2. Transaction Host Integration Matrix

Legends

NH	No Host Interface Required.
✓	Pre integrated Host interface available.
×	Pre integrated Host interface not available.

SR No	Transaction / Function Name	Oracle Banking Cash Management 14.7.1.0.0
1	Cash Flow Forecasting	
	Cash flow Forecasting	✓
	Cash flow Summary	✓
2	Expected Cash Flow	
	Create Expected Cash Flow	✓
	View/Edit Expected Cash Flow	✓
3	Collections	
	Create Cash Deposits	✓
	View Cash Deposits	✓
	Create Cheque Deposits	✓
	View Cheque Deposits	✓
	Create Cash Withdrawal	✓
	View Cash Withdrawal	✓
	View Pickup/Delivery Points	✓
4	Netting	
	Accept/Reject Netting	✓
	Netting Inquiry	✓

[Home](#)

3. Introduction

As the word suggests, Cash Management refers to the optimum utilization of cash to ensure the right amount of liquidity and maximum profitability for an organization.

Money is the lifeline for any business and therefore every organization aims to ensure that there is adequate cash to meet the obligations while making sure that there are no idle funds. Cash management functions help businesses in achieving this goal.

On a broad level, Cash management functions include Collections, Receivable/Payable Management, Reconciliation of payments, and Cash Flow Forecasting.

Note: The Cash Management module is currently only supported on **Desktops** and **Landscape** mode of **Tablet** devices.

Functions of Cash Management:

- **Cash Flow Forecasting**

Cash flow forecast helps corporates in estimating the amount of money that will move in and move out of the business during a specific period like for a month, date, or for a particular week. Based on the forecast, businesses can plan their future investments and ensure that they have enough liquidity to meet their future payables. For more information, refer the [Cash Flow Forecasting](#) section below.

- **Collections**

It is a process of managing collection of physical instruments like cash and cheques along with collection of electronic payments on behalf of the corporate. It not only saves the corporate's time and resources but also provides them a clear and detailed view of their collection status across locations

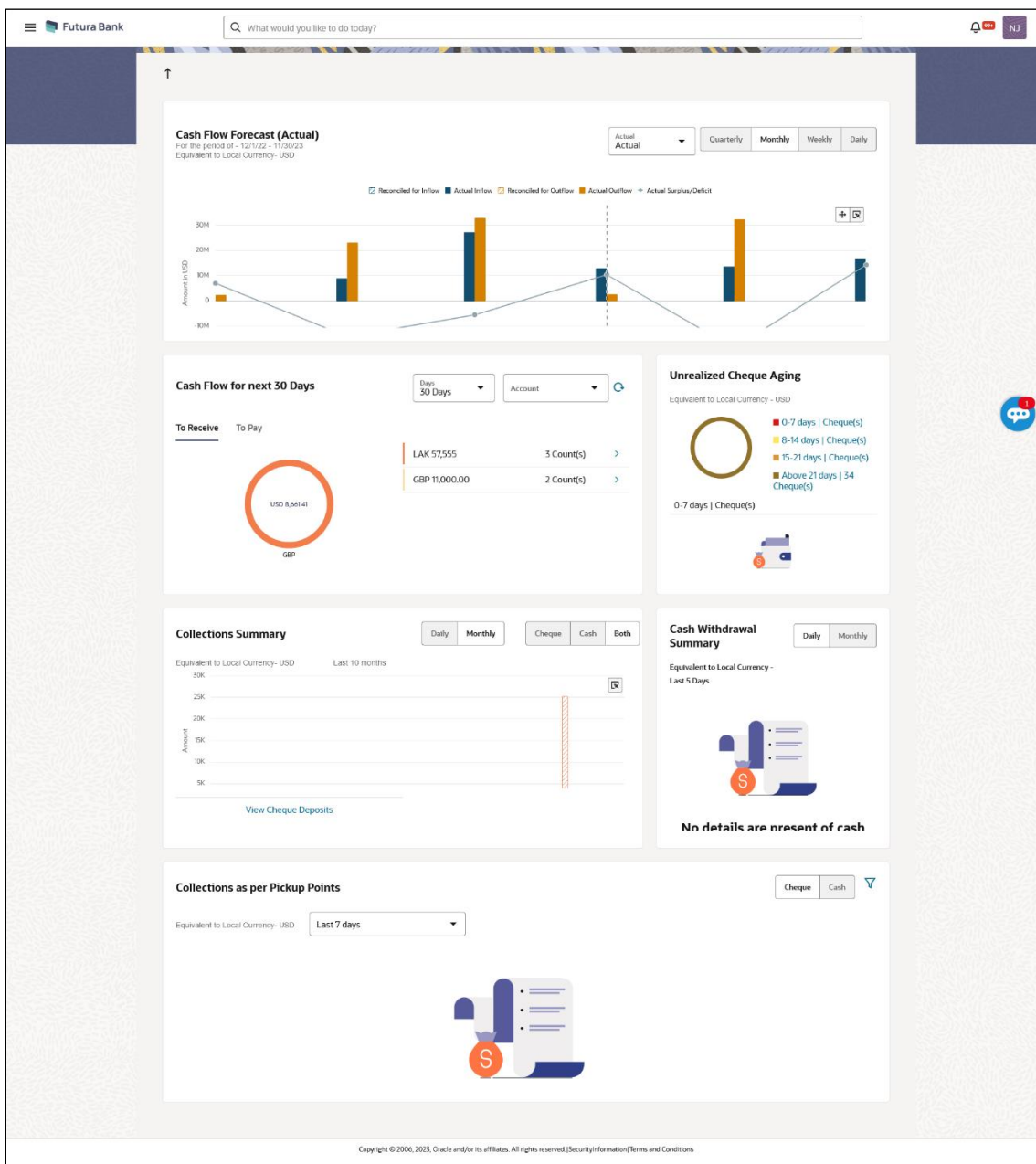
[Home](#)

4. Overview

The Cash Management Overview screen provides a quick view of the corporate's cashflow transactions expected in the near future so that the corporates can prepare business activities basis the inflows and outflows. The collection widgets also give a quick view of cash or cheques deposited or withdrawn into/from the accounts. This enables corporates to plan cash positions easily, in advance.

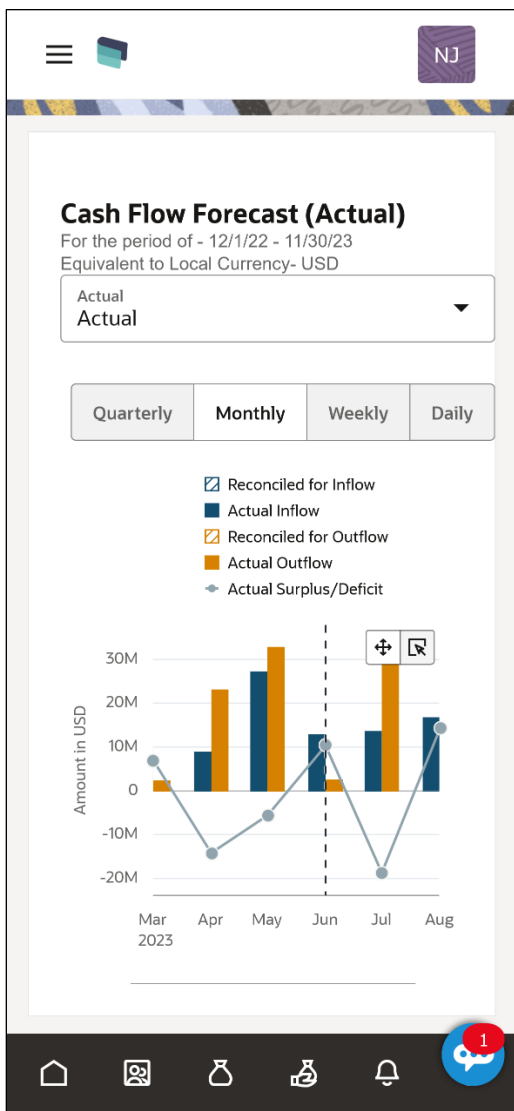
How to reach here:

Dashboard > Toggle menu > Cash Management > Overview



Overview (on mobile device)

The Overview screen can also be viewed on a mobile device.



The **Overview** screen consists of the following widgets:

- Cashflow for next 30 Days
- Collections Summary
- Unrealized Cheque Aging
- Collections as per Pickup Points
- Cash Withdrawal Summary
- Cash Flow Forecast

Note: All the above widgets can also be viewed on a mobile device. The features, links, filters, and data that are available in these widgets on the web browsers on desktop computers, are also available on the mobile device.

Cashflow for next 30 Days: This widget displays the total cash in local currency that will flow during the next 30 days. You can also select different number of days from the dropdown list at the top of the widget. The options available are: 30 days, 15 days, 7 days, and today. The data can be viewed separately for cash inflows (in the **To Receive** tab) and cash outflows (in the **To Pay** tab). To view this information account-wise, you can select the required account from the dropdown list available at the top of this widget. The Reset icon in the top right corner, enables you to reset the widget data.

A doughnut graph depicts the 'To Receive' or 'To Pay' amounts, currency-wise, for the selected span of days. The amounts are also listed in figures along with the count of transactions for each currency. On clicking the arrow beside a count, an overlay section appears with the itemized categories or cashflow transactions, such as Credit Transfers, Cheques, Cash Deposits, and so on. The overlay section includes the **View Details** link, which when clicked displays the [View Expected Cash Flow](#) screen. The data displayed in this screen is based on what you select in the widget, with respect to the number of days, 'To Receive' or 'To Pay' options, account number, and currency.

Collections Summary: This widget displays a bar graph representing the amounts received through cheque collection or cash collection, or both. Daily collections for the last 10 days or monthly collections for the last 10 months can be viewed. All amounts are expressed in the local currency of the corporate. The bars representing the cheque collections are color coded to indicate the amounts that are realized and unrealized. The Collections Summary widget also displays the [View Cheque Deposits](#) and the [View Cash Deposits](#) links that can be clicked to visit the respective screens, which display detailed records of the summary.

Unrealized Cheque Aging: This widget displays the number of cheques that are presently unrealized, and will be realized in the coming days. These are grouped in terms of number of days, such as, cheques that will be realized in 0 – 7 days, 8 – 14 days, 15 – 21 days, and Above 21 days. A doughnut graph represents the percentage of cheques that will be realized in each of these time frames. Click on each specified time frame link to view the cheque number, the cheque amount, and the actual day on which the cheque will be realized. Click the [View Cheque Details](#) link in this widget to view further cheque details.

Collections as per Pickup Points: This widget displays a line graph indicating the amounts collected from the top 10 pickup points in the last 7 days. This data can also be viewed for the last 5 days, the previous day, or the present day. The graph consists of the pickup point codes on the X axis and the amounts in local currency on the Y axis. Data can be viewed with respect to cheque (default) or cash collections, using the switch on the top right corner of the widget. On selecting the 'Cheque' option, the [View Cheque Deposits](#) link appears at the bottom of the widget, which when clicked, displays the corresponding screen. Similarly, on selecting the 'Cash' option, the [View Cash Deposits](#) link appears. You can also view the collections for specific pickup locations, by clicking the filter icon and selecting the required locations.

Cash Withdrawal Summary: This widget displays a line graph depicting the daily cash withdrawals for the past 5 days, in local currency. You can also view the withdrawals for the past 5 months. The [View Cash Withdrawal](#) link is present at the bottom of the widget, which when clicked displays the [View Cash Withdrawal](#) screen. The data displayed in this screen will correspond to the past 5 days or past 5 months (in local currency) as per the selection in the widget.

Cash Flow Forecast: This widget displays the cash flow forecast data of the corporate on a bar graph for a span of 12 months, which includes today's date plus 6 months and minus 6 months. On the landing page, a monthly view of the expected inflows, outflows, surplus/deficit, reconciled for inflow, and reconciled for outflow data, is displayed. You can use the respective buttons to get daily, weekly, or quarterly views as well. You can zoom in, zoom out and scroll in this widget to go to a particular date/week/month/quarter range. You can also use the area graph at the bottom of this widget to set a specific period to view the details. The slider present on the area graph, can be moved or resized, as required.

5. Cash Flow

5.1 Cash Flow Forecasting

Cash flow forecasting is a projection of an organization's financial position based on records entered in the system for payments and receivables. While planning investments, the Corporate also needs to forecast future contingencies and ensure profitability. To enable this, the Corporate must use efficient cash flow forecasting and management tools. The Cash Flow Forecasting application facilitates financial liquidity within an organization and ensures that the business has the necessary cash to meet its future obligations, by efficiently managing cash inflows and outflows.

The **Cash Flow Forecasting** screen gives the Actual forecast as well as the Predicted forecast of the corporate's inflows and outflows. In the Predicted forecast, the system predicts the possible payment day of the cash flows on the basis of the patterns of its history. The system also projects a graphical representation and gives a detailed summary of the cash flows.

The application also gives an option to view the combined forecasts of Actual and Predicted data in a single screen.

The widgets shown on the Cash Flow Forecasting screen are as follows:

- Today's Snapshot

This widget provides a quick overview of the current day's expected inflows and outflows along with the opening and projected closing balances. The data is displayed in local currency by default on the landing page. If any filter value is selected from the top filter, then the data will be displayed as per the selected value in the filter.

- Cash Flow Forecast

This widget provides a graphical representation of the cash flow forecast for the Corporate for future and past months. The data is displayed in local currency by default on the landing page. If any filter value is selected from the top filter, then the data will be displayed as per the selected value in the filter. It provides quarterly, monthly, weekly, or daily views of the expected inflows and outflows on a bar graph. A line graph depicts whether there is a surplus or deficit for a given quarter or month or week or day.

- Cash Flow Summary

This widget provides the corporate user a quarterly, monthly, weekly, or daily view of the aggregated summary of cash flows (inflows and outflows) at a cash flow category level. It displays the total sum of inflows or outflows at a category level for a particular quarter or month or week or day, depending on which frequency is selected. The data is displayed in local currency by default on landing. If any filter value is selected from the top filter, then the data will be displayed as per the selected value in the filter.

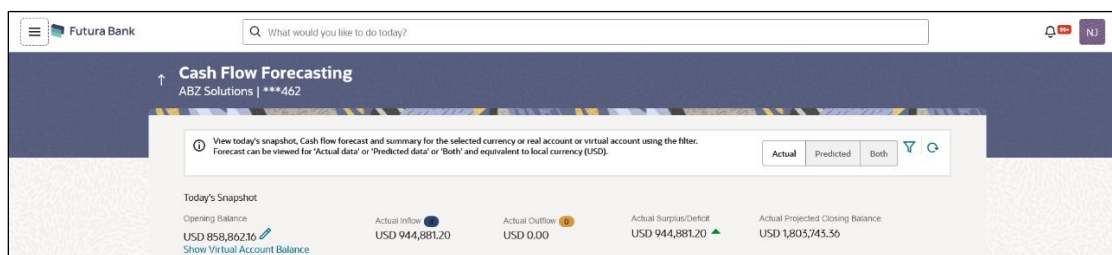
- Cash Flow Details: This is an overlay window which appears on clicking any category link in the Cash Flow Summary widget. It displays detailed cash flow records for the entire period selected by the user. The records are grouped at a Real Account level by default. The user can choose to change the grouping to a Virtual Account level or a Counter-party level. The data is displayed in local currency by default on the landing page. Once the grouped data is expanded, the data is displayed in the currency of the respective record. If any filter value is selected from the top filter, then the data will be displayed as per the selected value in the filter.


Prerequisites:



- Transaction access is provided to the corporate user

How to reach here:

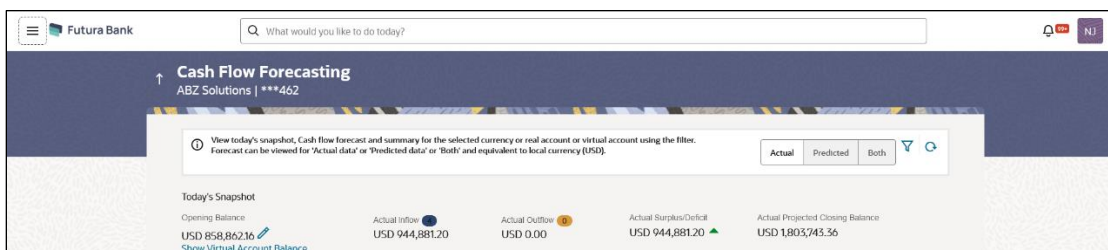
Dashboard > Toggle menu > Cash Management > Cash Flow > Cash Flow Forecasting

5.1.1 Cash Flow Forecasting**Field Description**


Field Name	Description
Cash Flow Forecasting	
Party Name & ID	Displays the name and ID of the logged-in corporate party.
Actual / Predicted / Both	Select the required option to view the actual, or predicted, or both types of cashflow forecasting data.
	<p>Click this icon to filter the cash flow details in the entire Cash Flow Forecasting page, by one of the following:</p> <ul style="list-style-type: none"> • Specific Currency – If you select this option, a list of currencies appears. You can view records of a particular currency by making a selection from this list. All three widgets on the page - Today's Snapshot, Cash Flow Forecasting, and Cash Flow Summary, will display the records of the selected currency. • Account – If you select this option, a list of either real account numbers or International Bank Account Number (IBAN) is displayed. You can view records of all accounts or of a particular account by making a selection in this list. All three widgets on the page - Today's Snapshot, Cash Flow Forecasting, and Cash Flow Summary, will display the records of the selected account. • Virtual Account – If you select this option, a search field to search for the virtual account, appears. You can search for the virtual account to view the records belonging to the selected virtual account. All three widgets on the page - Today's Snapshot, Cash Flow Forecasting, and Cash Flow Summary, will display the records of the selected virtual account. <p>Once you select the required filter options, click Apply. To reset the filter options, click Reset.</p>

Field Name	Description
	Click this icon to reset the data.
Today's Snapshot	
<p>This widget provides a quick overview of the current day's expected inflows and out flows that are unreconciled, along with the opening and projected closing balances. Based on the selection, you can view the actual data, predicted data or both. Following are the fields available in this widget:</p> <p>If you select the Actual forecast option, then the following fields are displayed in the Today's Snapshot widget.</p>	
Opening Balance 	<p>Displays the corporate's opening balance as of that particular time in local currency, by default on the landing page. It is the sum of balances of all CASA accounts, which are accessible to the user.</p> <p>Click the edit icon beside the opening balance amount to enter the required value. Click the save icon to save the entered value. The Actual Projected Closing Balance and the Actual Surplus/Deficit fields are automatically calculated and updated after considering the inflows and outflows of the day.</p>
Actual Inflow	Displays the corporate's current day expected unreconciled inflow amount in local currency, by default on the landing page. The total number of inflow cash records is also displayed beside this field.
Actual Outflow	Displays the corporate's current day expected unreconciled outflow amount in local currency, by default on the landing screen. The total number of outflow cash records is also displayed beside this field.
Actual Surplus/Deficit	<p>Displays the corporate's expected surplus or deficit amount for the current day.</p> <hr/> <p>Note:</p> <ol style="list-style-type: none"> 1) In case of Surplus, system display "Up Arrow" in Green colour (inflow amount is more than outflow for today) 2) In case of Deficit, system display "Down Arrow" in Red colour (outflow amount is more than inflow for today) <hr/>
Actual Projected Closing Balance	<p>Displays the projected closing balance of the corporate for the current day.</p> <p>This value is derived by adding the inflow amount to, and subtracting the outflow amount from the opening balance. If you edit the opening balance, then the closing balance is automatically calculated and updated.</p>

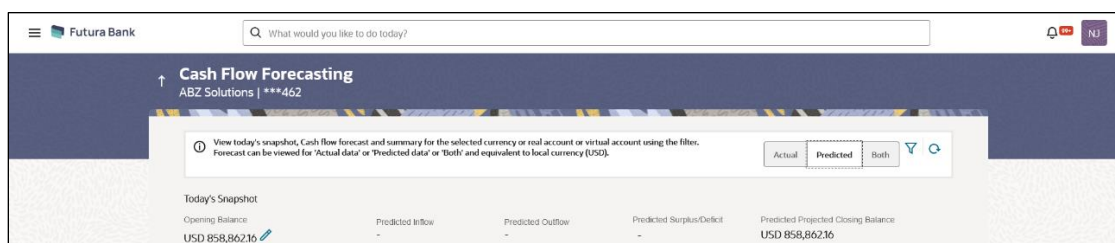
Today's Snapshot with 'Actual' Option Selected



Field Description

Field Name	Description
	If you select the Actual forecast option, then the following fields are displayed in the Today's Snapshot widget.
Opening Balance 	<p>Displays the corporate's opening balance as of that particular time in local currency, by default on the landing page. It is the sum of balances of all CASA accounts, which are accessible to the user.</p> <p>Click the edit icon beside the opening balance amount to enter the required value. Click the save icon to save the entered value. The Actual Projected Closing Balance and the Actual Surplus/Deficit fields are automatically calculated and updated after considering the inflows and outflows of the day.</p>
Actual Inflow	Displays the corporate's current day expected unreconciled inflow amount in local currency, by default on the landing page. The total number of inflow cash records is also displayed beside this field.
Actual Outflow	Displays the corporate's current day expected unreconciled outflow amount in local currency, by default on the landing screen. The total number of outflow cash records is also displayed beside this field.
Actual Surplus/Deficit	<p>Displays the corporate's expected surplus or deficit amount for the current day.</p> <hr/> <p>Note:</p> <ol style="list-style-type: none"> 1) In case of Surplus, system display "Up Arrow" in Green colour (inflow amount is more than outflow for today) 2) In case of Deficit, system display "Down Arrow" in Red colour (outflow amount is more than inflow for today) <hr/>
Actual Projected Closing Balance	<p>Displays the projected closing balance of the corporate for the current day.</p> <p>This value is derived by adding the inflow amount to, and subtracting the outflow amount from the opening balance. If you edit the opening balance, then the closing balance is automatically calculated and updated.</p>

Today's Snapshot with 'Predicted' Option Selected



Field Description

Field Name	Description
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If you select the **Predicted** forecast option, then the following fields are displayed in the **Today's Snapshot** widget. If any filter has been selected in the top filter, then the data is displayed as per the selected filter.

Opening Balance



Displays the corporate's opening balance as of that particular time in local currency by default, on the landing page. It is the sum of balances of all CASA accounts, which are accessible to the user.

Click the edit icon beside the opening balance amount to enter the required value. Click the save icon to save the entered value. The **Predicted Projected Closing Balance** and the **Predicted Surplus/Deficit** fields are automatically calculated and updated after considering the predicted inflows and outflows of the day.

Predicted Inflow

Displays the corporate's predicted current day expected unreconciled inflow amount. The total number of inflow cash records is also displayed beside this field.

Predicted Outflow

Displays the corporate's predicted current day expected unreconciled outflow amount. The total number of outflow cash records is also displayed beside this field.

Predicted Surplus/Deficit

Displays the corporate's predicted expected surplus or deficit amount for the current day.

Note:

- 1) In case of Surplus, system display **"Up Arrow"** in **Green** colour (inflow amount is more than outflow for today)
- 2) In case of Deficit, system display **"Down Arrow"** in **Red** colour (outflow amount is more than inflow for today)

Predicted Projected Closing Balance

Displays the predicted projected closing balance of the corporate for the current day.

This value is derived by adding the inflow amount to, and subtracting the outflow amount from the opening balance. If you edit the opening balance, then the closing balance is automatically calculated and updated.

Today's Snapshot with 'Both' Option Selected



Note: A combination of the above fields (Actual and Predicted) is displayed if the **Both** option is selected. The edit opening balance (✎) option is however not available for this option.

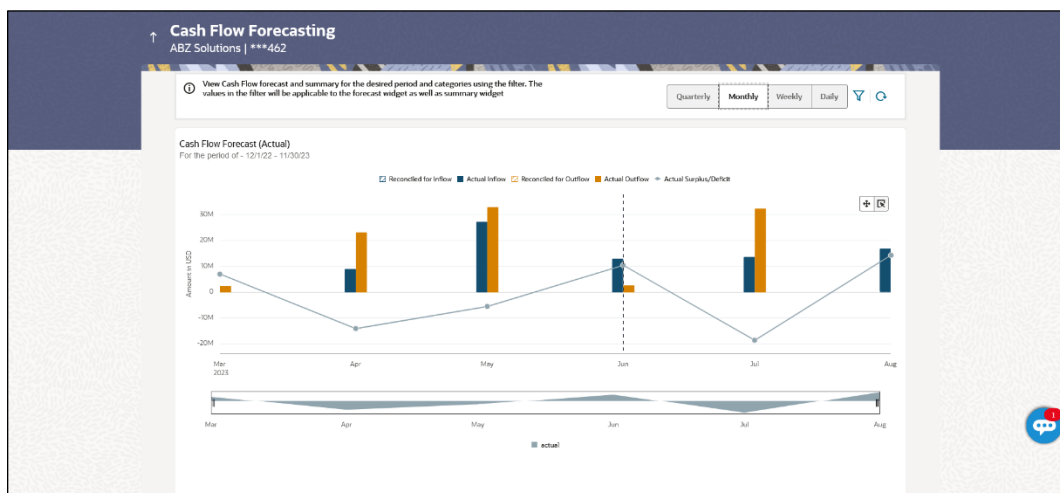
5.1.2 Cash Flow Forecast widget



Field Description

Field Name	Description
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Cash Flow Forecast (Actual) widget (Displayed on selection of 'Actual' option)



This widget displays the actual cash flow forecast data of the corporate on a bar graph for a span of 12 months, which includes today's date plus 6 months and minus 6 months. On the landing page, a monthly view of the actual inflows, outflows, surplus/deficit, reconciled for inflow, and reconciled for outflow data, is displayed. You can also use the respective buttons to get daily, weekly, or quarterly views.

The frequency and time frame for viewing this data for a specific category (for inflow or outflow) can be entered by clicking the Filter (🔍) icon. A pop-up window appears, where you can set the desired parameters, and click **Apply**. The graph is updated accordingly. Once you set a time frame for a particular frequency, using this pop-up window, the other frequency buttons at the top of the widget, are disabled. In order to view a different frequency, either click the Reset (🔄) icon, or click the Filter (🔍) icon again, and select the desired frequency and time frame.







You can zoom in, zoom out and scroll in this widget to go to a particular time range. You can also use the area graph at the bottom of this widget to set a specific period to view the details. The slider present on the area graph, can be moved or resized, as required.

Quarterly

Click this button to view the actual quarterly forecasted cash flow for a 12-month period (today plus 6 months and minus 6 months) or for any period selected in the filter. The actual values of inflow, outflow, surplus/deficit, and reconciled values aggregated for each quarter, are displayed.

Monthly

Click this button to view the actual monthly forecasted cash flow for a 12-month period (today plus 6 months and minus 6 months) or for any period selected in the filter. The actual values of inflow, outflow, surplus/deficit, and reconciled values aggregated for each month are displayed. This is also the default view on the landing page.

Field Name	Description
Weekly	Click this button to view the actual weekly forecasted cash flow for a span of 12 months, with an upfront view of 3 months, which includes the current month or for any period selected in the filter. The actual values of inflow, outflow, surplus/deficit, and reconciled values aggregated for each week are displayed. To view the weekly data for the next/previous three months, click the 'Next 3 Months' or 'Previous 3 Months' buttons available below the graph.
Daily	Click this button to view the actual daily forecasted cash flow for a span of 12 months, with an upfront view of 3 months, which includes the current month or for any period selected in the filter. The actual values of inflow, outflow, surplus/deficit, and reconciled values aggregated for each day are displayed. To view the daily data for the next/previous three months, click the 'Next 3 Months' or 'Previous 3 Months' buttons available below the graph.
	<p>Click this icon to filter the cash flow forecasting details for a required frequency (quarterly/monthly/weekly/daily), and time frame. A pop-up window appears, where you can set the required parameters. You can also set a specific Inflow or Outflow category to view the cash flow forecasting data.</p> <p>Once you set a specific time frame for a particular frequency, using this pop-up window, the other frequency buttons at the top of the widget, are disabled. In order to view a different frequency, either click the Reset () icon, or click the Filter () icon again, and select the desired frequency and time frame.</p> <p>The selected filter options are applied to the Cash Flow Forecast widget as well as the Cash Flow Summary widget.</p>
	Click this icon to reset the cash flow forecast graph.
Previous 3 Months	Click this button to view actual cash flow forecast data for the previous 3 months. This button is available by default for 'Daily' and 'Weekly' views. It appears for 'Monthly' and 'Quarterly' views, only if you set a time frame less than 12 months in the Filter () pop-up window.
Next 3 Months	Click this button to view actual cash flow forecast data for the next 3 months. This button is available by default for 'Daily' and 'Weekly' views. It appears for 'Monthly' and 'Quarterly' views, only if you set a time frame less than 12 months in the Filter () pop-up window.
The below mentioned fields appear in a tile, on hovering over the bars in the Cash Flow Forecast graph.	
Date or Week or Month or Quarter Details	Displays the date, week, month, or quarter for which forecasting is being viewed.
Actual Inflow	Displays the inflow amount for the selected period.

Field Name	Description
Reconciled for Inflow	Displays the amount reconciled for inflow, for the selected period.
Actual Outflow	Displays the outflow amount for the selected period.
Reconciled for Outflow	Displays the amount reconciled for outflow, for the selected period.
Actual Surplus/Deficit	Displays the surplus/deficit amount for the selected period (Inflow-Outflow).

Area graph

Under the cash flow forecasting widget, an area graph is displayed, which replicates the part displayed in the main graph. You can slide the rectangular box available in the area graph to navigate to a particular date range. You can also expand or contract the box to include different time frames. The data in the Cash Flow Forecast graph is updated based on the movement of the rectangular box in the area graph.

Field Name	Description
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Cash Flow Forecast (Predicted) widget (Displayed on selection of Predicted option)	
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This widget displays the predicted cash flow forecast data of the corporate on a bar graph for a span of 12 months, which includes today's date plus 6 months and minus 6 months. The default data of 12 months is displayed only if the user has navigated from the default view of the Actual/Both forecast. If any filter values (top level or second level) are selected in the Actual/Both forecast, and if user has navigated to the Predicted forecast, then the data is displayed as per the filter. On the landing page, a monthly view of the predicted inflows, outflows, and surplus/deficit data is displayed. You can also use the respective buttons to get daily, weekly, or quarterly views.

The frequency and time frame for viewing this data for a specific category (for inflow or outflow) can be entered by clicking the Filter (🔍) icon. A pop-up window appears, where you can set the desired parameters, and click **Apply**. The graph is updated accordingly. Once you set a time frame for a particular frequency, using this pop-up window, the other frequency buttons at the top of the widget, are disabled. In order to view a different frequency, either click the Reset (🔄) icon, or click the Filter (🔍) icon again, and select the desired frequency and time frame.







You can zoom in, zoom out and scroll in this widget to go to a particular time range. You can also use the area graph at the bottom of this widget to set a specific period to view the details. The slider present on the area graph, can be moved or resized, as required.

Quarterly

Click this button to view the predicted quarterly forecasted cash flow for a 12-month period (today plus 6 months and minus 6 months) or for any period selected in the filter. The predicted values of inflow, outflow, and surplus/deficit aggregated for each quarter, are displayed.

Monthly

Click this button to view the predicted monthly forecasted cash flow for a 12-month period (today plus 6 months and minus 6 months) or for any period selected in the filter. The predicted values of inflow, outflow, and surplus/deficit aggregated for each month, are displayed.

Field Name	Description
Weekly	Click this button to view the predicted weekly forecasted cash flow for a span of 12 months, with an upfront view of 3 months, which includes the current month or for any period selected in the filter. The predicted values of inflow, outflow, and surplus/deficit aggregated for each week are displayed. To view the weekly data for the next/previous three months, click the 'Next 3 Months' or 'Previous 3 Months' buttons available below the graph.
Daily	Click this button to view the predicted daily forecasted cash flow for a span of 12 months, with an upfront view of 3 months, which includes the current month or for any period selected in the filter. The predicted values of inflow, outflow, and surplus/deficit aggregated for each day are displayed. To view the daily data for the next/previous three months, click the 'Next 3 Months' or 'Previous 3 Months' buttons available below the graph.
	<p>Click this icon to filter the cash flow forecasting details for a required frequency (quarterly/monthly/weekly/daily), and time frame. A pop-up window appears, where you can set the required parameters. You can also set a specific Inflow or Outflow category to view the cash flow forecasting data.</p> <p>Once you set a specific time frame for a particular frequency, using this pop-up window, the other frequency buttons at the top of the widget, are disabled. In order to view a different frequency, either click the Reset () icon, or click the Filter () icon again, and select the desired frequency and time frame.</p> <p>The selected filter options are applied to the Cash Flow Forecast widget as well as the Cash Flow Summary widget.</p>
	Click this icon to reset the cash flow forecast graph.
Previous 3 Months	Click this button to view predicted cash flow forecast data for the previous 3 months. This button is available by default for 'Daily' and 'Weekly' views. It appears for 'Monthly' and 'Quarterly' views, only if you set a time frame less than 12 months in the Filter () pop-up window.
Next 3 Months	Click this button to view predicted cash flow forecast data for the next 3 months. This button is available by default for 'Daily' and 'Weekly' views. It appears for 'Monthly' and 'Quarterly' views, only if you set a time frame less than 12 months in the Filter () pop-up window.
The below mentioned fields appear in a tile, on hovering over the bars in the Cash Flow Forecast graph.	
Date or Week or Month or Quarter Details	Displays the date, week, month, or quarter for which forecasting is being viewed.

Field Name	Description
Predicted Inflow	Displays the predicted inflow amount for the selected period.
Predicted Outflow	Displays the predicted outflow amount for the selected period.
Predicted Surplus/Deficit	Displays the predicted surplus/deficit amount for the selected period (Inflow-Outflow).

Area graph

Under the cash flow forecasting widget, an area graph is displayed, which replicates the part displayed in the main graph. You can slide the rectangular box available in the area graph to navigate to a particular date range. You can also expand or contract the box to include different time frames. The data in the Cash Flow Forecast graph is updated based on the movement of the rectangular box in the area graph.






Cash Flow Forecast (Actual-Predicted) widget (Displayed on selection of 'Both' option)




This widget displays both actual and predicted cash flow forecast data of the corporate on a bar graph for a span of 12 months, which includes today's date plus 6 months and minus 6 months. The default data of 12 months is displayed only if the user has navigated from the default view of the Actual/Predicted forecast. If any filter values (top level or second level) are selected in the Actual/Predicted forecast, and if user has navigated to the 'Both' option forecast, then the data is displayed as per the filter. On the landing page, a monthly view of the actual and predicted inflows, outflows, and surplus/deficit is displayed. The actual values of 'reconciled for inflow', and 'reconciled for outflow' are also displayed. You can use the respective buttons to get daily, weekly, or quarterly views.

The frequency and time frame for viewing this data for a specific category (for inflow or outflow) can be entered by clicking the Filter (🔍) icon. A pop-up window appears, where you can set the desired parameters, and click **Apply**. The graph is updated accordingly. In order to reset the time frame, either click the Reset (🔄) icon, or click the Filter (🔍) icon again, and select the desired time frame.

You can zoom in, zoom out and scroll in this widget to go to a particular time range. You can also use the area graph at the bottom of this widget to set a specific period to view the details. The slider present on the area graph, can be moved or resized, as required.

Field Name	Description
Quarterly	Click this button to view the actual-predicted quarterly forecasted cash flow for a 12-month period (today plus 6 months and minus 6 months) or for any period selected in the filter. The actual-predicted values of inflow, outflow, and surplus/deficit along with actual reconciled values, aggregated for each quarter, are displayed.
Monthly	Click this button to view the actual-predicted monthly forecasted cash flow for a 12-month period (today plus 6 months and minus 6 months) or for any period selected in the filter. The actual-predicted values of inflow, outflow, and surplus/deficit along with actual reconciled values, aggregated for each month are displayed.
Weekly	Click this button to view the actual-predicted weekly forecasted cash flow for a span of 12 months, with an upfront view of 3 months, which includes the current month or for any period selected in the filter. The actual-predicted values of inflow, outflow, and surplus/deficit along with actual reconciled values, aggregated for each week are displayed. To view the weekly data for the next/previous three months, click the 'Next 3 Months' or 'Previous 3 Months' buttons available below the graph.
Daily	Click this button to view the actual-predicted daily forecasted cash flow for a span of 12 months, with an upfront view of 3 months, which includes the current month or for any period selected in the filter. The actual-predicted values of inflow, outflow, and surplus/deficit along with actual reconciled values, aggregated for each day are displayed. To view the daily data for the next/previous three months, click the 'Next 3 Months' or 'Previous 3 Months' buttons available below the graph.
	<p>Click this icon to filter the cash flow forecasting details for a required frequency (quarterly/monthly/weekly/daily), and time frame. A pop-up window appears, where you can set the required parameters. You can also set a specific Inflow or Outflow category to view the cash flow forecasting data.</p> <p>Once you set a specific time frame for a particular frequency, using this pop-up window, the other frequency buttons at the top of the widget, are disabled. In order to view a different frequency, either click the Reset () icon, or click the Filter () icon again, and select the desired frequency and time frame.</p> <p>The selected filter options are applied to the Cash Flow Forecast widget as well as the Cash Flow Summary widget.</p>
	Click this icon to reset the cash flow forecast graph.
Previous 3 Months	Click this button to view actual-predicted cash flow forecast data for the previous 3 months. This button is available by default for 'Daily' and 'Weekly' views. It appears for 'Monthly' and 'Quarterly' views, only if you set a time frame less than 12 months in the Filter () pop-up window.

Field Name	Description
Next 3 Months	Click this button to view actual-predicted cash flow forecast data for the next 3 months. This button is available by default for 'Daily' and 'Weekly' views. It appears for 'Monthly' and 'Quarterly' views, only if you set a time frame less than 12 months in the Filter () pop-up window.

On hovering over the bars in the Cash Flow Forecast graph, the following fields are displayed:

- In case of an **Actual** forecast bar:
 - Date or Week or Month or Quarter
 - Actual Inflow
 - Actual Outflow
 - Actual Surplus/Deficit
 - Reconciled for Inflow
 - Reconciled for Outflow
- In case of a **Predicted** forecast bar:
 - Predicted Inflow
 - Predicted Outflow
 - Predicted Surplus/Deficit

Area graph

Under the cash flow forecasting widget, an area graph is displayed, which replicates the part displayed in the main graph. You can slide the rectangular box available in the area graph to navigate to a particular date range. You can also expand or contract the box to include different time frames. The data in the Cash Flow Forecast graph is updated based on the movement of the rectangular box in the area graph.

5.1.3 Cash Flow Forecasting – Cashflow Summary

Description	Jun 2023 Actual	Jun 2023 Predicted	Jul 2023 Actual	Jul 2023 Predicted	Aug 2023 Actual	Aug 2023 Predicted
▼ Inflow	USD 12,780,427.68	USD 0.00	USD 13,509,529.51	USD 0.00	USD 16,642,157.14	USD 0.00
FD907 Savings	USD 3,922,831.78	USD 0.00	-	-	-	-
BHCT	USD 2,677.16	USD 0.00	-	-	-	-
Collections from Accounts Receivables	USD 2,362.20	USD 0.00	-	-	-	-
Interests	USD 3,307.08	USD 0.00	-	-	-	-
FD901 Savings	USD 8,795,269.17	USD 0.00	USD 13,448,809.08	USD 0.00	USD 16,598,415.08	USD 0.00
Profits	USD 45,318.86	USD 0.00	-	-	USD 43,744.06	USD 0.00
Royalties	USD 3,543.30	USD 0.00	-	-	-	-
Tax Rebate	USD 5,118.11	USD 0.00	-	-	-	-
Profits	-	-	USD 16,976.37	USD 0.00	-	-
▼ Outflow	USD 2,441,380.11	USD 0.00	USD 32,204,700.90	USD 0.00	USD 2,440,943.10	USD 0.00
Training and Development	USD 437.01	USD 0.00	-	-	-	-
SD901 Savings	USD 2,440,943.10	USD 0.00	USD 32,204,700.90	USD 0.00	USD 2,440,943.10	USD 0.00
Surplus/Deficit	USD 10,339,047.57	USD 0.00	USD 18,695,171.39	USD 0.00	USD 14,201,214.04	USD 0.00

Field Description

Field Name	Description
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Cash Flow Summary (Actual) widget (Displayed on selection of 'Actual' option)

Cash Flow Summary (Actual) < 6/1/23 - 11/30/23 >						
For the period of 12/1/22 - 11/30/23						
Add Opening Balance						
Description	Jun 2023	Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023
► Inflow	USD 12,780,427.68	USD 13,509,529.51	USD 16,642,157.14	-	-	-
► Outflow	USD 2,441,380.11	USD 32,204,700.90	USD 2,440,943.10	-	-	-
Surplus/Deficit	USD 10,339,047.57	USD 18,695,171.39	USD 14,201,214.04	-	-	-


This widget enables you to view the aggregated summary of cash flows (inflows and outflows) at a cash flow category level, for the time period selected in the filter in the Cash Flow Forecast widget. You can view the summary data quarter-wise, month-wise, week-wise, or day-wise. These time frames can be selected in the Cash Flow Forecast widget. By default, on the landing page, 12 months' data is displayed which includes today's date plus 6 months and minus 6 months. Following are the fields available in the Cash Flow Summary widget:

<Previous arrow> Click this arrow to view data for the previous 6 days, or weeks, or months, or quarters, based on frequency selected.

<Next arrow> Click this arrow to view data for the next 6 days, or weeks, or months, or quarters, based on frequency selected.



Click this icon and select any particular date, week, month or quarter from the given calendar to view the cash flow summary. You can only select within the time frame that has been set in the Cash Flow Forecast widget.

Add Opening Balance On clicking this link, the **Opening Balance** row appears in the summary grid along with the edit () icons under each column. Click the icon to enter the opening balance in the required column. Upon entering the balance, click the save icon that appears, to save the balance. On save, system will calculate the surplus and deficit and the projected closing balance for that column and for all the following columns. (The closing balance of previous column becomes the opening balance of the next column.)

The **Projected Closing Balance** value at the bottom of the grid, is updated accordingly.

Click the **Hide Opening Balances** link to hide the opening balances.

Field Name	Description
Description	<p>Displays the Inflow and Outflow grouped on the basis of categories. Surplus/Deficit is calculated as Outflow minus Inflow.</p> <p>Expand the Inflow and Outflow lists, to view the categories under each of them. The category names are hyperlinks, which when clicked display the Cash Flow Details (Actual) overlay window. For more details, refer the Cash Flow Details (Actual) overlay window section below.</p> <p>The overlay window displays the records belonging to the selected category for a 12-month period by default. If the filter has been used to select a different time range, then the records are displayed for the selected range. You can edit the time frame by clicking the edit icon in the top right corner of this window, and selecting the 'from' and 'to' dates within the specified range.</p> <p>The records are grouped by real account numbers or International Bank Account Number, based on the configuration set by the bank. You can choose to change the grouping into virtual account or counter party, by selecting the appropriate option from the View by list.</p>
Quarterly Data	<p>Displays the actual quarterly data for 4 quarters, by default, in the Cash Flow Summary widget.</p> <p>If you have selected a different time frame using the filters in the Cash Flow Forecast widget, then quarterly data for the selected period is displayed. A maximum of 6 quarters can be displayed upfront, if the selected time range has 6 or more quarters. If there are more than 6 quarters then you can navigate to the next/previous quarters using the arrows.</p>
Monthly Data	<p>Displays the actual monthly data for six months, in the Cash Flow Summary widget.</p> <p>By default, the system shows the current + 5 months' data. You can click the arrows available, to view the next/previous 6 months' data (depending upon the data available in the backend).</p> <p>If you have selected a different time frame using the filters in the Cash Flow Forecast widget, then the monthly data for the specified period is displayed. A maximum of 6 months from the first month of the selected period, is displayed upfront.</p>
Weekly Data	<p>Displays the actual weekly data for a 6-week period, in the Cash Flow Summary widget.</p> <p>By default, the system shows the current + 5 weeks' data. You can click the arrows available, to view the next/previous 6 weeks' data (depending upon the data available in the backend).</p> <p>If you have selected a different time frame using the filters in the Cash Flow Forecast widget, then data for 6 weeks from the first week of the selected period, is displayed.</p>

Field Name	Description
Daily Data	<p>Displays the actual daily data for six days, in the Cash Flow Summary widget.</p> <p>By default, the system shows the current + 5 days' data. You can click the arrows available, to view the next/previous 6 days' data or can use the calendar to view the data for a particular date + 5 days (depending upon the data available in the backend).</p> <p>If you have selected a different time frame using the filters in the Cash Flow Forecast widget, then data for 6 days from the first day of the selected period, is displayed.</p>

Cash Flow Summary (Predicted) widget (Displayed on selection of 'Predicted' option)

Cash Flow Summary (Predicted)					
For the period of 1/1/2023 - 12/31/2023					
Add Opening Balance					
Description	Week 1 7/1/2023	Week 2 7/2/2023 - 7/8/2023	Week 3 7/9/2023 - 7/15/2023	Week 4 7/16/2023 - 7/22/2023	Week 5 7/23/2023 - 7/29/2023
» Inflow	USD 15,118,099.20	USD 5,419,523.60	USD 5,105,980.52	USD 3,008,900.17	USD 51,619.65
» Outflow	USD 11,574,794.70	USD 13,957,785.10	USD 16,772,428.70	USD 1,576,376.80	-
Surplus/Deficit	USD 3,543,304.50	USD 8,518,261.50	USD 11,666,448.18	USD 1,432,523.36	USD 51,619.65

This widget enables you to view the predicted aggregated summary of cash flows (inflows and outflows) at a cash flow category level, for the time period selected in the filter in the Cash Flow Forecast widget. You can view the summary data quarter-wise, month-wise, week-wise, or day-wise. These frequencies can be selected in the Cash Flow Forecast widget. By default, on the landing page, 12 months' data is displayed which includes today's date plus 6 months and minus 6 months. If any filter values (top level or second level) are selected in the Actual/Both forecast, and if the user then navigates to the Predicted forecast, then the data is displayed as per the filter. Following are the fields available in the Cash Flow Summary widget:

<Previous arrow> Click this arrow to view data for the previous 6 days, or weeks, or months, or quarters, based on frequency selected.

<Next arrow> Click this arrow to view data for the next 6 days, or weeks, or months, or quarters, based on frequency selected.



Click this icon and select any particular date, week, month or quarter from the given calendar to view the cash flow summary. You can only select within the time frame that has been set in the Cash Flow Forecast widget.

Field Name	Description
Description	<p>Displays the Inflow and Outflow grouped on the basis of categories. Surplus/Deficit is calculated as Outflow minus Inflow. The Opening Balance and Projected Closing Balance are also displayed, if present.</p> <p>Expand the Inflow and Outflow lists, to view the categories under each of them. The category names are hyperlinks, which when clicked display the Cash Flow Details (Predicted) overlay window. For more details, refer the Cash Flow Details (Predicted) overlay window section below.</p> <p>Upon landing on this page, the overlay window displays the records belonging to the selected category for a 12-month period by default. If the filter has been used to select a different range, then the records are displayed for the selected range. You can edit the time frame by clicking the edit icon in the top right corner of this window, and selecting the 'from' and 'to' dates within the specified range.</p> <p>The records are grouped by real account numbers or International Bank Account Number, based on the configuration set by the bank. You can choose to change the grouping into virtual account or counter party, by selecting the appropriate option from the View by list.</p>
Quarterly Data	<p>Displays the predicted quarterly data for 4 quarters, by default, in the Cash Flow Summary widget.</p> <p>If you have selected a different time frame using the filters in the Cash Flow Forecast widget, then quarterly data for the selected period is displayed. A maximum of 6 quarters can be displayed upfront, if the selected time range has 6 or more quarters. If there are more than 6 quarters then you can navigate to the next/previous quarters using the arrows.</p>
Monthly Data	<p>Displays the predicted monthly data for six months, in the Cash Flow Summary widget.</p> <p>By default, the system shows the current + 5 months' data. You can click the arrows available, to view the next/previous 6 months' data (depending upon the data available in the backend).</p> <p>If you have selected a different time frame using the filters in the Cash Flow Forecast widget, then the monthly data for the specified period is displayed. A maximum of 6 months from the first month of the selected period, is displayed upfront.</p>
Weekly Data	<p>Displays the predicted weekly data for a 6-week period, in the Cash Flow Summary widget.</p> <p>By default, the system shows the current + 5 weeks' data. You can click the arrows available, to view the next/previous 6 weeks' data (depending upon the data available in the backend).</p> <p>If you have selected a different time frame using the filters in the Cash Flow Forecast widget, then data for 6 weeks from the first week of the selected period, is displayed.</p>

Field Name	Description
Daily Data	<p>Displays the predicted daily data for six days, in the Cash Flow Summary widget.</p> <p>By default, the system shows the current + 5 days' data. You can click the arrows available, to view the next/previous 6 days' data or can use the calendar to view the data for a particular date + 5 days (depending upon the data available in the backend).</p> <p>If you have selected a different time frame using the filters in the Cash Flow Forecast widget, then data for 6 days from the first day of the selected period, is displayed.</p>

Cash Flow Summary (Actual-Predicted) widget (Displayed on selection of 'Both' option)

Cash Flow Summary (Actual-Predicted) < 6/1/23 - 8/31/23 >						
For the period of 12/1/22 - 11/30/23						
Description	Jun 2023 Actual	Jun 2023 Predicted	Jul 2023 Actual	Jul 2023 Predicted	Aug 2023 Actual	Aug 2023 Predicted
▶ Inflow	USD 12,780,427.68	USD 0.00	USD 13,509,529.51	USD 0.00	USD 16,642,157.14	USD 0.00
▶ Outflow	USD 2,441,380.11	USD 0.00	USD 32,204,700.90	USD 0.00	USD 2,440,943.10	USD 0.00
Surplus/Deficit	USD 10,339,047.57	USD 0.00	USD 18,695,171.39	USD 0.00	USD 14,201,214.04	USD 0.00

This widget enables you to view the actual-predicted aggregated summary of cash flows (inflows and outflows) at a cash flow category level, for the time period selected in the filter in the Cash Flow Forecast widget. You can view the summary data quarter-wise, month-wise, week-wise, or day-wise. These frequencies can be selected in the Cash Flow Forecast widget. By default, on the landing page, 12 months' data is displayed which includes today's date plus 6 months and minus 6 months. The actual and predicted data for 3 months is displayed upfront. You can navigate to the other time periods using the arrows. If any filter values (top level or second level) are selected in the Actual/Predicted forecast, and if the user then navigates to the 'Both' option, then the data is displayed as per the filter. Following are the fields available in the Cash Flow Summary widget:

<Previous arrow> Click this arrow to view data for the previous 6 days, or weeks, or months, or quarters, based on frequency selected.

<Next arrow> Click this arrow to view data for the next 6 days, or weeks, or months, or quarters, based on frequency selected.



Click this icon and select any particular date, week, month or quarter from the given calendar to view the cash flow summary. You can only select within the time frame that has been set in the Cash Flow Forecast widget.

Field Name	Description
Description	<p>Displays the Inflow and Outflow grouped on the basis of categories. Surplus/Deficit is calculated as Outflow minus Inflow. The Opening Balance and Projected Closing Balance are also displayed, if present.</p> <p>Expand the Inflow and Outflow lists, to view the categories under each of them. The category names are hyperlinks, which when clicked displays the Cash Flow Details (Actual-Predicted) overlay window. For more details, refer the Cash Flow Details (Actual-Predicted) overlay window section below.</p> <p>This window essentially displays all the cash flow records for the selected category, for a 12-month period by default. If the filter in the Cash Flow Forecast widget has been used to select a different range, then the records are displayed for the selected range. You can edit the time frame by clicking the edit icon in the top right corner of this window, and selecting the 'from' and 'to' dates within the specified range.</p> <p>The records are grouped by real account numbers or International Bank Account Number, based on the configuration set by the bank. You can choose to change the grouping into virtual account or counterparty, by selecting the appropriate option from the View by list.</p>
Quarterly Data	<p>Displays the actual-predicted quarterly data for 4 quarters, in the Cash Flow Summary widget, with an upfront view of 3 quarters (current + 2). You can navigate to the next/previous quarter using the arrows.</p> <p>If you have selected a different time frame using the filters in the Cash Flow Forecast widget, then quarterly data for the selected period is displayed.</p>
Monthly Data	<p>Displays the actual-predicted monthly data for six months, in the Cash Flow Summary widget, with an upfront view of 3 months (current + 2). You can navigate to the next/previous months using the arrows.</p> <p>If you have selected a different time frame using the filters in the Cash Flow Forecast widget, then the monthly data for the specified period is displayed.</p>
Weekly Data	<p>Displays the actual-predicted weekly data for a 6-week period, in the Cash Flow Summary widget, with an upfront view of 3 weeks (current + 2). You can navigate to the next/previous weeks using the arrows.</p> <p>If you have selected a different time frame using the filters in the Cash Flow Forecast widget, then data for 6 weeks from the first week of the selected period, is displayed.</p>

Field Name	Description
Daily Data	<p>Displays the actual-predicted daily data for six days, in the Cash Flow Summary widget, with an upfront view of 3 days (current + 2). You can navigate to the next/previous days using the arrows.</p> <p>If you have selected a different time frame using the filters in the Cash Flow Forecast widget, then data for 6 days from the first day of the selected period, is displayed.</p>

Cash Flow Details (Actual) overlay window

This overlay window appears when you click on a category hyperlink in the Cash Flow Summary widget, and when the **Actual** option has been selected.

Cash Flow Details (Actual) ✕

① View the cash flow records for the entire period range selected for particular category. The records are grouped by Real account which can be changed to Virtual Account or Counter Party. 12/1/22 - 11/30/23

View by Real Account ▾ Q Search...

Inflow - Collections from Accounts Receivables USD 224,629.76

> RA -	USD 187,621.91
> RA xxxxxxxxxxxx0024	USD 36,220.45
> RA xxxxxxxxxxxx0181	USD 787.40

Field Description

Field Name	Description
	<p>Click this icon to set 'from' and 'to' dates to view the cash flow records of the selected category for that time range. The 'from' and 'to' dates should fall within the time frame set in the Cash Flow Forecast widget.</p> <p>Once the dates are entered, click the save icon, to save a view the required records.</p>
	<p>Click the reset icon to reset the time frame dates. This icon appears, if the time range has been edited.</p>



Field Name	Description
View by	Select the required basis for records grouping. The options are: <ul style="list-style-type: none"> • Real Account • Virtual Account • Counterparty
Search	Enter the partial or complete search string, such as reference number, or virtual account number, or counterparty, and so on, to view specific cash flow records.
Category Name	Displays the name of the category for which the records are being viewed.
Total Cash flow Amount	Displays the total cash flow amount in local currency or in the selected currency in the filter for the selected time frame for a particular category.
Based on the option selected from the View by list, the records are grouped based on Real Accounts, Virtual Accounts, or Counterparties. Each group consists of the following fields.	
Real Account/Virtual Account/Counterparty	Displays the name of the group. This is either the real account number, or the virtual account number, or the counterparty name, based on the option selected in the View by field.
Total Cash flow Amount of group	Displays the total cash flow amount for the group in local currency or in the selected currency in the filter.
Search	Enter the partial or complete search string to search for specific cash flow records.
Grid	
Reference Number	Displays the reference number of the cash flow record.
Virtual Account	Displays the virtual account number associated with the cash flow record. This column is present for Real Account and Counterparty options from the View by list.
Real Account	Displays the real account number associated with the cash flow record. This column is present for Virtual Account and Counterparty options from the View by list.
Counterparty	Displays the counterparty's name associated with the cash flow record. This column is present for Real Account and Virtual Account options from the View by list.
Actual Date	Displays the actual cash flow date. This column is present when the Actual option is selected in the Cash Flow Forecasting screen.
Actual Amount	Displays the actual cash flow amount. This column is present when the Actual option is selected in the Cash Flow Forecasting screen.

Cash Flow Details (Predicted) overlay window

This overlay window appears when you click on a category hyperlink in the Cash Flow Summary widget, and when the **Predicted** option has been selected.

Cash Flow Details (Predicted)		01 Jan 2022 - 31 Dec 2022
View details of the cashflow records for entire period range selected for a particular category. The records are grouped by Real Account which can be changed to Virtual Account or Counterparty.		
View by	Real Account	Search...
Inflow - Interest Income		USD125,000,000.00
>	RA 11002347781	USD82,2000.00
>	RA 11002347782	USD17,000.00
>	RA -	USD20,000.00
>	RA 11002347784	USD24,000.00
>	RA -	USD36,000.00
>	RA 11002347785	USD21,000.00

Field Description

Field Name	Description
Cash Flow Details (Predicted)	
	Click this icon to set 'from' and 'to' dates to view the cash flow records of the selected category for that time range. The 'from' and 'to' dates should fall within the time frame set in the Cash Flow Forecast widget. Once the dates are entered, click the save icon, to save a view the required records.
	Click the reset icon to reset the time frame dates. This icon appears, if the time range has been edited.
View by	Select the required basis for records grouping. The options are: <ul style="list-style-type: none"> • Real Account • Virtual Account • Counterparty
Search	Enter the partial or complete search string, such as reference number, or virtual account number, or counterparty, and so on, to view specific cash flow records.
Category Name	Displays the name of the category for which the records are being viewed.

Field Name	Description
Total Cash flow Amount	Displays the total cash flow amount in local currency or in the selected currency in the filter for the selected time frame for a particular category.
Based on the option selected from the View by list, the records are grouped based on Real Accounts, Virtual Accounts, or Counterparties. Each group consists of the following fields.	
Real Account/Virtual Account/Counterparty	Displays the name of the group. This is either the real account number, or the virtual account number, or the counterparty name, based on the option selected in the View by field.
Total Cash flow Amount of group	Displays the total cash flow amount for the group in local currency or in the selected currency in the filter.
Search	Enter the partial or complete search string to search for specific cash flow records.
Grid	
Reference Number	Displays the reference number of the cash flow record.
Virtual Account	Displays the virtual account number associated with the cash flow record. This column is present for Real Account and Counterparty options from the View by list.
Real Account	Displays the real account number associated with the cash flow record. This column is present for Virtual Account and Counterparty options from the View by list.
Counterparty	Displays the counterparty's name associated with the cash flow record. This column is present for Real Account and Virtual Account options from the View by list.
Predicted Date	Displays the predicted cash flow date. This column is present when the Predicted option is selected in the Cash Flow Forecasting screen.
Predicted Amount	Displays the predicted cash flow amount. This column is present when the Predicted option is selected in the Cash Flow Forecasting screen.

Cash Flow Details (Actual-Predicted) overlay window

This overlay window appears when you click on a category hyperlink in the Cash Flow Summary widget, and when the **Both** option has been selected.

Cash Flow Details (Actual-Predicted) ✕

View the cash flow records for the entire period range selected for particular category. The records are grouped by Real account which can be changed to Virtual Account or Counter Party. 12/1/22 - 11/30/23 Actual

View by: Real Account



Inflow - Interests Actual Amount USD 27,350.69

RA USD 2,606.30

Predicted Data of Actual Cash Flows

Reference Number	Virtual Account	Counter Party	Actual Date	Actual Amount	Unreconciled Amount	Predicted Date	Predicted Amount
ffsd	-	-	4/5/23	LAK 11 (USD 0.00 @ 0.0000)	LAK 11 (USD 0.00 @ 0.0000)	-	-
8495643	-	-	5/12/23	GBP 100.00 (USD 78.74 @ 0.7874)	GBP 100.00 (USD 78.74 @ 0.7874)	-	-
66787998	-	ABZ	5/26/23	GBP 200.00 (USD 157.48 @ 0.7874)	GBP 200.00 (USD 157.48 @ 0.7874)	-	-
95695364	-	-	5/15/23	GBP 1,000.00 (USD 787.40 @ 0.7874)	GBP 1,000.00 (USD 787.40 @ 0.7874)	-	-
HC09876	-	-	5/20/23	GBP 999.00 (USD 786.61 @ 0.7874)	GBP 999.00 (USD 786.61 @ 0.7874)	-	-
> RA xxxxxxxxxxxxxx0024							USD 23,070.85
> RA xxxxxxxxxxxxxx0035							USD 787.40
> RA xxxxxxxxxxxxxx0181							USD 866.14

Field Description

Field Name	Description
Cash Flow Details (Actual-Predicted)	
Actual/Predicted list	Select either the Actual option or the Predicted option to view the cash flow records.
	Click this icon to set 'from' and 'to' dates to view the cash flow records of the selected category for that time range. The 'from' and 'to' dates should fall within the time frame set in the Cash Flow Forecast widget. Once the dates are entered, click the save icon, to save a view the required records.
	Click the reset icon to reset the time frame dates. This icon appears, if the time range has been edited.
View by	Select the required basis for records grouping. The options are: <ul style="list-style-type: none"> • Real Account • Virtual Account • Counterparty

Field Name	Description
Search	Enter the partial or complete search string, such as reference number, or virtual account number, or counterparty, and so on, to view specific cash flow records.
Category Name	Displays the name of the category for which the records are being viewed.
Actual Amount	Displays the actual total cash flow amount for the selected time frame, for the category. This field is displayed if the Actual option is selected from the Actual/Predicted list in this overlay window.
Predicted Amount	Displays the predicted total cash flow amount for the selected time frame, for the category. This field is displayed if the Predicted option is selected from the Actual/Predicted list in this overlay window.

If the **Actual** option is selected from the **Actual/Predicted** list in this overlay window:
 Based on the option selected from the **View by** list, the records are grouped based on Real Accounts, Virtual Accounts, or Counterparties. Each group consists of the following fields.

Cash Flow Details (Actual-Predicted) ✕

① View the cash flow records for the entire period range selected for particular category. The records are grouped by Real account which can be changed to Virtual Account or Counter Party. 12/1/22 - 11/30/23 [🔗](#) Actual ▾

View by: Real Account ▾ 🔍 Search...

Inflow - Interests Actual Amount
USD 27,330.69

▾ RA - USD 2,606.30

🔍 Search...

Predicted Data of Actual Cash Flows ⓘ

Reference Number	Virtual Account	Counter Party	Actual Date	Actual Amount	Unreconciled Amount	Predicted Date	Predicted Amount
ffsd	-	-	4/5/23	LAK 11 (USD 0.00 @ 0.0000)	LAK 11 (USD 0.00 @ 0.0000)	-	-
8493643	-	-	5/12/23	GBP 100.00 (USD 78.74 @ 0.7874)	GBP 100.00 (USD 78.74 @ 0.7874)	-	-
66787998	-	ABZ	5/26/23	GBP 200.00 (USD 157.48 @ 0.7874)	GBP 200.00 (USD 157.48 @ 0.7874)	-	-
95695364	-	-	5/15/23	GBP 1,000.00 (USD 787.40 @ 0.7874)	GBP 1,000.00 (USD 787.40 @ 0.7874)	-	-
HC09876	-	-	5/20/23	GBP 999.00 (USD 786.61 @ 0.7874)	GBP 999.00 (USD 786.61 @ 0.7874)	-	-

> RA xxxxxxxxxxxxxx0024 USD 23,070.85

> RA xxxxxxxxxxxxxx0035 USD 787.40

> RA xxxxxxxxxxxxxx0181 USD 866.14

Real Account/Virtual Account/Counterparty Displays the name of the group. This is either the real account number, or the virtual account number, or the counterparty name, based on the option selected in the **View by** field.

Total Cash flow Amount of group Displays the total cash flow amount for the group.

Grid

Field Name	Description
Reference Number	Displays the reference number of the cash flow record.
Virtual Account	Displays the virtual account number associated with the cash flow record. This column is present for Real Account and Counterparty options from the View by list.
Real Account	Displays the real account number associated with the cash flow record. This column is present for Virtual Account and Counterparty options from the View by list.
Counterparty	Displays the counterparty's name associated with the cash flow record. This column is present for Real Account and Virtual Account options from the View by list.
Actual Date	Displays the actual cash flow date. This field is displayed if the Actual option is selected from the Actual/Predicted list in this overlay window.
Actual Amount	Displays the actual cash flow amount. This field is displayed if the Actual option is selected from the Actual/Predicted list in this overlay window.
Unreconciled Amount	Displays the cash flow amount that is not yet reconciled.
Predicted Data of Actual Cash Flows	
This section displays the predicted data for the actual cash flows, for reference.	
Predicted Date	Displays the predicted date of the actual cash flow.
Predicted Amount	Displays the predicted value of the unreconciled amount of the actual cash flow.

Field Name **Description**

If **Predicted** option is selected from the **Actual/Predicted** list in this overlay window:
 Based on the option selected from the **View by** list, the records are grouped based on Real Accounts, Virtual Accounts, or Counterparties. Each group consists of the following fields.

Cash Flow Details (Actual-Predicted) X

① View the cash flow records for the entire period range selected for particular category. The records are grouped by Real account which can be changed to Virtual Account or Counter Party. 12/1/22 - 11/30/23 [↗](#) Actual ▼

View by Real Account ▼ Q Search...

Inflow - Interests Actual Amount
USD 27,330.69

▼ RA - USD 2,606.30

Q Search...

Predicted Data of Actual Cash Flows [↗](#)

Reference Number	Virtual Account	Counter Party	Actual Date	Actual Amount	Unreconciled Amount	Predicted Date	Predicted Amount
ffsd	-	-	4/5/23	LAK 11 (USD 0.00 @ 0.00000)	LAK 11 (USD 0.00 @ 0.00000)	-	-
8493643	-	-	5/12/23	GBP 100.00 (USD 78.74 @ 0.7874)	GBP 100.00 (USD 78.74 @ 0.7874)	-	-
66787998	-	ABZ	5/26/23	GBP 200.00 (USD 157.48 @ 0.7874)	GBP 200.00 (USD 157.48 @ 0.7874)	-	-
95695364	-	-	5/15/23	GBP 1,000.00 (USD 787.40 @ 0.7874)	GBP 1,000.00 (USD 787.40 @ 0.7874)	-	-
HC09876	-	-	5/20/23	GBP 999.00 (USD 786.61 @ 0.7874)	GBP 999.00 (USD 786.61 @ 0.7874)	-	-
> RA xxxxxxxxxxxxxx0024							USD 23,070.85
> RA xxxxxxxxxxxxxx0035							USD 787.40
> RA xxxxxxxxxxxxxx0181							USD 866.14

Real Account/Virtual Account/Counterparty Displays the name of the group. This is either the real account number, or the virtual account number, or the counterparty name, based on the option selected in the **View by** field.

Total Cash flow Amount of group Displays the total predicted cash flow amount for the group.

Grid

Reference Number Displays the reference number of the cash flow record.

Virtual Account Displays the virtual account number associated with the cash flow record. This column is present for **Real Account** and **Counterparty** options from the **View by** list.

Real Account Displays the real account number associated with the cash flow record. This column is present for **Virtual Account** and **Counterparty** options from the **View by** list.

Counterparty Displays the counterparty's name associated with the cash flow record. This column is present for **Real Account** and **Virtual Account** options from the **View by** list.

Field Name	Description
Predicted Date	Displays the predicted cash flow date. This field is displayed if the Predicted option is selected from the Actual/Predicted list in this overlay window.
Predicted Amount	Displays the predicted cash flow amount. This field is displayed if the Predicted option is selected from the Actual/Predicted list in this overlay window.
Actual Data of Predicted Cash Flows	
This section displays the actual data for the predicted cash flows, for reference.	
Actual Date	Displays the actual date of the predicted cash flow.
Actual Amount	Displays the actual amount of the predicted cash flow.
Unreconciled Amount	Displays the cash flow amount that is not yet reconciled.

FAQ

1. Can the user see the past month's inflows and outflows as well?

On the landing page, the system displays default data for a period of 12 months, which includes today's date plus 6 months and minus 6 months. However, you can search for any desired period range using the filter option available on top of the Cash Flow Forecast graph.

2. What is Surplus and Deficit and how does it get calculated?

A surplus occurs when the inflow of money exceeds the outflows for a particular period. After subtracting the outflows for a particular period from inflows for that period, if a positive amount is obtained, it is called as Surplus. It denotes that corporate will have surplus of cash during that period.

A deficit occurs when the outflow of money exceeds the inflows for a particular period. After subtracting the outflows for a particular period from inflows for that period, if a negative amount is obtained, it is called as Deficit. It denotes that corporate will have a shortfall of cash during that period.

3. What does Cash flow categories signifies?

Cash flow categories are the high-level inflow, out flow heads under which the inflows and out flows are expected. For example, under Outflows Payroll, Marketing, Taxes, Operating Expenses can be some of the examples of categories. Similarly, for Inflows, Collections, Royalties, Interest, Sale of Property can be some of examples. By looking the amount against these categories, user can get to know the aggregated sum of amount expected to receive or pay for each head.

5.2 **Expected Cash Flow**

The corporate user can record cash flows that are expected to occur in the future. Both inflow and outflow records can be added. For each cash flow entry, the user can add the expected date of the cash flow, the account number to be debited/credited, the linked reference number (such as, cheque number or invoice number), the amount, and the currency. Expected cash flow records are also considered in the Cash Flow Forecasting functionality.

The following functions are available for managing expected cash flow.

- Create Expected Cash Flow
- View Expected Cash Flow
- Edit Expected Cash Flow
- Delete Expected Cash Flow

Pre-requisites:

- Transaction access is provided to the corporate user.

5.2.1 **Create Expected Cash Flow – Onscreen and Bulk File Upload**

Expected cash flow records can be created in one of the following ways:

- By manually entering the details of the cash flow on the screen.
- By uploading a file (in one of .csv, .xls, .xlsx, or .xml format) that contains the cash flow details. This method enables the user to create bulk records.

Both one-time transaction records as well as recurring transaction records can be created.

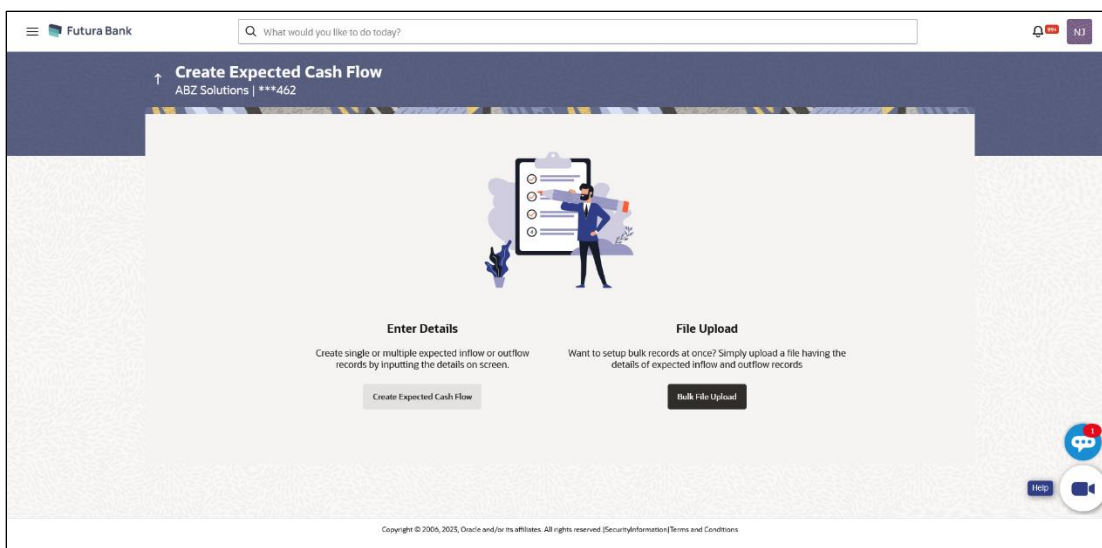
5.2.1.1 Creating Single/Recurring Cash Flow Records (manual entry)

How to reach here:

Dashboard > Toggle menu > Cash Management > Cash Flow > Create Expected Cash Flow

To create expected cash flow record (manual entry):

Create Expected Cash Flow

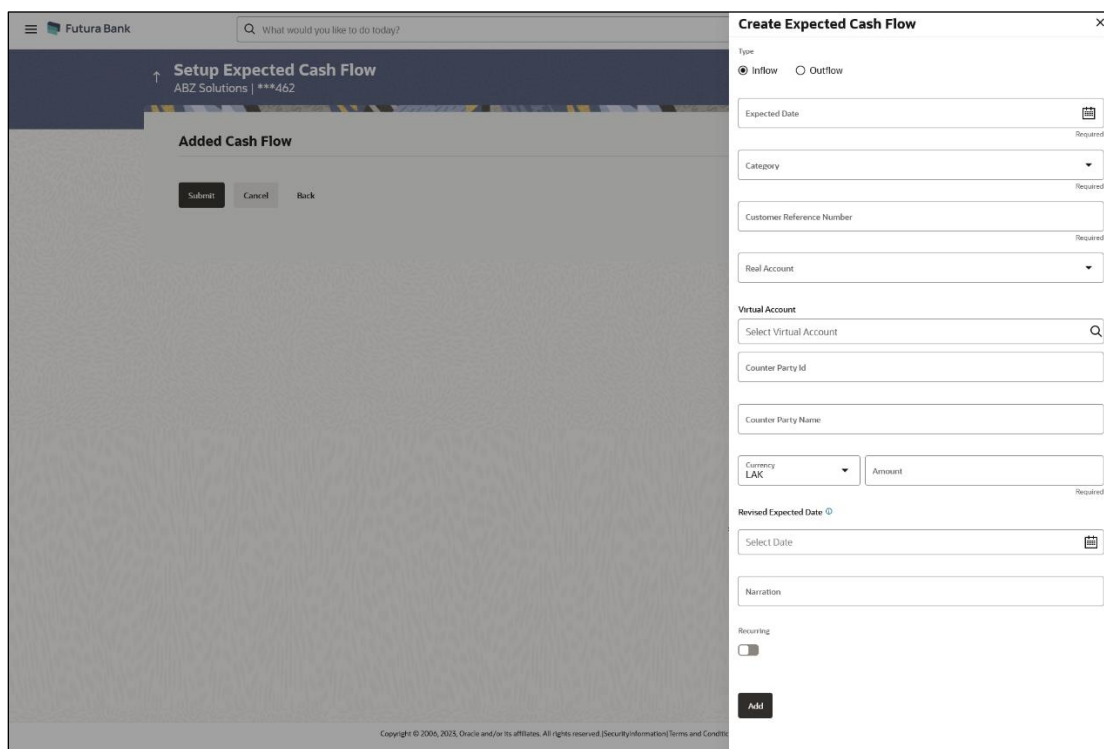


Field Description

Field Name	Description
Create Expected Cash Flow	
Party Name & ID	Displays the name and ID of the logged-in corporate party.
Enter Details	Indicates the option to create single or recurring expected cash flow records by manual entry of cash flow details.
File Upload	Indicates the option to create bulk expected cash flow records through file upload. The file formats supported are .xls, .xlsx, .csv, and .xml.

1. In the **Create Expected Cash Flow** screen, click **Create Expected Cash Flow**. The overlay window appears.


Create Expected Cash Flow (overlay window)



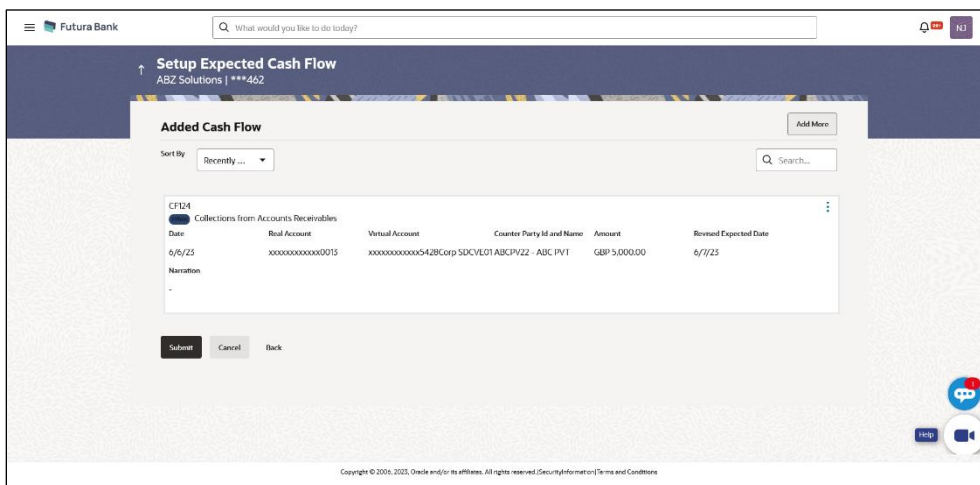
Field Description

Field Name	Description
Create Expected Cash Flow (overlay window)	
Type	Select whether the cash flow is an inflow or an outflow.
Expected Date	Enter the expected date of expected cash flow transaction.
Category	Select the category of the cash flow transaction. The values in this list depend on the option selected in the Type field (inflow or outflow).
Category Code	Enter the code for the category. This field appears when you select the Others option from the Category list.
Category Name	Enter a description for the category. This field appears when you select the Others option from the Category list.
Customer Reference Number	Enter the customer's own reference number for the cash flow.
Account	Select the account number of the corporate party for the expected cash flow transaction. The dropdown list either displays the real account numbers or the International Bank Account Number (IBAN), based on the configuration set by the bank.

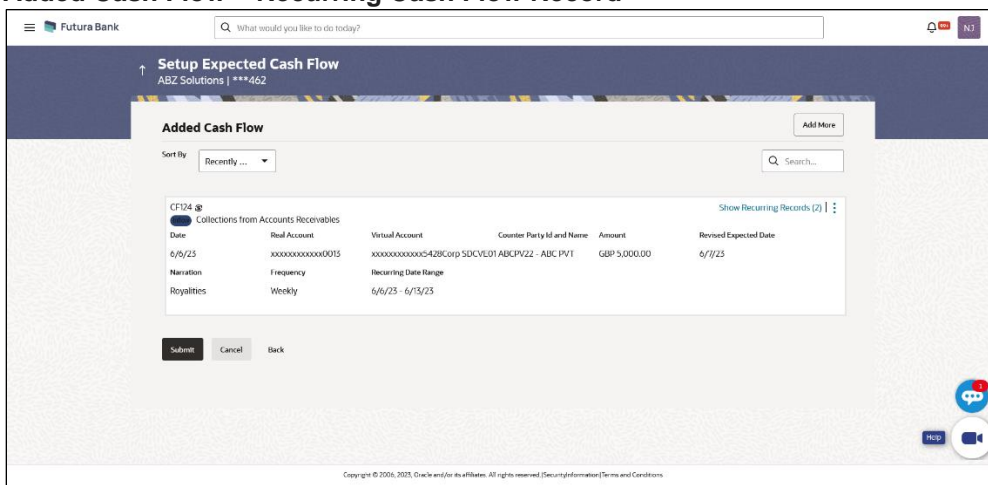
Field Name	Description
Virtual Account	Select the virtual account of the corporate party for the expected cash flow transaction. The account number and name of the virtual account are displayed.
Counter Party Id	Enter the ID of the counter party.
Counter Party Name	Enter the name of the counter party.
Currency	Select the currency for the expected cash flow transaction.
Amount	Enter the amount of the expected cash flow transaction.
Revised Expected Date	Enter the revised date when the cash flow is expected to take place, if required.
Narration	Enter the narration of the expected cash flow transaction.
Recurring	Switch the toggle on, if the expected cash flow transaction must recur. Note: On selecting a recurring transaction, when the user submits the cash flow set up, 'n' number of cash flow records are automatically created, depending on the frequency, start date and end date. Refer the ' Added Cash Flow – Recurring Cash Flow Record ' screenshot below.
Frequency	Select the frequency of recurrence of the expected cash flow transaction. This field appears if the Recurring toggle is switched on.
From Date / To Date	Enter the date range within which the expected cash flow transaction must recur. These fields appear if the Recurring toggle is switched on. Once you save a recurring transaction, those many records are created as are applicable between the From Date and To Date .

2. Once you add the required details, click **Add**. The cash flow transaction record is added to the **Added Cash Flow** list.
 - a. To edit or delete the added entry, click  beside the record, and select Edit or Delete.
 - b. To add further cash flow transaction records, click **Add More**.

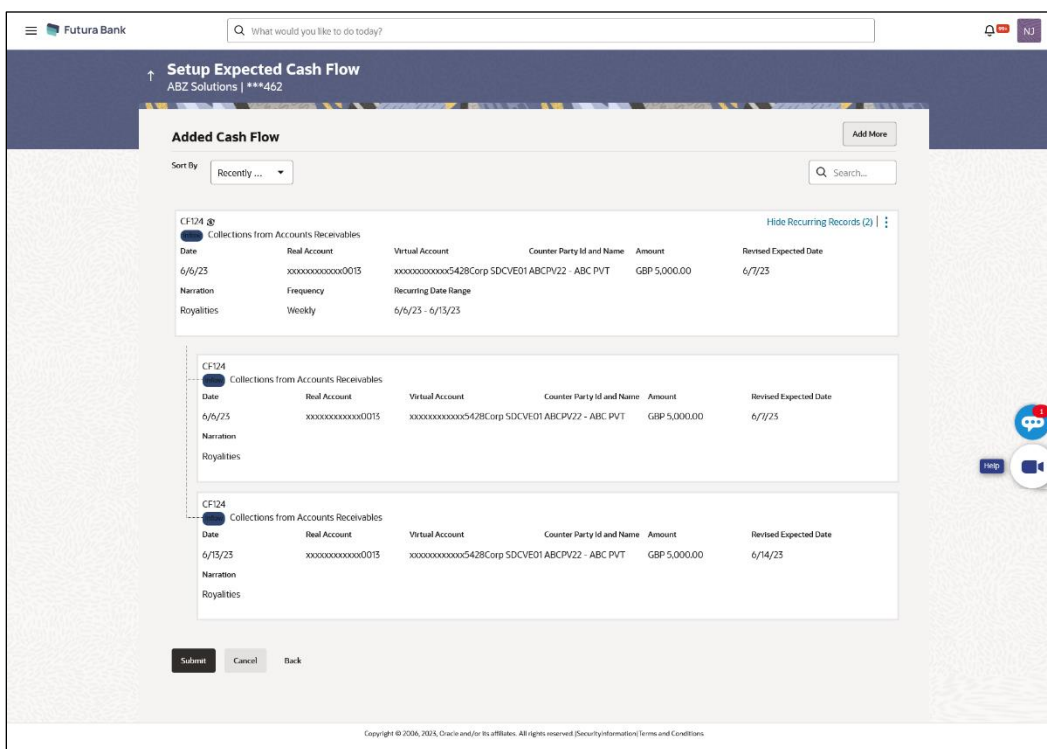
Added Cash Flow – One-time Cash Flow Record




Added Cash Flow – Recurring Cash Flow Record




On Clicking Show Recurring Records



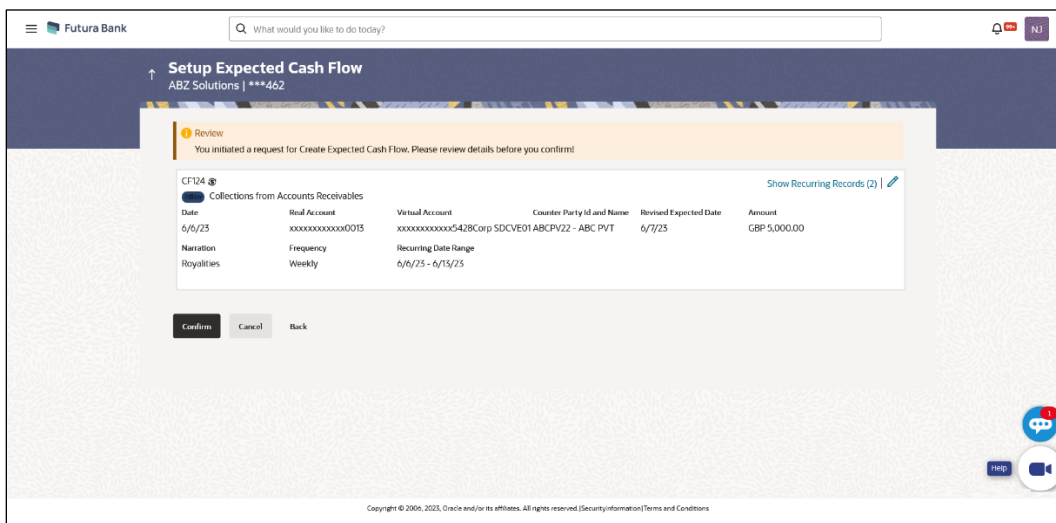
Field Description

Field Name	Description
Setup Expected Cash Flow	
Party Name & ID	Displays the name and ID of the logged-in corporate party.
Added Cash Flow	
Sort By	Indicates a list of options to sort the cash flow entries.
Search	Indicates an option to search for a specific cash flow transaction record based on the search text entered.
Customer Reference Number, Type, Category	Displays the customer's reference number for the expected cash flow record, the type of cash flow (Inflow or Outflow), and the category of the cash flow transaction.
Date	In case of a recurring cash flow record, the  indicator appears beside the customer reference number.
Frequency	Displays the frequency of recurrence of the cash flow record. This field appears only for recurring cash flow records.

Field Name	Description
Recurring Date Range	Displays the date range within which the cash flow recurrence will happen. This field appears only for recurring cash flow records.
Account	Displays the real account number of the corporate party that has been selected for the transaction. This can be either the real account number or the International Bank Account Number (IBAN), based on the configuration set by the bank.
Virtual Account	Displays the virtual account number and name selected for the transaction.
Counterparty Id and Name	Displays the ID and name of the counter party associated with the expected cash flow transaction.
Amount	Displays the currency and amount of the cash flow transaction.
Revised Expected Date	Displays the revised date when the transaction is expected to occur.
Narration	Displays the narration associated with the cash flow transaction.
	Click this icon to edit or delete the added expected cash flow entry.
Show/Hide Recurring Records (number)	Click this link to show/hide all the recurring cash flow transactions for that particular cash flow record.


3. Click **Submit** to submit the record. The Review screen appears.
OR
Click **Add More** to add further expected cash flow transactions.
OR
Click **Cancel** to cancel the adding of the record.
OR
Click **Back** to go to the previous screen.

Setup Expected Cash Flow – Review Screen



- In the Review screen, verify the details and click **Confirm** to confirm adding the record. A Confirmation message appears with the reference number and status of the transaction.

OR

Click  to edit the record.

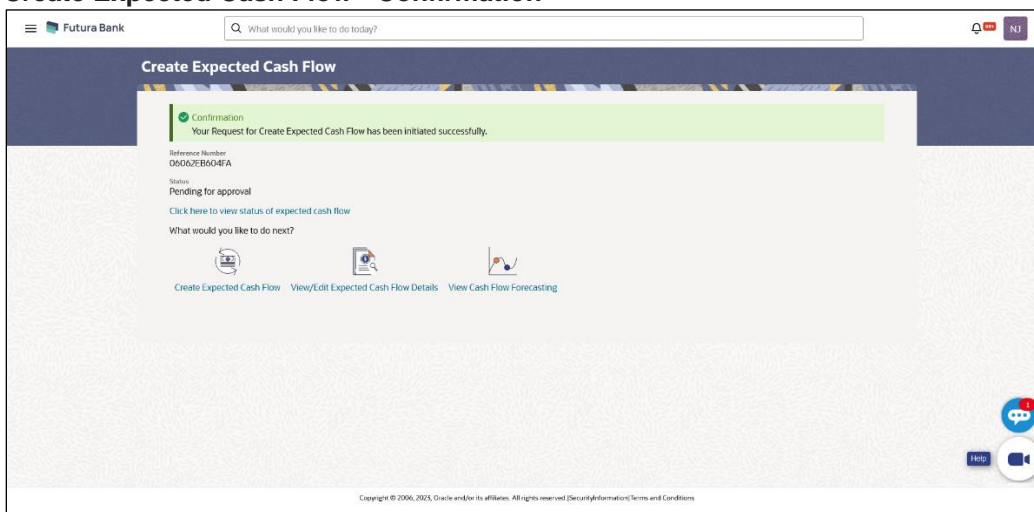
OR

Click **Cancel** to cancel the submission.

OR

Click **Back** to go to the previous screen.

Create Expected Cash Flow - Confirmation



5. Click the link provided to view the status of the added expected cash flow records. All expected cash flow records that have been added, appear with their current status in the **Cash Flow Details** overlay window.
OR
Click **Create Expected Cash Flow** to create another cash flow transaction record.
OR
Click **View/Edit Expected Cash Flow Details** to view a list of expected cash flow transaction records that have been created.
OR
Click **View Cash Flow Forecasting** to view the forecasting details.

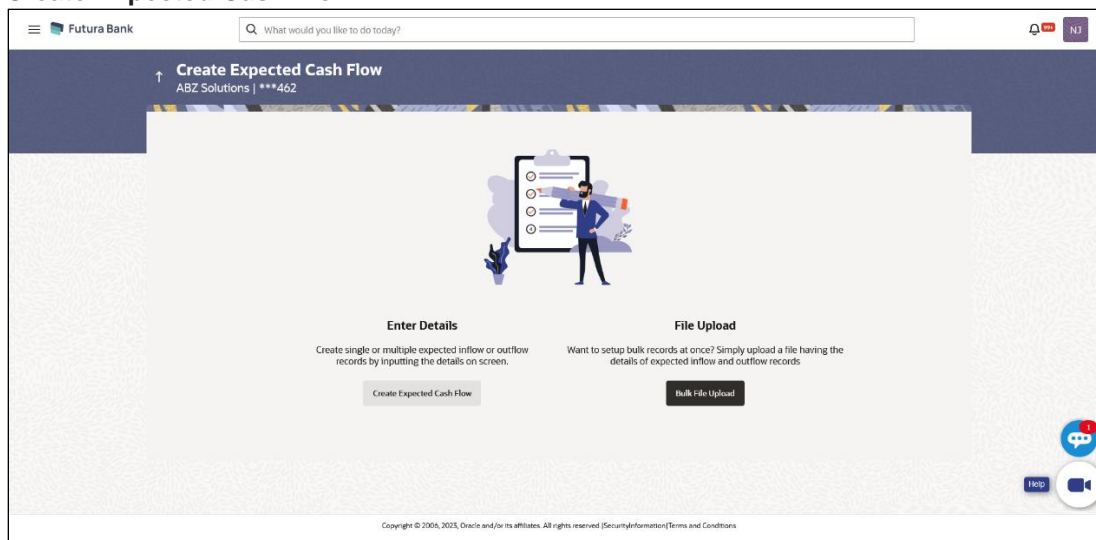
5.2.1.2 Bulk File Upload

How to reach here:

Dashboard > Toggle menu > Cash Management > Cash Flow > Create Expected Cash Flow

To create bulk expected cash flow transaction records:

Create Expected Cash Flow

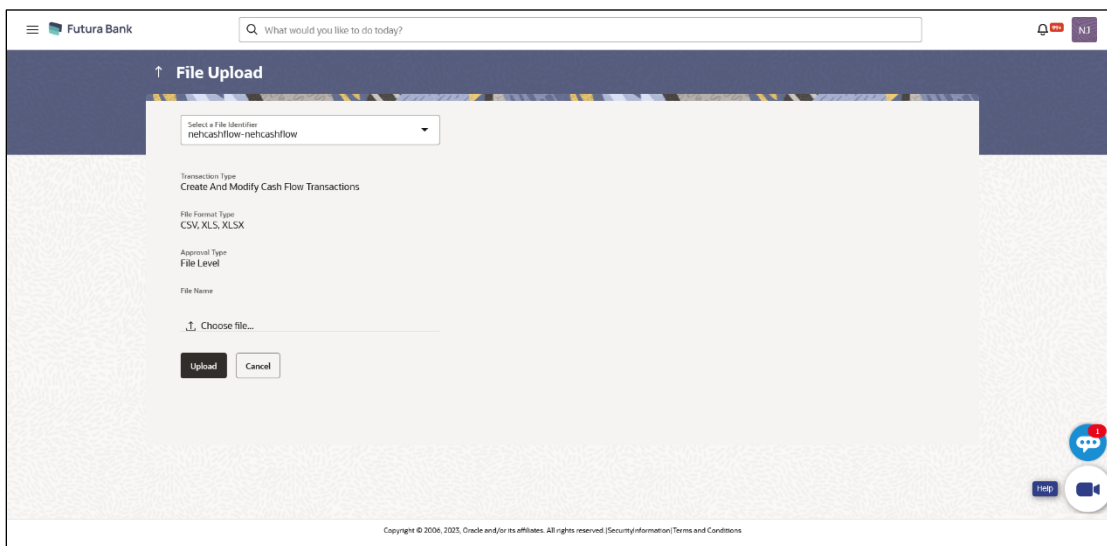


Field Description


Field Name	Description
Create Expected Cash Flow	
Party Name & ID	Displays the name and ID of the logged-in corporate party.
Enter Details	Indicates the option to create single or recurring expected cash flow records by manual entry of cash flow details.
File Upload	Indicates the option to create bulk expected cash flow records through file upload.

1. In the **Create Expected Cash Flow** screen, click **Bulk File Upload**. The **File Upload** screen appears.

File Upload



Field Description

Field Name	Description
File Upload	
File Identifier	Select the identifier associated with expected cash flow transactions.
Transaction Type	Displays the type of transaction of the bulk expected cash flow records. Information is displayed based on the parameters defined for the file identifier selected.
File Format Type	Displays the file formats that are allowed. Information is displayed based on the parameters defined for the file identifier selected. In general, the file formats supported are .xls, .xlsx, .csv, and .xml.
Approval Type	<p>Displays the approval level of the file.</p> <p>The approval could be:</p> <ul style="list-style-type: none"> Record Level: In record type approval, the approver can approve some records (in a file), and reject others. Only approved records are processed. File Level: In a file type approval, the approver accepts or rejects the entire file, and all records are either processed or rejected. <p>Information is displayed based on the parameters defined for the file identifier selected.</p>
File Name	<p>Click  to select and upload the file with the expected cash flow records data. For information on the file format, refer the Bulk File Format section below.</p>

Bulk File Format

Data Format of an XLS file to upload:

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P
1	Header row → (Header should be present in the file)	Customer Reference Number	Inflow / Outflow	Cashflow Code	Cashflow Code Description	Real Account	Virtual Account	Expected Amount	Currency	Expected Date	Revised Expected Date	Actual Date	Associated Party Name	Associated Party Id	Narration	Linked Reference Number
2	Data Type →	Alpha numeric	Inflow or Outflow	Category - Alphabet only	Category - Alphabet only	Valid Real Account No.	Valid Virtual Account No.	13 integers, 2 decimals	Valid Currency	DD-MM-YYYY	DD-MM-YYYY	DD-MM-YYYY	Alpha numeric and some special characters %&@!~\ _!@!	Alpha numeric	Alpha numeric and some special characters &!@!_!@!	Alpha numeric
3	Mandatory / Optional →	Mandatory	Mandatory	Mandatory	Mandatory	Optional no length check	Optional no length check	Mandatory Numeric (28,4)	Mandatory	Yes, it should be mandatory as per host document	Optional	Optional	Optional	Optional	Optional	Optional
4	Length →	20	10	10	20				3	10	10	10	20	10	50	20
5	Validations if any →	Should be unique in the file								Expected date cannot be more than 6 months from the current date.	if revised expected date is mentioned then there should be expected date.	Actual Date should be less than today's date Actual date can be entered only if the expected date is not added.				



Bulk-Cashflow-Upload-Template.csv

Note: Refer this file for the sequence:

While uploading a .XLSX / .XLS file, if you do not have the required data for a particular cell, and need to leave it blank, then ensure that the particular empty cell has been formatted to the data type of the expected data of that cell. For example, a cell that is supposed to hold textual content, such as name or description, should be formatted to 'Text'. Similarly, a cell that is supposed to hold a number, should be formatted to 'Number'.

Field Description

Field Name	Description
------------	-------------

The following fields must be present in the file for bulk upload.

- Customer Reference Number** Enter the customer’s own reference number for the cash flow.
- Inflow/Outflow** Enter whether the cash flow is an inflow or an outflow.
- Cash Flow Code** Enter the code for the cash flow transaction.
- Cash Flow Code Description** Enter a description for the cash flow transaction.
- Account** Enter the account number of the corporate party for the expected cash flow transaction. The dropdown list either displays the real account numbers or the International Bank Account Number (IBAN), based on the configuration set by the bank.
- Virtual Account** Enter the virtual account of the corporate party for the expected cash flow transaction.
- Expected Amount** Enter the amount of the expected cash flow transaction.

Field Name	Description
Currency	Enter the currency for the expected cash flow transaction.
Expected Date	Enter the expected date of the cash flow transaction.
Revised Expected Date	Enter the revised date of the cash flow transaction.
Actual Date	Enter the actual date of the transaction.
Associated Party Name	Enter the name of the counter party associated with the transaction.
Associated Party ID	Enter the party ID of the counter party associated with the transaction.
Narration	Enter the narration of the expected cash flow transaction.
Linked Reference Number	Enter the linked reference number of the transaction.

File Upload - post uploading file

2. Once you upload the required file, click **Upload**. A Confirmation message appears with the reference number and status of the transaction.
OR
Click **Cancel** to cancel the creation of bulk expected cash flow records.
3. In the Confirmation screen, click the **File Reference ID** link to view the file upload details. For more information, refer the **Uploaded Files Inquiry** section in **User Manual Oracle Banking Digital Experience Corporate Bulk File Upload – Supply Chain Finance**.
OR
Click **Go To Dashboard** to go to the main dashboard.

5.2.2 View Expected Cash Flow

A corporate user can inquire and view the added cash flow records. By default, only future dated records will be displayed. The user is also provided the option to search for records that will occur within a specific date range.

How to reach here:

Dashboard > Toggle menu > Cash Management > Cash Flow > View/Edit Expected Cash Flow Details

View/Edit Expected Cash Flow Details

Period from: 6/6/23 to 12/2/23




Customer Reference Number	Date	Type	Category	Amount	Status
sdfsdfs	6/7/23	Inflow	Profits	LAK 1,000	Unrecorded
fdsefsa	6/7/23	Inflow	Interests	LAK 1,000	Unrecorded
1683561296	6/10/23	Inflow	Royalties	GBP 4,500.00	Unrecorded
1287434764	6/13/23	Inflow	Tax Rebate	GBP 6,500.00	Unrecorded
343434	6/28/23	Inflow	Profits	LAK 55,555	Unrecorded
234565	7/7/23	Inflow	Profits	EUR 19,600.00	Unrecorded
343434	7/28/23	Inflow	Profits	LAK 55,555	Unrecorded

Cancel Back

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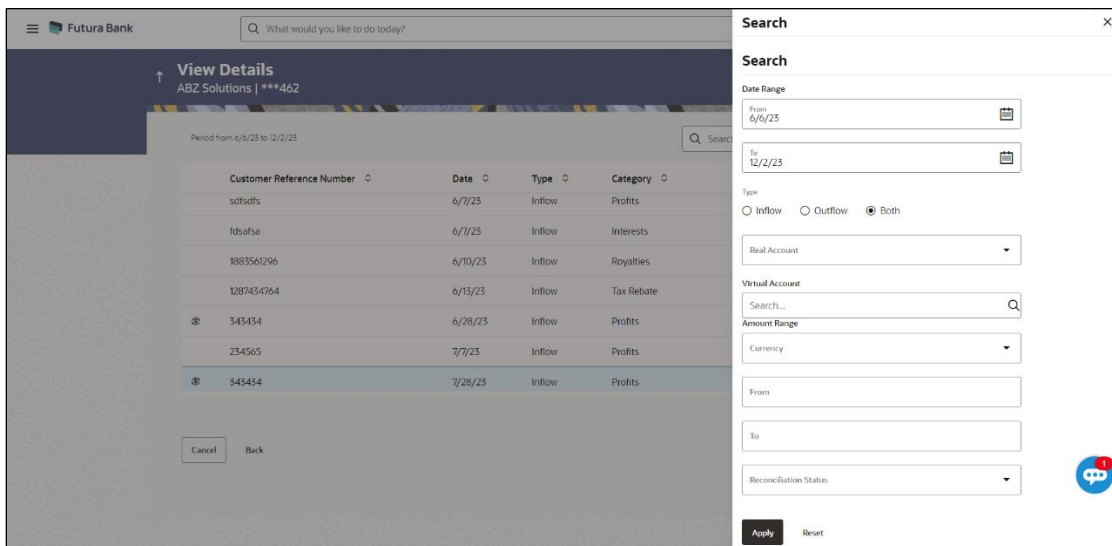
Note: The **View Edit Expected Cash Flow Details** screen can also be viewed on a mobile device. The features, data, search filters, hyperlinks, download option, and so on that are available on the web browser on desktop computers, are also available on the mobile device.

Field Description

Field Name	Description
View/Edit Expected Cash Flow Details	
Party Name & ID	Displays the name and ID of the logged-in corporate party.
Period from <date> to <date>	Displays the period for which the cash flow records have been fetched.
Search	Indicates an option to search for specific cash flow records, based on the search text entered.
	Indicates a set of options to filter the cash flow transaction records. For more details, refer to the fields in the Search (overlay window) section below.
Download	Indicates an option to download the expected cash flow records in PDF and XLS formats.
	This icon indicates that the expected cash flow record is of recurring type. If this icon is not displayed beside a record, then that particular transaction is a one-time transaction.
Customer Reference Number	Displays the customer's own reference number for the expected cash flow record.
Date	Displays the expected date of the cash flow transaction.
Type	Displays whether the cash flow transaction is of inflow type or outflow type.
Category	Displays the category of the cash flow transaction.
Amount	Displays the amount of the cash flow transaction.
Status	Displays the status of the expected cash flow record, whether reconciled, unreconciled, or partially reconciled.
More Options	Click  to edit, delete, or view additional details of the record. This icon is only present beside future dated transaction records. Any transaction records for the present day cannot be edited or deleted.

Search (overlay window)

This overlay window appears on clicking  in the **View/Edit Expected Cash Flow** screen.



Field Description

Field Name	Description
------------	-------------

Search (overlay window)

Date Range From/To	Indicates the option to search for expected cash flow transactions using a date range. Click the calendar icon to enter the dates in the From and To fields.
---------------------------	--


Type	Indicates the option to filter the expected cash flow transactions based on type. The options are: Inflow, Outflow, and Both.
-------------	---

Account	Indicates the option to filter the expected cash flow transactions based on the account to be debited/credited. This list can either display the real account numbers or the International Bank Account Number (IBAN), based on the configuration set by the bank.
----------------	--

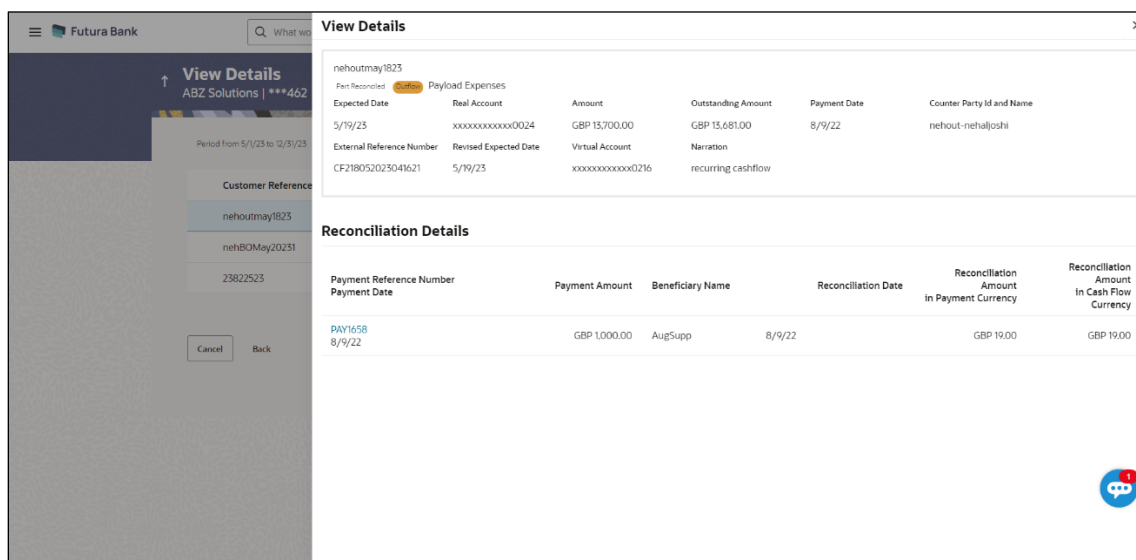
Virtual Account	Indicates the option to filter the expected cash flow transactions based on the virtual account selected.
------------------------	---

Amount Range Currency From/To	Indicates the option to filter the expected cash flow transactions based on an amount range. Enter the required amounts in the From and To fields.
--	--

5.2.2.1 View Cash Flow Details (overlay window)

This overlay window appears when you select the **View Details** option after clicking the  icon beside an expected cash flow record in the **View/Edit Expected Cash Flow** screen.

View Details




The screenshot shows the 'View Details' overlay window for a cash flow record. The window is titled 'View Details' and contains the following information:

- Customer Reference:** nehoutmay1823
- Period:** from 5/1/23 to 12/31/23
- External Reference Number:** CF218052023041621
- Revised Expected Date:** 5/19/23
- Real Account:** xxxxxxxxxxxx0024
- Virtual Account:** xxxxxxxxxxxx0216
- Amount:** GBP 13,700.00
- Outstanding Amount:** GBP 13,681.00
- Payment Date:** 8/9/22
- Counter Party Id and Name:** nehout-nehajoshi
- Recurring Transaction:** recurring cashflow
- Reconciliation Details:**

Payment Reference Number	Payment Amount	Beneficiary Name	Reconciliation Date	Reconciliation Amount in Payment Currency	Reconciliation Amount In Cash Flow Currency
PAY1658 8/9/22	GBP 1,000.00	AugSupp	8/9/22	GBP 19.00	GBP 19.00

Note: The **View Details** screen can also be viewed on a mobile device. The features, and details, that are available on the web browser on desktop computers, are also available on the mobile device.

Field Description

Field Name	Description
View Details	
Customer Reference Number	Displays the customer's own reference number for the expected cash flow record. The  icon is displayed in case of a recurring transaction.
Status	Displays the status of the expected cash flow record.
Cash flow type	Displays the type of cash flow, whether Inflow or Outflow.
Expected Date	Displays the date when the cash flow is expected to take place.
Account	Displays the real account number selected for the cash flow. This can be either the real account number or the International Bank Account Number (IBAN), based on the configuration set by the bank.
Amount	Displays the expected cash flow amount.

Field Name	Description
Outstanding Amount	Displays any outstanding amount.
Payment Date	Displays the date on which a payment has occurred.
Counter Party ID and Name	Displays the name and party ID of the counter party, associated in the payment.
External Reference Number	Displays the reference number associated with the payment, outside the application.
Revised Expected Date	Displays the revised date when the cash flow is expected to take place.
Virtual Account	Displays the virtual account number involved in the payment.
Narration	Displays any remarks or comments entered while creating the expected cash flow record.
Reconciliation Details	
Payment Reference Number Payment Date	Displays the reference number of the payment that has been reconciled with the expected cash flow record. This is a hyperlink, which when clicked displays the payment details. For more information, refer the View Payments (details) section in User Manual Oracle Banking Digital Experience Receivables Payables Management . Also displays the date of payment.
Payment Amount	Displays the amount of the payment.
Remitter Name/Beneficiary Name	Displays the name of the remitter, in case of an inflow payment. Displays the name of the beneficiary, in case of an outflow payment.
Reconciliation Date	Displays the date when the reconciliation has been performed.
Reconciliation Amount in Payment Currency	Displays the reconciliation amount in the currency that the payment has been made in.
Reconciliation Amount in Cash Flow Currency	Displays the reconciliation amount in the currency that the cash flow was recorded in.

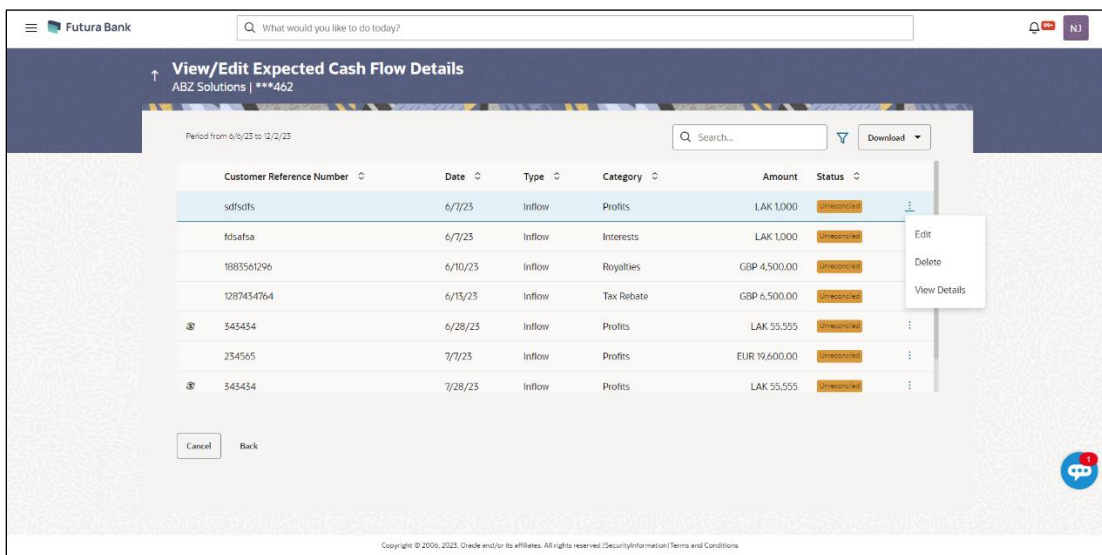
5.2.3 Edit Expected Cash Flow

How to reach here:

Dashboard > Toggle menu > Cash Management > Cash Flow > View/Edit Expected Cash Flow Details

To edit an expected cash flow transaction record:


View/Edit Expected Cash Flow Details



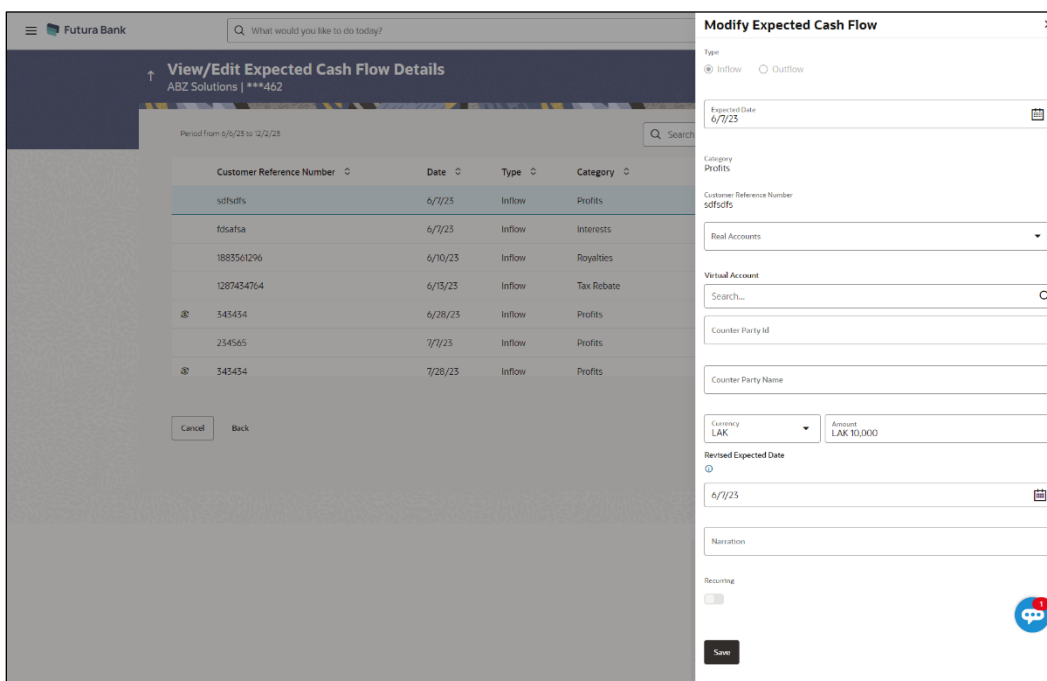
The screenshot displays the 'View/Edit Expected Cash Flow Details' interface. At the top, there's a search bar and a 'Download' button. Below that, a table lists transactions with the following columns: Customer Reference Number, Date, Type, Category, Amount, and Status. A context menu is open over the first row, showing options for Edit, Delete, and View Details. The table data is as follows:

Customer Reference Number	Date	Type	Category	Amount	Status
sdfjsdfs	6/7/23	Inflow	Profits	LAK 1,000	Unreconciled
fdasfa	6/7/23	Inflow	Interests	LAK 1,000	Unreconciled
1883561296	6/10/23	Inflow	Royalties	GBP 4,500.00	Unreconciled
1287434764	6/13/23	Inflow	Tax Rebate	GBP 6,500.00	Unreconciled
345434	6/28/23	Inflow	Profits	LAK 55,555	Unreconciled
234565	7/7/23	Inflow	Profits	EUR 19,600.00	Unreconciled
345434	7/28/23	Inflow	Profits	LAK 55,555	Unreconciled

At the bottom of the screen, there are 'Cancel' and 'Back' buttons. A copyright notice is visible at the very bottom: 'Copyright © 2000, 2023. Oracle and/or its affiliates. All rights reserved. (Security|Information|Terms and Conditions)'.

1. In the **Expected Cash Flow Details** screen, click  against the cash flow record to be edited.
2. Select the **Edit** option. The **Modify Expected Cash Flow** overlay window appears.


Modify Expected Cash Flow



Field Description

Field Name	Description
Modify Expected Cash Flow (overlay window)	
Do you want to apply changes for	Indicates an option to apply the changes to the current record or the current and following records.
Type	Displays whether the cash flow is an inflow or an outflow. This field is not editable.
Expected Date	Indicates the expected date of expected cash flow transaction. This field is editable.
Category	Displays the category of the cash flow transaction. This field is not editable.
Customer Reference Number	Displays the customer's reference number for the transaction. This field is not editable.
Account	Indicates the account number of the corporate party for the expected cash flow transaction. This can be either the real account number or the International Bank Account Number (IBAN), based on the configuration set by the bank. This field is editable.
Virtual Account	Indicates the virtual account of the corporate party for the expected cash flow transaction. The account number and name of the virtual account are displayed. This field is editable.

Field Name	Description
Counter Party ID	Displays the ID of the counter party associated with the transaction. This field is not editable.
Counter Party Name	Displays the name of the counter party associated with the transaction. This field is not editable.
Amount	Indicates the amount of the expected cash flow transaction. This field is editable.
Currency	Indicates the currency for the expected cash flow transaction. This field is editable.
Revised Expected Date	Indicates the revised date when the transaction is expected to occur. This field is editable.
Narration	Indicates the narration of the expected cash flow transaction. This field is editable.
Recurring	Indicates if the expected cash flow transaction is a recurring one or not. This field is editable.

3. Modify the required details.
4. Click **Save**. The record appears in the list with the 'Edited' indicator against it.
 - a. To revert the changes made, click  against the edited record and select **Undo**.

Edited Cash Flow Record

Period from 6/9/23 to 12/2/23

Customer Reference Number	Date	Type	Category	Amount	Status
Edited 567sdfs	6/7/23	Inflow	Profits	LAK 10,000	Unrecorded
fdasfda	6/7/23	Inflow	Interests	LAK 1,000	Unrecorded
1883561296	6/10/23	Inflow	Royalties	GBP 4,500.00	Unrecorded
1287434764	6/15/23	Inflow	Tax Rebate	GBP 6,500.00	Unrecorded
343434	6/28/23	Inflow	Profits	LAK 55,555	Unrecorded
234545	7/1/23	Inflow	Profits	EUR 19,600.00	Unrecorded
343434	7/28/23	Inflow	Profits	LAK 55,555	Unrecorded

Buttons: Submit, Cancel, Back

5. Click **Submit** to submit all changes made. The Review screen appears.
OR
Click **Cancel** to cancel all changes made.
OR
Click **Back** to go to the previous screen.
6. In the Review screen, verify the details and click **Confirm** to confirm all changes made. A Confirmation message appears, with the reference number and status of the transaction.
OR
Click **Cancel** to cancel the submission.
OR
Click **Back** to go to the previous screen.
7. In the Confirmation screen, click the link provided to view the status of the modified expected cash flow records. The cash flow records that have been modified appear with their current status, in the **Cash Flow Details** overlay window.
OR
Click **Create Expected Cash Flow** to create another cash flow transaction record.
OR
Click **View/Edit Expected Cash Flow Details** to view a list of expected cash flow transaction records that have been created.
OR
Click **View Cash Flow Forecasting** to view the forecasting details.

5.2.4 Delete Expected Cash Flow



How to reach here:

Dashboard > Toggle menu > Cash Management > Cash Flow > View/Edit Expected Cash Flow Details

To delete an expected cash flow transaction record:

View/Edit Expected Cash Flow Details

Customer Reference Number	Date	Type	Category	Amount	Status
sdfsdfs	6/7/23	Inflow	Profits	LAK 1,000	Expected
fsdfsa	6/7/23	Inflow	Interests	LAK 1,000	Expected
1883561296	6/10/23	Inflow	Royalties	GBP 4,500.00	Expected
1287434764	6/13/23	Inflow	Tax Rebate	GBP 6,500.00	Expected
345454	6/28/23	Inflow	Profits	LAK 55,555	Expected
234565	7/7/23	Inflow	Profits	EUR 19,600.00	Expected
345454	7/28/23	Inflow	Profits	LAK 55,555	Expected

- In the **Expected Cash Flow Details** screen, click  against the cash flow record to be deleted.
- Select the **Delete** option. The **Delete** pop-up window appears.
 - For a recurring cash flow transaction record, select whether the deletion is only for the 'Current record' or for 'Current and following record'.
- Click **Yes**. The record appears in the list with the 'Deleted' indicator against it.
OR
Click **No** to cancel the deletion.
 - To undo the deletion, click  against the deleted record and select **Undo**.
- Click **Submit** to submit all changes made. The Review screen appears.
OR
Click **Cancel** to cancel all changes made.
OR
Click **Back** to go to the previous screen.
- In the Review screen, verify the details and click **Confirm** to confirm all changes made. A Confirmation message appears, with the reference number and status of the transaction.
OR
Click **Cancel** to cancel the submission.
OR
Click **Back** to go to the previous screen.

6. In the Confirmation screen, click the link provided to view the status of the modified expected cash flow records. The cash flow records that have been modified appear with their current status, in the **Cash Flow Details** overlay window.
OR
Click **Create Expected Cash Flow** to create another cash flow transaction record.
OR
Click **View/Edit Expected Cash Flow Details** to view a list of expected cash flow transaction records that have been created.
OR
Click **View Cash Flow Forecasting** to view the forecasting details.

[Home](#)

6. Collections

Several corporates, such as retail stores, have a huge inflow of physical cash/cheques on a daily basis. This has to be deposited in the corporate's bank account(s) on a regular basis. The corporate can either arrange for the cash/cheques to be deposited at a branch or opt for the pick-up service, where a bank representative collects the cash/cheques and makes the deposit on behalf of the corporate.

The Collections services offered by the bank enable the corporate user to enter the details of the cash/cheque being deposited.

Pre-Requisites:

- Transaction access is provided to the corporate user.

6.1 Cash Deposits

6.1.1 Create Cash Deposit

Using this screen, you can enter the details of the physical cash being deposited into the corporate's account. Once you enter the cash details, you can also save the entry as a draft, to resume later.

How to reach here:


Dashboard > Toggle menu > Cash Management > Collections > Cash Deposit

To create a deposit slip:

The screenshot displays the 'Create Cash Deposit' interface for Futura Bank. The page title is 'Create Cash Deposit' with the user ID 'ABZ Solutions | ***462'. Below the title, there is a 'Draft' section with a search bar and a 'Create Deposit Slip' button. The main content is a table listing draft entries.

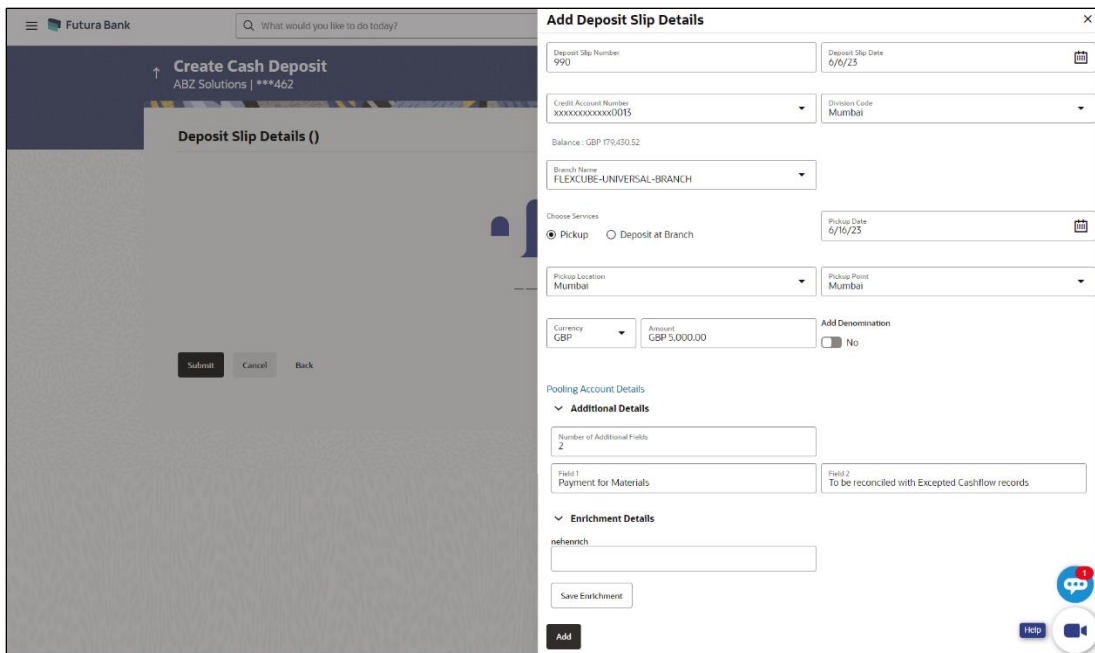
Draft Name	Creation Date	Number of Deposit Slips	Last Updated
OleDraft17Feb8	2/16/23	2/16/23	1
OleDraft17Feb4	2/16/23	2/16/23	1
OleDraft17Feb5	2/16/23	2/16/23	1
OleDraft16Feb2	2/16/23	2/16/23	1
OleDraft16Feb1	2/16/23	2/16/23	1
DraftDelete16Feb	2/16/23	2/16/23	1
OleDraft16Feb	2/16/23	2/16/23	1

Field Description

Field Name	Description
Create Cash Deposit	
Party Name & ID	Displays the name and ID of the logged-in corporate party.
Draft	
A list of cash deposit entries saved as drafts is displayed, with the following fields.	
Search	Indicates an option to search for specific cash deposit draft record. Enter the partial or complete draft name, or reference number, or creation date, or last updated date, to view matching records. The search results appear as you type the search string.
Draft Name	Displays the name that has been used to save the cash deposit draft. This is a hyperlink which when clicked enables you to edit the draft.
Creation Date	Displays the date of creation of the cash deposit draft record.
Number of Deposit Slips	Displays the number of deposit slips present in the cash deposit draft record.
Last Updated	Displays the date when the cash deposit draft record was last updated.
	Indicates an option to delete the cash deposit draft record. On clicking this icon, a pop-up window appears requiring you to confirm the deletion.

1. In the **Create Cash Deposit** screen, click **Create Deposit Slip** to create a new deposit slip. The **Add Deposit Slip Details** overlay window appears.

Note: If you have previously saved the deposit slip as a draft, then click the required link under **Draft Name**, to continue the creation process.



Field Description

Field Name	Description
Add Deposit Slip Details (overlay window)	
Deposit Slip Number	Enter a unique number for the cash deposit slip.
Deposit Slip Date	Select the date of creation of the cash deposit slip. This date must be greater than or equal to the current date.
Credit Account Number	Select the account number for crediting the cash. The dropdown list either displays the real account numbers or the International Bank Account Number (IBAN), based on the configuration set by the bank. Once you select an account number, the currency and balance of that specific account automatically appear below the account number. If an account number is not provided in this field, then the same is picked up from the pooling details maintained. Click the Pooling Account Details link in the overlay window, to view these. However, if pooling details are not maintained, then it is mandatory to provide an account number here.
Division Code	Select the relevant division code. You must select a value in this field, if division code is mandatorily required as per enrichment set up for the corporate party.
Branch Name	Select the branch where the cash needs to be deposited.

Field Name	Description
Choose Services	Select the service to be used for depositing the cash. The options are: <ul style="list-style-type: none"> • Pickup – This option is available for selection only if the corporate is registered for the pick-up service. • Deposit at Branch – The corporate must make their own arrangements to deliver the cash at the branch for depositing.
Pickup Date	Select a date for the bank to pick up the cash. This field appears when you select the Pickup option in the Choose Services field.
Pickup Location	Select the location from where the bank must pick-up the cash. This field appears when you select the Pickup option in the Choose Services field.
Pickup Point	Select the required pick-up point. This field appears when you select the Pickup option in the Choose Services field.
Deposit Date	Select the date on which the cash will be deposited at the selected branch. This field appears when you select the Deposit at Branch option in the Choose Services field.
Depositor Name	Enter the name of the depositor who will be depositing the cash at the selected branch. This field appears when you select the Deposit at Branch option in the Choose Services field.
Contact Number	Enter the contact number of the depositor. This field appears when you select the Deposit at Branch option in the Choose Services field.
Id Proof Type	Enter the type of ID proof that the depositor will be carrying along when depositing the cash at the selected branch. This field appears when you select the Deposit at Branch option in the Choose Services field.
Id Proof Detail	Enter the unique ID/number of the ID proof of the depositor. This field appears when you select the Deposit at Branch option in the Choose Services field.
Amount	Select the currency and enter the amount to be deposited.
Add Denomination	Switch this toggle ON to enter the denomination of the cash to be deposited. The Denomination Details section appears. The denominations appear based on the selected currency.

Field Name	Description
------------	-------------

Denomination Details

This section appears when you switch on the **Add Denomination** toggle.

Denomination	Count	Amount
50	8	GBP400.00
20	2	GBP40.00
10	2	GBP20.00
5	5	GBP25.00
2 (Coin)	5	GBP10.00
1 (Coin)	5	GBP5.00

Denomination Displays the various denominations available for the selected currency.

Count Enter the number of leaves for each denomination.

Amount Displays the total amount for each denomination, based on the value entered in the **Count** column. The total amount of all denominations should be equal to the total cash being deposited under the specific deposit slip.

Pooling Account Details This is a hyperlink which when clicked displays a pop-up window with the pooling level details fetched from the host.




Division Description	Pooling Account Number	Percentage
Mumbai	xxxxxxxxxxxx0018	100%

Pooling Level Displays the pooling level set at the host.

Basis of Amount Credit Displays the level at which pooling will be applied to the cash being deposited.

Percentage Pooling Displays whether or not percentage pooling is applicable.

Field Name	Description
Pooling Account Number	Displays the account numbers that the cash must be credited to. The list either displays the real account numbers or the International Bank Account Number (IBAN), based on the configuration set by the bank.
Percentage	Displays the percentage of cash being deposited in each account.
Additional Details	
This section is provided to enable you to capture additional data regarding the cash deposit record, if required. You can decide the number of fields required and enter the information in the fields accordingly.	
Number of Additional Fields	Enter the number of fields required for adding details. Once you add a number, those many data entry fields appear. The maximum value that is allowed in this field is 10.
Field 1 – Field 10	Enter the additional details in the data entry fields. A maximum of 10 fields can be present.
Enrichment Details	
You can use this section to add enrichment information that must be associated with the cash deposit record, for easy identification in future. The number of fields, their types, and whether they should be mandatory or optional during entry, are configured in the enrichment set up by the bank.	

2. Once you enter the required details, click **Save Enrichment**.
A record entry with the enrichment details appears, with options to edit or delete it.
 - To edit the enrichment details, click  .
 - To delete the enrichment details, click  .
3. Click **Add**.
The record appears in the **Deposit Slip Details** list in the **Create Cash Deposit** screen. In this screen, you can take one of the following actions on the record:
 - Click  to edit or delete the record.
 - Click **Save as Draft** to save the record.

990

Deposit Slip Date	Credit Account Number	Branch Name	Division Code	Pickup Date	Pickup Location and Point
6/6/23	xxxxxxxxxxxx0013	FLEXCUBE-UNIVERSAL-BRANCH	Mumbai	6/6/23	Mumbai,Mumbai

Save as Draft

Submit Cancel Back

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4. Click **Submit** to submit the record. The Review screen appears.
OR
Click **Cancel** to cancel the transaction.
OR
Click **Back** to go to the previous screen.
OR
Click **Add More** to add another cash deposit slip for submission.

Review

You initiated a request for Create Cash Deposit. Please review details before you confirm!

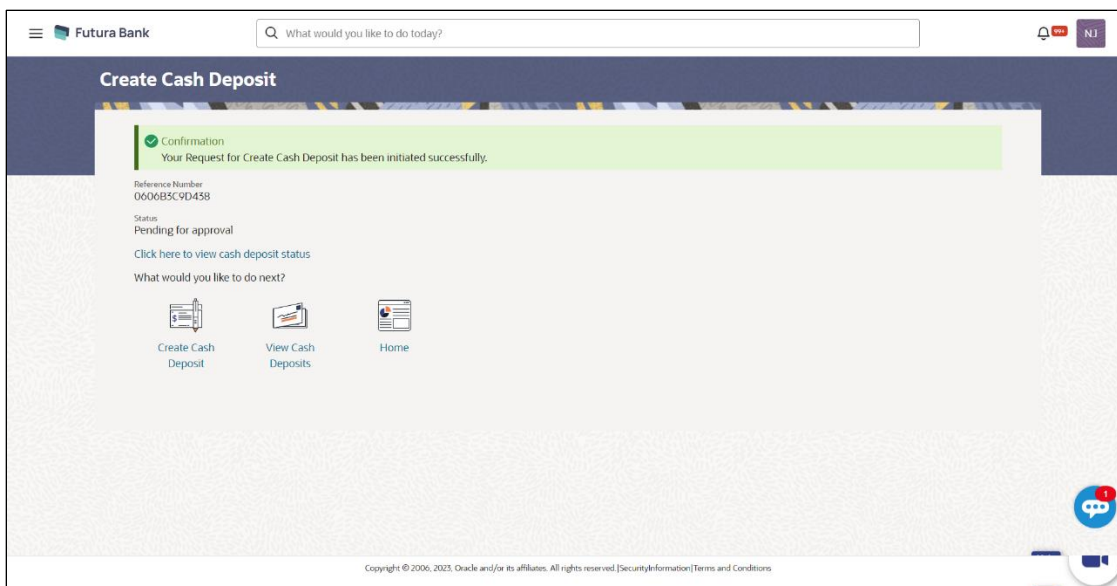
990 [View Details](#)

Deposit Slip Date	Credit Account Number	Branch Name	Division Code	Pickup Date	Pickup Location and Point
6/6/23	xxxxxxxxxxxx0013	FLEXCUBE-UNIVERSAL-BRANCH	Mumbai	6/6/23	Mumbai,Mumbai

Confirm Cancel Back

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5. In the Review screen, click the **View Details** link beside each record, verify the details, and click **Confirm**. A confirmation screen appears with the reference ID and status of the transaction.
OR
Click **Cancel** to cancel the transaction.
OR
Click **Back** to go to the previous screen.



6. Click the **Click here to view cash deposit details** link to view the details of the cash deposit record that has been created.
OR
Click the **Create Cash Deposit** link to create further cash deposit records.
OR
Click the **View Cash Deposits** link to view the existing cash deposit records.
OR
Click the **Go To Dashboard** link to go to the dashboard.

6.1.2 View Cash Deposit

Using this screen, you can view the details of the cash deposit records that have been created.

How to reach here:

Dashboard > Toggle menu > Cash Management > Collections > View Cash Deposits

To view the details of cash deposit slips:

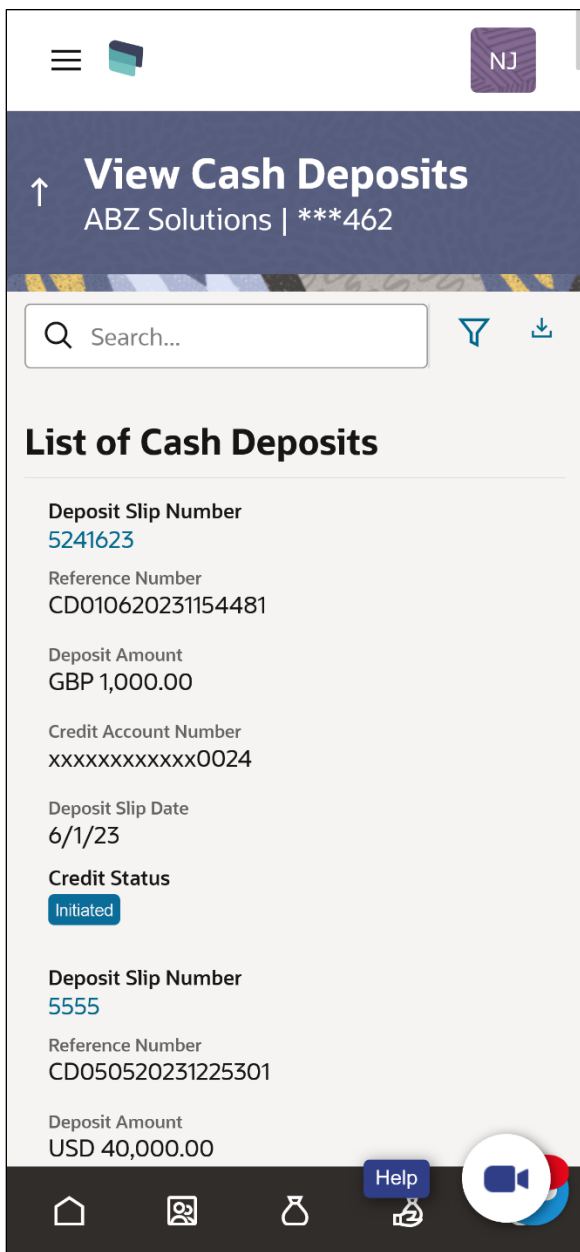
The screenshot displays the 'View Cash Deposits' page for 'Futura Bank'. The page title is 'View Cash Deposits' with a sub-header 'ABZ Solutions | ***462'. Below the title is a search bar and a 'Download' button. The main content is a table titled 'List of Cash Deposits' with the following data:

Deposit Slip Number	Reference Number	Deposit Amount	Credit Account Number	Deposit Slip Date	Credit Status
5241623	CD010620231154481	GBP 1,000.00	xxxxxxxxxxxx0024	6/1/23	Initiated
5555	CD050520231225501	USD 40,000.00	xxxxxxxxxxxx0013	5/31/23	Initiated
64632623	CD260520230615131	GBP 10,000.00	xxxxxxxxxxxx0024	5/26/23	Initiated
110622523	CD220520230541371	GBP 10,000.00	xxxxxxxxxxxx0024	5/22/23	Credited
103822523	CD220520230509351	GBP 10,000.00	xxxxxxxxxxxx0024	5/22/23	Credited
95017523	CD170520230426271	GBP 10,000.00	xxxxxxxxxxxx0024	5/17/23	Initiated
95017524	CD170520230426272	GBP 11,000.00	xxxxxxxxxxxx0024	5/17/23	Credited

At the bottom of the interface, there is a 'Cancel' button and a footer with the text: 'Copyright © 2006, 2023, Oracle and/or its affiliates. All rights reserved. [SecurityInformation] Terms and Conditions'. There are also communication icons in the bottom right corner.


View Cash Deposit (on mobile device)

You can view the list of cash deposit records on a mobile device as well.





Field Description

Field Name	Description
View Cash Collections	
Party Name & ID	Displays the name and ID of the logged-in corporate party.

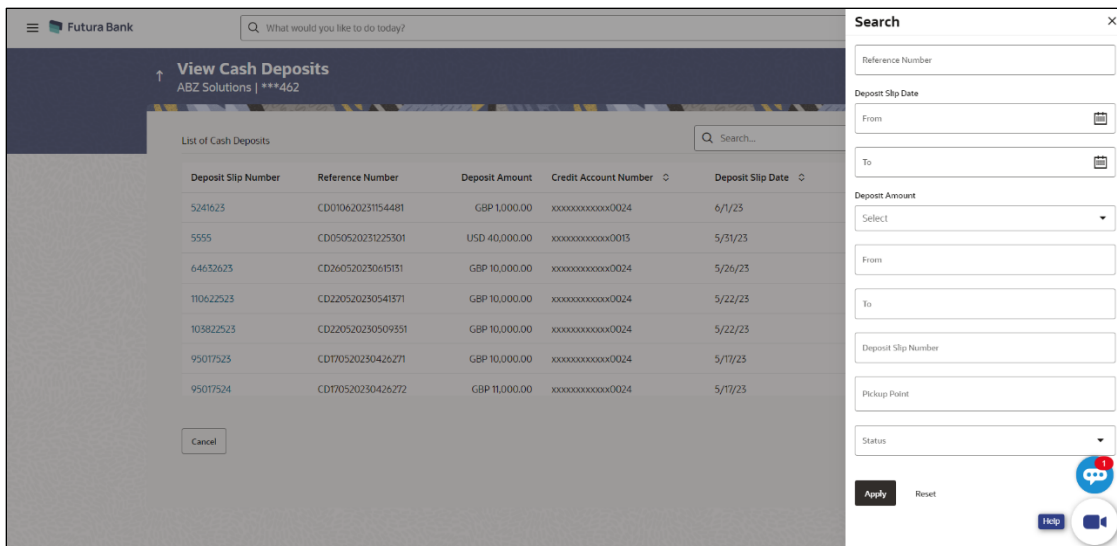
Field Name	Description
List of Cash Deposits	
This section displays a list of existing cash deposit records. You can search for specific records using the search field, and narrow the results down using the filter () options. You can also download the list in CSV format.	
Deposit Slip Number	Displays the reference number of the deposit slip assigned during creation. This is a hyperlink which when clicked displays the details of the cash deposit slip record. For more information on the details displayed, refer the View Cash Deposit Details section below.
Reference Number	Displays the reference number of the deposit slip fetched from the host.
Deposit Amount	Displays the currency and amount of the deposit.
Credit Account Number	Displays the account number in masked format, which has been credited by the cash deposit. This can be either the real account number or the International Bank Account Number (IBAN), based on the configuration set by the bank.
Deposit Slip Date	Displays the date on the deposit slip.
Credit Status	Displays the status of the credit.

1. In the **View Cash Collections** screen, you can do one of the following:

- To search for specific cash deposits, in the **Search** field, enter the partial or complete deposit slip number / reference number / currency / credit account number. The matching results are dynamically displayed.
- To filter the search results:
 - Click . The **Search** overlay window appears. For more information on the fields in this overlay window, refer the [Search \(overlay window\)](#) section below.
 - Enter the search criteria in the overlay window.
 - Click **Apply** to filter the cash deposit records.
OR
Click **Reset** to clear the entered search criteria.
- Click **Download** to download the list of cash deposits in CSV format. In case you are viewing the cash deposit records on a mobile device, then click  to download the list.
- Click the link under **Deposit Slip Number** to view the details of a specific cash deposit record. The **View Cash Deposit Details** screen appears. For more information, refer the [View Cash Deposit Details](#) section below.
- Click **Cancel** to go to the dashboard.

Search (overlay window)

This window appears when you click  in the **View Cash Collections** screen.



Field Description

Field Name	Description
Search (overlay window)	
Reference Number	Indicates an option to search for a cash deposit record based on the reference number.
Deposit Slip Date From - To	Indicates an option to search for cash deposit records based on a date range.
Deposit Amount Currency From - To	Indicates an option to search for cash deposit records based on an amount range for a particular currency.
Deposit Slip Number	Indicates an option to search for a cash deposit record based on the deposit slip number.
Status	Indicates an option to search for cash deposit records based on status. The options available are: <ul style="list-style-type: none"> • Credited Failure • Credited Success

6.1.2.1 View Cash Deposit Details

This screen appears when you click the **Deposit Slip Number** link of a particular cash deposit record in the **View Cash Collections** screen.

View Cash Deposit Details
ABZ Solutions | ***462

Deposit Amount: GBP 10,000.00 | Deposit Date: 5/22/23 | Credit Account Number: xxxxxxxxxxxx0024

Denomination Details

Denomination	Count	Amount
100	100	GBP 10,000.00

Deposit Slip Details

Deposit Slip Number: T10622523 | Division Code: Mumbai
 Branch Name: FLEXCUBE-UNIVERSAL-BRANCH
 Pickup Location: Mumbai | Pickup Point: Mumbai
 Pickup Date: 8/8/22 | Service Type: Pickup

Pooling Details

Pooling Level: Division | Amount Credit Level: Pooling Level
 Percentage Pooling: Yes

Division Description	Pooling Account Number	Percentage
Mumbai	xxxxxxxxxxxx0018	100%

Enrichment Details

Record 1
nehenrich
B

Additional Details

Number of Additional Fields: 4

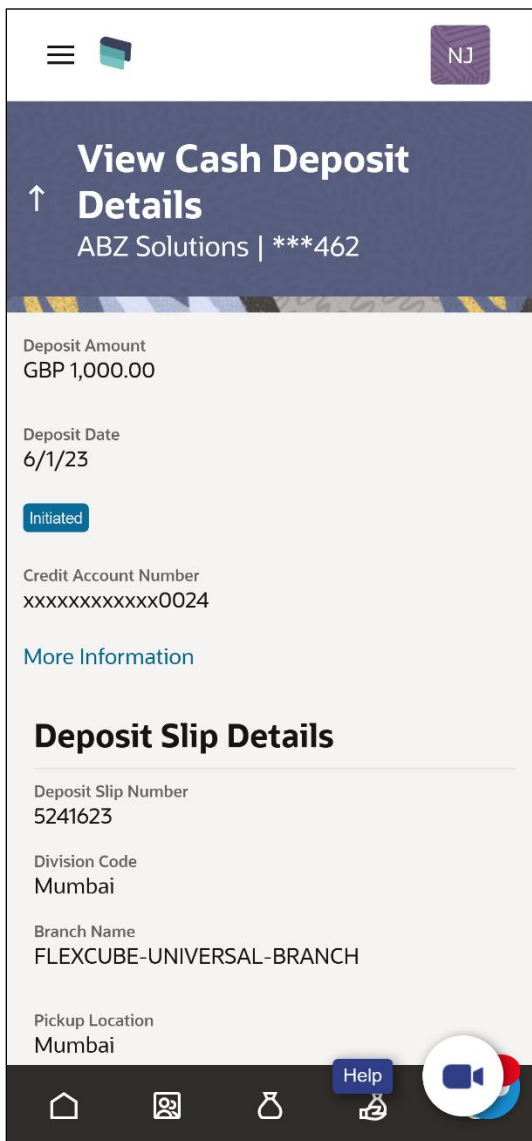
Field 1: ONE | Field 2: TWO
 Field 3: THREE | Field 4: FOUR

Buttons: Cancel, Back

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View Cash Deposit Details (on mobile device)

The **View Cash Deposit Details** screen can also be viewed on a mobile device. The features, data, tabs, hyperlinks, that are available on the web browser on desktop computers, are also available on the mobile device.



Field Description

Field Name	Description
View Cash Deposit Details	
Party Name & ID	Displays the name and ID of the logged-in corporate party.
Deposit Amount	Displays the deposit currency and amount.
Deposit Status	The color-coded status of the deposit is displayed.

Field Name	Description
Deposit Date	Displays the date of creation of the cash deposit slip.
Credit Account Number	Displays the number of the account in masked format, into which the cash has been deposited. This can be either the real account number or the International Bank Account Number (IBAN), based on the configuration set by the bank.
Denomination Details	
You can view these details (if entered during deposit slip creation) on clicking the More Information link.	
Denomination	Displays the various denominations available for the selected currency.
Count	Displays the number of leaves for each denomination that has been deposited.
Amount	Displays the total amount for each denomination. The total amount of all denominations is the total cash that has been deposited under the specific deposit slip.
Deposit Slip Details	
Deposit Slip Number	Displays the unique number of the cash deposit slip.
Division Code	Displays the assigned division code.
Branch Name	Displays the branch where the cash has been deposited.
Pickup Location	Displays the location of the cash pick-up. This field appears when the pick-up option has been selected for the cash deposit.
Pickup Point	Displays the point of the pick-up. This field appears when the pick-up option has been selected for the cash deposit.
Pickup Date	Displays the date of the pick-up. This field appears when the pick-up option has been selected for the cash deposit.
Depositor Name	Displays the name of the depositor. This field appears when the deposit at branch option has been selected for the cash deposit.
Contact Number	Displays the contact number of the depositor. This field appears when the deposit at branch option has been selected for the cash deposit.
Id Proof Type	Displays the type of ID proof of the depositor. This field appears when the deposit at branch option has been selected for the cash deposit.
Id Proof Detail	Displays the unique ID/number of the ID proof of the depositor. This field appears when the deposit at branch option has been selected for the cash deposit.

Field Name	Description
Pooling Details	
Pooling Level	Displays the pooling level set at the host.
Amount Credit Level	Displays the level at which pooling has been applied to the deposited cash.
Percentage Pooling	Displays whether or not percentage pooling is applicable.
If percentage pooling is applicable, then a table is displayed with details of the percentage allotted to each pooling account.	
Pooling Account Number	Displays the account number that the cash has been credited to. This can be either the real account number or the International Bank Account Number (IBAN), based on the configuration set by the bank.
Percentage	Displays the percentage of cash credited to the account.
Enrichment Details	
This section displays the additional information added as part of enrichment of data, for each deposit slip record.	
Additional Details	
This section displays the details entered for easy identification and reconciliation of the cash deposited.	
Number of Additional Fields	Displays the number of fields of additional details.
Field 1 – Field 10	Displays the additional details entered during cash deposit creation. The number of fields can range from 1 to 10.

6.2 Cheques

6.2.1 Create Cheque Deposit

Using this screen, you can enter the details of the cheques being deposited into the corporate's account. Once you enter the cheque details, you can also save the entry as a draft, to resume later.

For creating a cheque deposit slip, there are two separate entries to be made:

- Add Deposit Slip Details – It is mandatory to create a deposit slip for every deposit being made.
- Add Cheque Details – You can link one or more cheques to a single deposit slip.

How to reach here:


Dashboard > Toggle menu > Cash Management > Collections > Cheque Deposit

To create a deposit slip and add cheques to it:

Draft Name	Creation Date	Number of Deposit Slips	Last Updated
nehdraftmay19	5/19/23	1	5/19/23
test45	5/19/23	1	5/19/23
test1	5/18/23	1	5/18/23
nehdraftmay18	5/18/23	1	5/18/23
test	5/17/23	1	5/17/23
nehchequemay16	5/16/23	1	5/16/23
Test1005	5/10/23	1	5/10/23

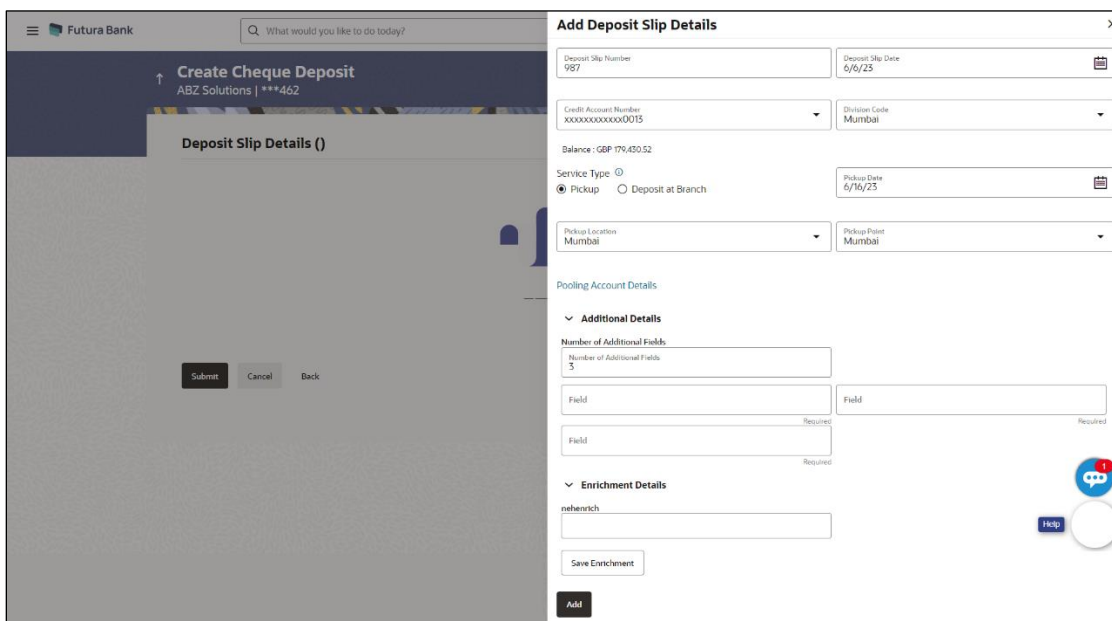
Field Description

Field Name	Description
Create Cheque Deposit	
Party Name & ID	Displays the name and ID of the logged-in corporate party.
Draft	A list of cheque deposit entries saved as drafts is displayed, with the following fields.

Field Name	Description
Search	Indicates an option to search for specific cheque deposit drafts. Enter the partial or complete draft name, or reference number, or creation date, or last updated date, to view matching records. The search results appear as you type the search string.
Draft Name	Displays the name that has been used to save the cheque deposit draft. This is a hyperlink which when clicked enables you to edit the draft.
Creation Date	Displays the date of creation of the cheque deposit draft record.
Number of Deposit Slips	Displays the number of deposit slips present in the cheque deposit draft record.
Last Updated	Displays the date when the cheque deposit draft record was last updated.
	Indicates an option to delete the cheque deposit draft record. On clicking this icon, a pop-up window appears requiring you to confirm the deletion.

1. In the **Create Cheque Deposit** screen, click **Create Deposit Slip** to create a new deposit slip. The **Add Deposit Slip Details** overlay window appears.

Note: If you have previously saved the deposit slip as a draft, then click the required link under **Draft Name**, to continue the creation process.



Field Description

Field Name	Description
Add Deposit Slip Details (overlay window)	
Deposit Slip Number	Enter a unique number for the cheque deposit slip.
Deposit Slip Date	Select the date of creation of the cheque deposit slip. This date must be greater than or equal to the current date.
Credit Account Number	<p>Select the account number for crediting the cheque amount. The dropdown list either displays the real account numbers or the International Bank Account Number (IBAN), based on the configuration set by the bank. Once you select an account number, the currency and balance of that specific account automatically appear below the account number.</p> <p>If an account number is not provided in this field, then the same is picked up from the pooling details maintained. Click the <u>Pooling Account Details</u> link in the overlay window, to view these. However, if pooling details are not maintained, then it is mandatory to provide an account number here.</p>
Division Code	Select the relevant division code. You must select a value in this field, if division code is mandatorily required as per enrichment set up for the corporate party.
Service Type	<p>Select the service to be used for depositing the cheque. The options are:</p> <ul style="list-style-type: none"> • Pickup – This option is available for selection only if the corporate is registered for the pick-up service. • Deposit at Branch – The corporate must make their own arrangements to deliver the cheque at the branch for depositing.
Pickup Date	Select a date for the bank to pick up the cheque. This field appears when you select the Pickup option in the Service Type field.
Pickup Location	Select the location from where the bank must pick-up the cheque. This field appears when you select the Pickup option in the Service Type field.
Pickup Point	Select the required pick-up point. This field appears when you select the Pickup option in the Service Type field.
Pooling Account Details	This is a hyperlink which when clicked displays a pop-up window with the pooling level details fetched from the host.

Field Name	Description
Percentage Pooling Yes	Basis of Amount Credit Pooling Level
	Pooling Level Account
	Pooling Account Number
	Percentage
	xxxxxxxxxxxx0028
	50%
	xxxxxxxxxxxx0018
	50%

Pooling Level	Displays the pooling level set at the host.
Basis of Amount Credit	Displays the level at which pooling will be applied to the cheque amount.
Percentage Pooling	Displays whether or not percentage pooling is applicable.
Pooling Account Number	Displays the account numbers that the cheque amount must be credited to. The list either displays the real account numbers or the International Bank Account Number (IBAN), based on the configuration set by the bank.
Percentage	Displays the percentage of cash being deposited in each account.

Additional Details


This section is provided to enable you to capture additional data regarding the cheque deposit record, if required. You can decide the number of fields required and enter the information in the fields accordingly.

Number of Additional Fields	Enter the number of fields required for adding details. Once you add a number, those many data entry fields appear. The maximum value that is allowed in this field is 10.
Field 1 – Field 10	Enter the additional details in the data entry fields. A maximum of 10 fields can be present.

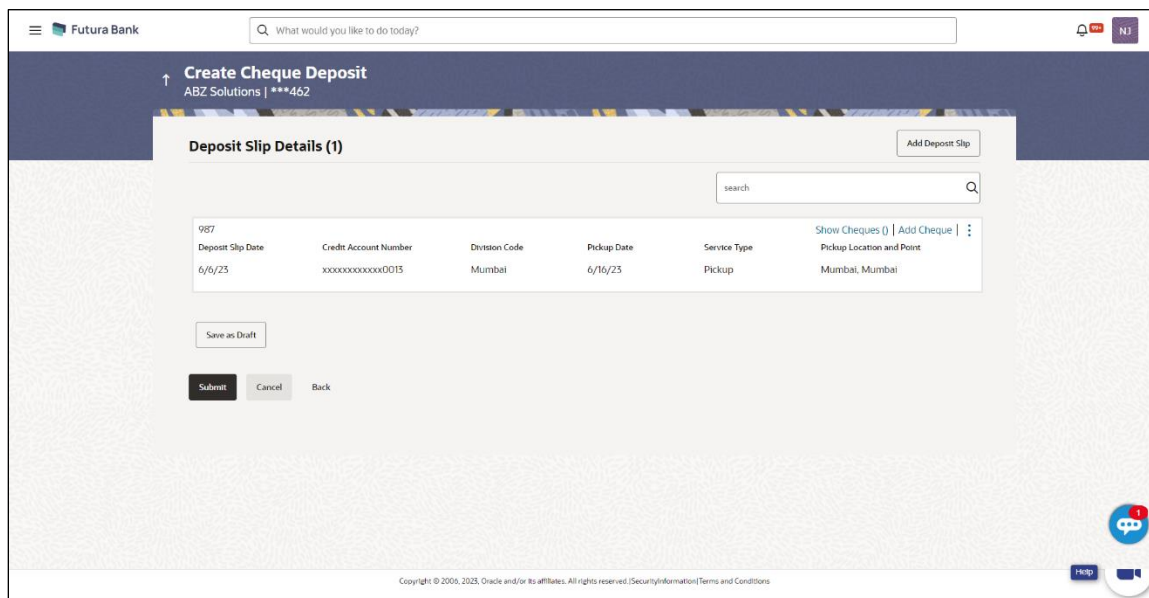
Enrichment Details

You can use this section to add enrichment information that must be associated with the cheque being deposited. The number and types of fields available in this section depend on what has been set up for the corporate, by the bank.

- Once you enter the required details, click **Save Enrichment**.
A record entry with the enrichment details appears, with options to edit or delete it.
 - To edit the enrichment details, click  .
 - To delete the enrichment details, click  .

3. Click **Add**. The record appears in the **Deposit Slip Details** list in the **Create Cheque Deposit** screen.
 - To edit or delete the deposit slip record, you can click  and select the relevant option.
 - Click **Save as Draft** to save the entered values and resume at a later point in time.

On Adding the Deposit Slip

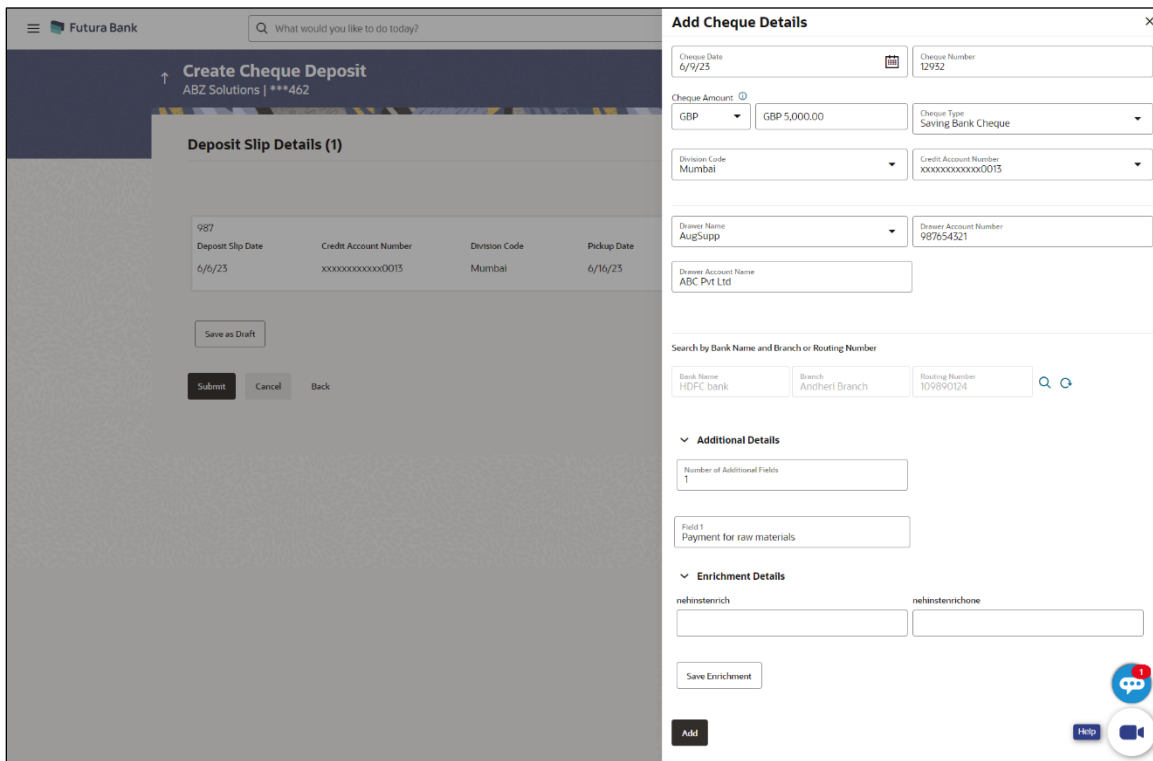


The screenshot shows the 'Create Cheque Deposit' interface for 'Futura Bank'. The page title is 'Create Cheque Deposit' with the user 'ABZ Solutions | ***462'. The main content area is titled 'Deposit Slip Details (1)' and contains a table with one record. Below the table are buttons for 'Save as Draft', 'Submit', 'Cancel', and 'Back'. A search bar is located above the table. The footer includes copyright information and a help icon.

987						Show Cheques () Add Cheque ⋮
Deposit Slip Date	Credit Account Number	Division Code	Pickup Date	Service Type	Pickup Location and Point	
6/6/23	xxxxxxxxxxxx0015	Mumbai	6/16/23	Pickup	Mumbai, Mumbai	

4. Click the **Add Cheque** link in the deposit slip record, to add cheques details to it. The **Add Cheque Details** overlay window appears.

Add Cheque Details (overlay window)





Field Description

Field Name	Description
Add Cheque Details (overlay window)	
Cheque Date	Enter the date of the cheque.
Cheque Number	Enter the unique number of the cheque.
Cheque Amount	Select the cheque currency and enter the amount.
Cheque Type	Select the type of cheque being deposited.
Division Code	Select the relevant division code. You must select a value in this field, if division code is mandatorily required as per enrichment set up for the corporate party.
Credit Account Number	Select the account where the cheque needs to be deposited. The dropdown list either displays the real account numbers or the International Bank Account Number (IBAN), based on the configuration set by the bank.
Drawer Details	
Drawer Name	Select the name of the drawer of the cheque.



Field Name	Description
Drawer Account Number	Enter the account number of the drawer of the cheque. You can either enter the real account number or the International Bank Account Number (IBAN), based on the configuration set by the bank.

Drawer Account Name Enter the name on the account of the drawer of the cheque.

Drawn on Bank Details

This section enables you to search and select the drawn on bank details, by entering the partial or full bank and branch names or the routing number, and clicking . To reset the values entered, click .

Search by Bank Name and Branch or Routing Number

Bank Name	Branch	Routing Number 109890124	 
Required	Required		

Bank Name	Branch	Routing Number	
HDFC bank	Andheri Branch	109890124	Select
OBCMS-UNIVERSAL-BANK	FLEXCUBE-UNIVERSAL-BRANCH	109890124	Select

Bank Name Enter the partial or full bank name, on which the cheque has been drawn. This field should be used in conjunction with the branch field for the search.


The search results appear as you type the search string.

Branch Enter the partial or full branch name, on which the cheque has been drawn. This field should be used in conjunction with the bank field for the search.

The search results appear as you type the search string.

Routing Number Enter the partial or full routing number to search for the bank on which the cheque has been drawn.

The search results appear as you type the search string.

 Click this icon to search for the bank on which the cheque has been drawn, after entering the search string(s). A list of matching bank names with their details appears. Click the **Select** link beside the required bank record. The selected bank record appears in the **Drawn on Bank Details** section.

 Click this icon to reset the search string(s) entered.

Field Name	Description
------------	-------------

Additional Details


This section is provided to enable you to capture additional data regarding the cheque, if required. For example, you can enter details for easy identification and reconciliation of the cheque being deposited.

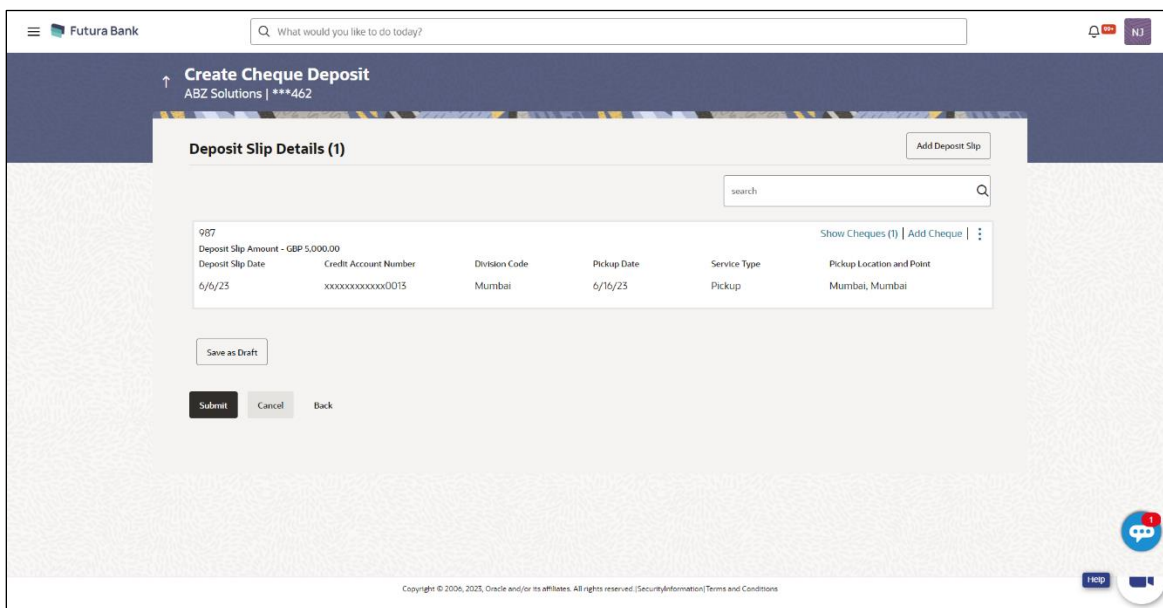
Number of Additional Fields Enter the number of fields required for adding details. Once you add a number, those many data entry fields appear. The maximum value that is allowed in this field is 10.

Field 1 – Field 10 Enter the additional details in the data entry fields. A maximum of 10 fields can be present.

Enrichment Details

You can use this section to add enrichment information that must be associated with the cheque deposit record, for easy identification in future. The number of fields, their types, and whether they should be mandatory or optional during entry, are configured in the enrichment set up by the bank.

- Once you enter the required details, click **Save Enrichment**.
- Click **Add**. The cheque details are added to the deposit slip.
 - To add another cheque record, click the **Add Cheque** link.
 - To view the details of the cheques added, click the **Show Cheques** link. The number beside the link denotes the number of cheques added to the deposit slip.
 - To edit or delete the deposit slip, click .
 - To add another deposit slip to the transaction, click **Add Deposit Slip**.
 - Click **Save as Draft** to save the entered details and resume at a later point in time.

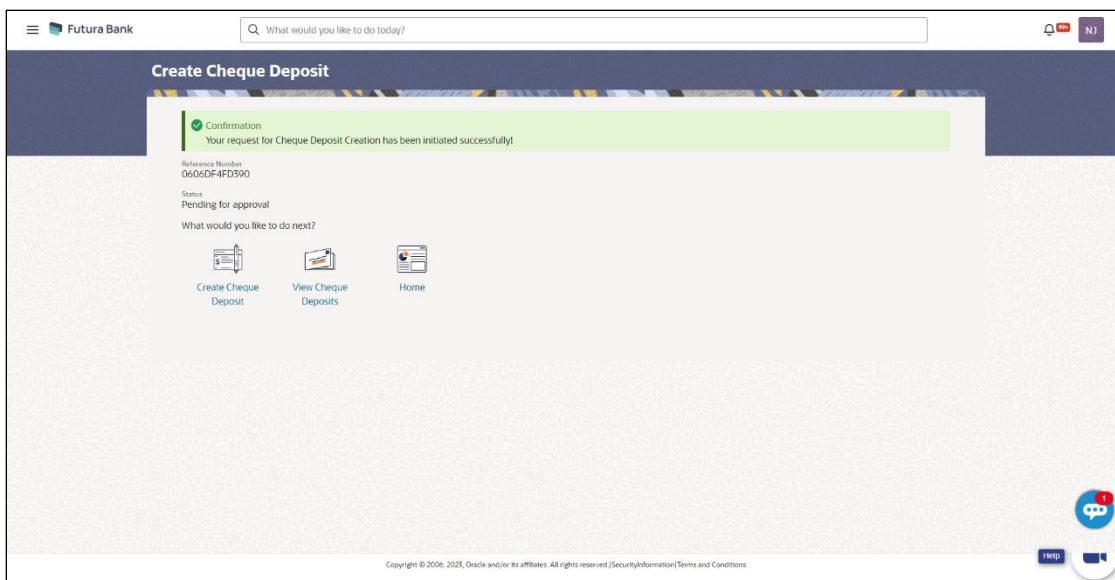


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7. Click **Submit** to submit the record. The Review screen appears.
OR
Click **Cancel** to cancel the transaction.
OR
Click **Back** to go to the previous screen.

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8. In the Review screen, click the **View Details** link beside each record, verify the details, and click **Confirm**. A confirmation screen appears with the reference ID and status of the transaction.
OR
Click **Cancel** to cancel the transaction.
OR
Click **Back** to go to the previous screen.



9. Click the **Click here to view Cheque deposit receipt** link to view the receipt of the cheque deposit.
OR
Click the **Create Cheque Deposit** link to create further cheque deposit records.
OR
Click the **View Cheque Deposits** link to view the existing cheque deposit records.
OR
Click the **Home** link to go to the dashboard.

6.2.2 View Cheque Deposit

Using this screen, you can view the details of existing cheques collection records.

How to reach here:

Dashboard > Toggle menu > Cash Management > Collections > View Cheque Deposits

To view the details of cheque collection:

View Cheque Deposits
ABZ Solutions | ***462

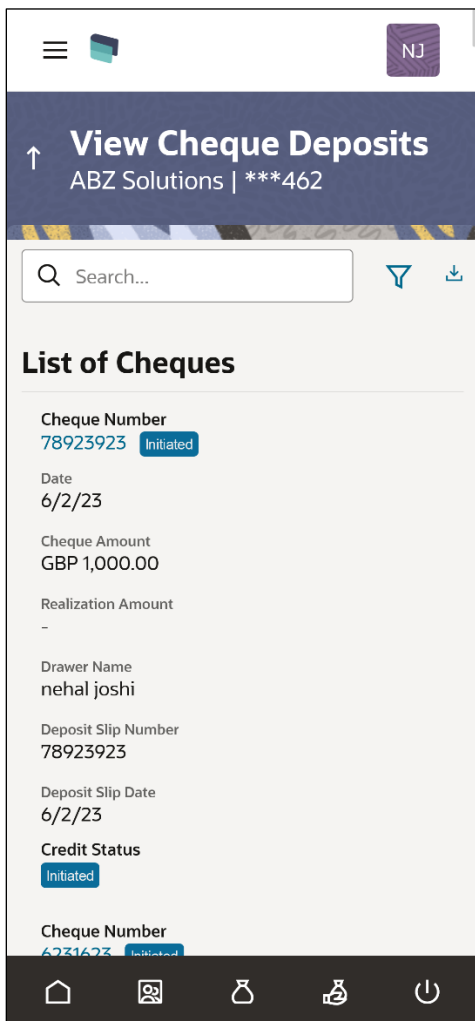
List of Cheques

Cheque Number Date	Cheque Amount	Realization Amount	Drawer Name	Deposit Slip Number	Deposit Slip Date	Cheque Status	Credit Status
78923923 6/2/23	GBP 1,000.00	-	nehal joshi	78923923	6/2/23	Initiated	Initiated
6231623 6/1/23	GBP 1,000.00	-	nehal joshi	6231623	6/1/23	Initiated	Initiated
344 5/25/23	GBP 300.00	-	TestQA	8077	5/25/23	Initiated	Initiated
473743 5/18/23	GBP 100.00	-	gdf	54634734	5/18/23	Initiated	Initiated
9272168845 5/13/23	USD 100.00	-	Test13MayB	6440786522	5/13/23	Initiated	Initiated


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View Cheque Deposit (on mobile device)

The **View Cheque Collections** screen can also be viewed on a mobile device. The features, data, search filters, hyperlinks, download option, and so on that are available on the web browser on desktop computers, are also available on the mobile device.




Field Description

Field Name	Description
View Cheque Collections	
Party Name & ID	Displays the name and ID of the logged-in corporate party.
List of Cheques	
This section displays a list of existing cheque deposit records. You can search for specific records using the search field, and narrow the results down using the filter () options. You can also download the list in CSV format.	

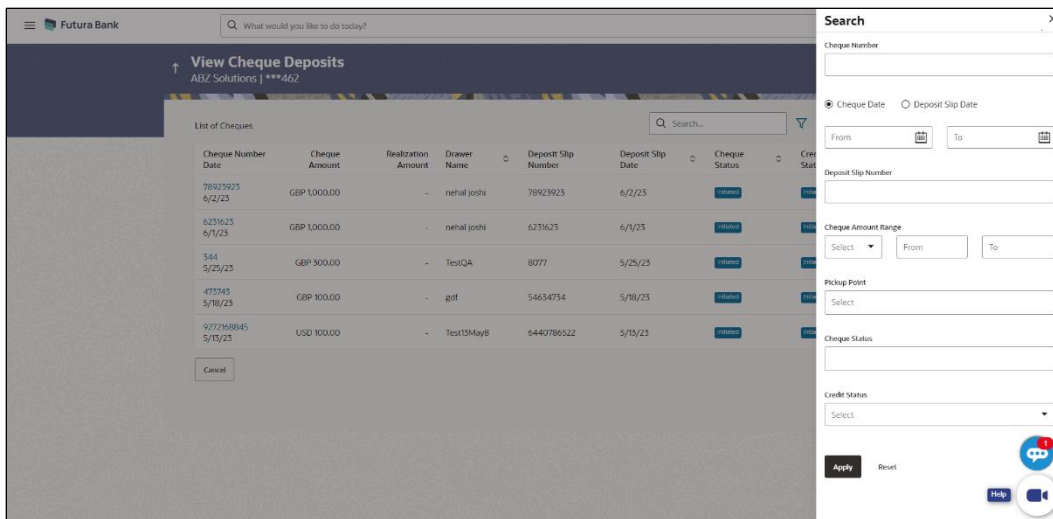
Field Name	Description
Cheque Number Date	Displays the unique number of the cheque. This is a hyperlink which when clicked displays the details of the cheque. For more information on the details displayed, refer the View Cheque Collection Details section below. Also displays the date of issue of the cheque.
Cheque Amount	Displays the amount for which the cheque has been drawn.
Realization Amount	Displays the cheque amount that has been realized.
Drawer Name	Displays the name of the party that has issued the cheque.
Deposit Slip Number	Displays the reference number of the deposit slip created when depositing the cheque.
Deposit Slip Date	Displays the date on the deposit slip.
Cheque Status	Displays the status of the cheque.
Credit Status	Displays the status of the cheque amount credit.

1. In the **View Cheque Collections** screen, you can do one of the following:

- To search for specific cheque deposits, in the **Search** field, enter the partial or complete cheque number / cheque amount / drawer name / deposit slip number. The matching results are dynamically displayed.
- To filter the search results:
 - Click . The **Search** overlay window appears. For more information on the fields in this overlay window, refer the [Search \(overlay window\)](#) section below.
 - Enter the search criteria in the overlay window.
 - Click **Apply** to filter the cheque deposit records.
OR
Click **Reset** to clear the entered search criteria.
- Click **Download** to download the list of cheque deposits in CSV format.
- Click the link under **Cheque Number** to view the details of a specific cheque deposit record. The **View Cheque Collection Details** screen appears. For more information, refer the [View Cheque Collection Details](#) section below.
- Click **Cancel** to go to the dashboard.

Search (overlay window)

This window appears when you click  in the **View Cheque Collections** screen.

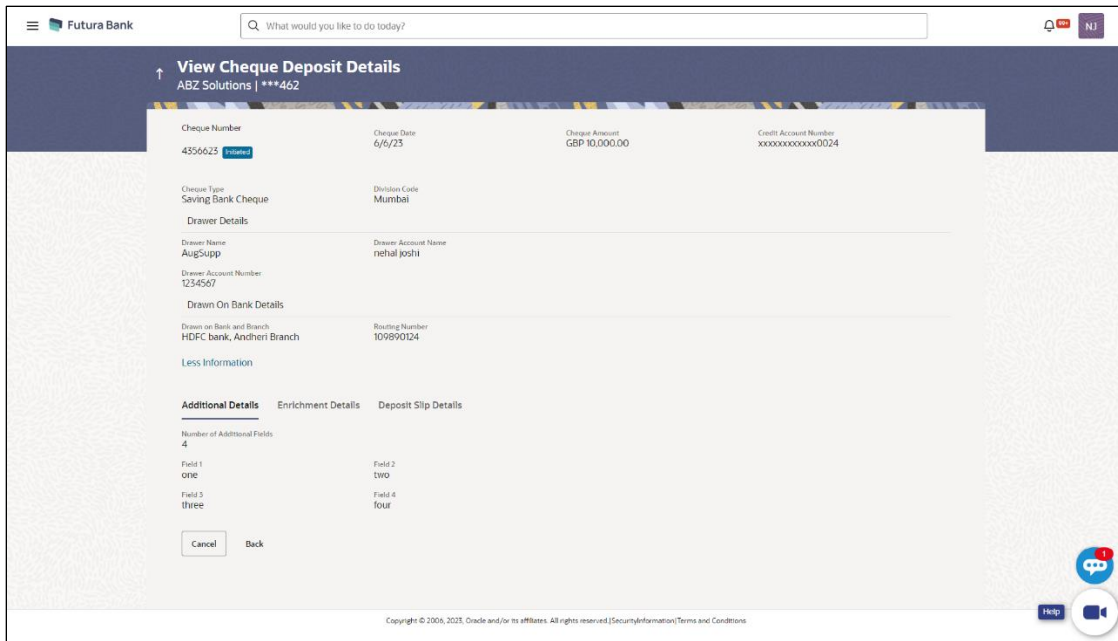


Field Description

Field Name	Description
Search (overlay window)	
Cheque Number	Indicates an option to search for a cheque deposit record based on the cheque number.
Cheque Date From - To	Indicates an option to search for cheque deposit records based on a date range, within which the cheques were issued.
Deposit Slip Date From - To	Indicates an option to search for cheque deposit records based on a date range, within which the deposit slips were created.
Deposit Slip Number	Indicates an option to search for a cheque deposit record based on the deposit slip number.
Cheque Range Amount Currency From - To	Indicates an option to search for cheque deposit records based on an amount range for a particular currency.
Cheque Status	Indicates an option to search for cheques in a particular status.
Credit Status	Indicates an option to search for cheque deposit records based on the credit status.

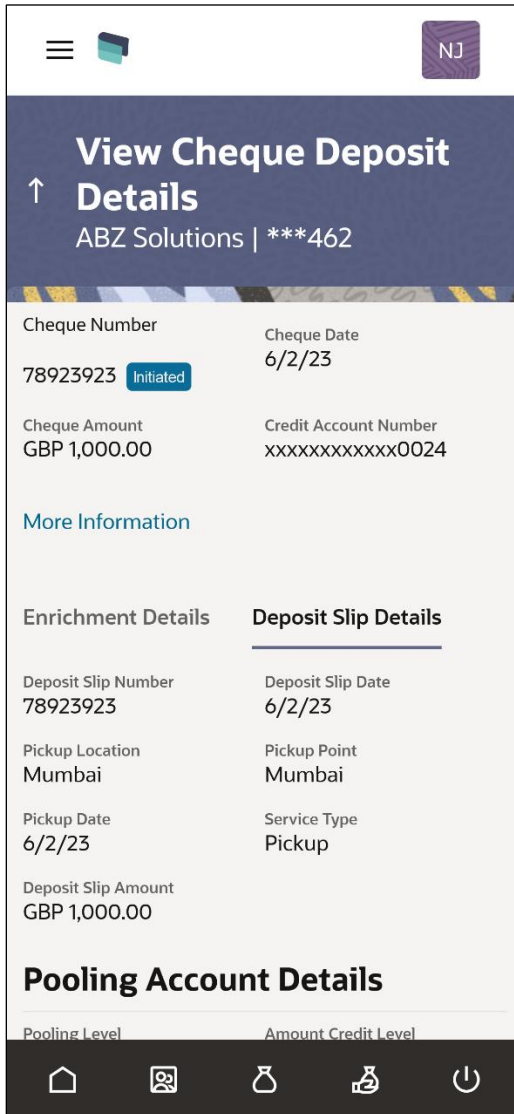
6.2.2.1 View Cheque Deposit Details

This screen appears when you click the **Cheque Number** link of a particular cheque deposit record in the **View Cheque Deposit** screen.



View Cheque Details (on mobile device)

The **View Cheque Deposit Details** screen can also be viewed on a mobile device. The features, data, tabs, hyperlinks, that are available on the web browser on desktop computers, are also available on the mobile device.



Field Description

Field Name	Description
View Cheque Collection Details	
Party Name & ID	Displays the name and ID of the logged-in corporate party.
Cheque Number	Displays the unique cheque number.
<Cheque Status>	Displays the status of the cheque.

Field Name	Description
Cheque Date	Displays the date when the cheque has been drawn.
Cheque Amount	Displays the amount for which the cheque has been drawn.
Credit Account Number	Displays the account number to credit the cheque amount to. This can be either the real account number or the International Bank Account Number (IBAN), based on the configuration set by the bank.

The following fields are displayed when you click the **More Information** link.

Division Code	Displays the division code.
Credit Arrangement Days	Displays the number of days after depositing the cheque when the funds will be credited to the customer's account, even if the cheque has not yet been cleared.

Drawer Details

Drawer Account Number	Displays the account number of the drawer (issuing party) of the cheque. This can be either the real account number or the International Bank Account Number (IBAN), based on the configuration set by the bank.
------------------------------	--

Drawer Name	Displays the name of the drawer of the cheque.
--------------------	--

Drawn On Bank Details

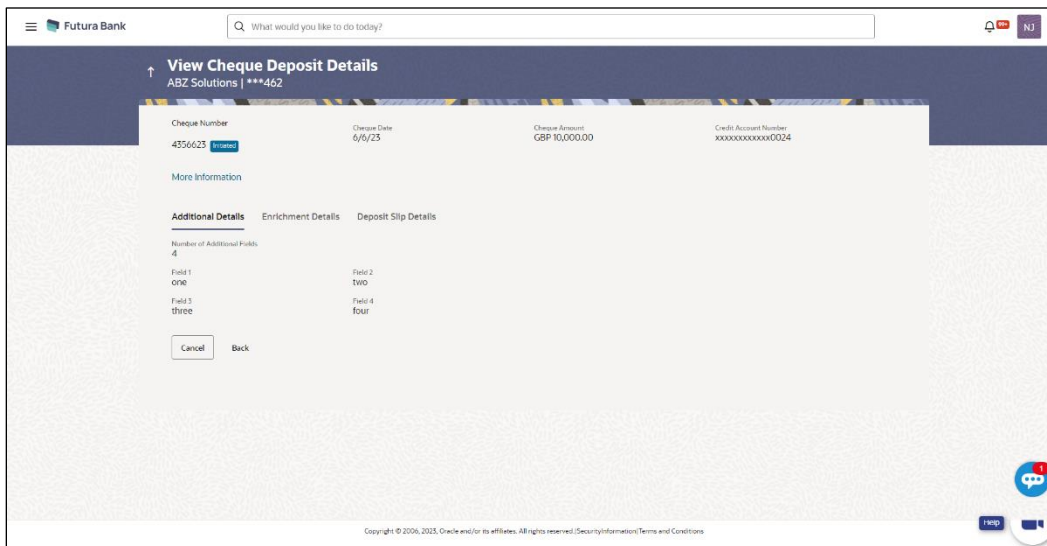
Drawn on Bank and Branch	Displays the name of the bank and branch from where the cheque has been drawn.
---------------------------------	--

Routing Number	Displays the unique identification code of the bank that the cheque has been drawn on.
-----------------------	--

The following tabs are present in the **View Cheque Deposit Details** screen:

- Additional Details
- Enrichment Details
- Deposit Slip Details

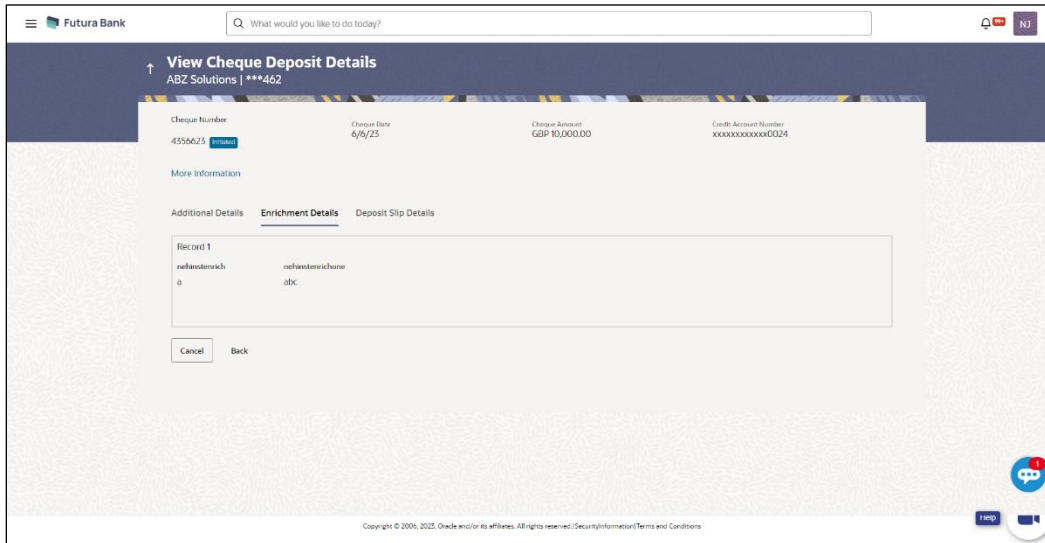
Additional Details tab



Field Description

Field Name	Description
Additional Details	This tab displays information that can be useful for the identification and/or reconciliation of the cheques payment.
Number of Additional Fields	Displays the number of additional fields entered.
Field 1 – Field 10	Displays that many number of additional fields, along with their respective values, as indicated by the number above.

Enrichment Details tab



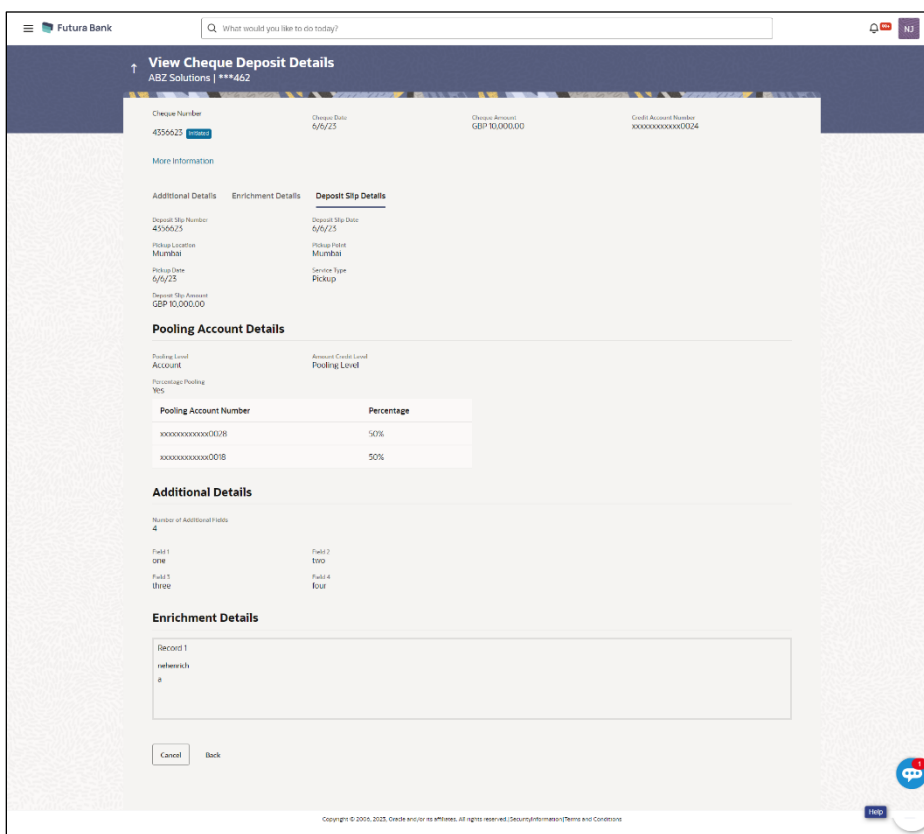
Field Description

Field Name	Description
------------	-------------

Enrichment Details

This section displays the enrichment details associated with the cheque deposited. The number and types of fields available in this section depend on the settings maintained by the bank.

Deposit Slip Details tab



Field Description

Field Name	Description
Deposit Slip Details	
Deposit Slip Number	Displays the number of additional fields entered.
Deposit Slip Date	Displays that many number of additional fields, along with their respective values, as indicated by the number above.
Pooling Details	
Pooling Level	Displays the pooling level set at the host.
Amount Credit Level	Displays the level at which pooling has been applied to the deposited cheque.
Percentage Pooling	Displays whether or not percentage pooling is applicable.
If percentage pooling is applicable, then a table is displayed with details of the percentage allotted to each pooling account.	
Division Description	Displays the description of the pooling level.

Field Name	Description
Pooling Account Number	Displays the account number that the cheque amount has been credited to. This can be either the real account number or the International Bank Account Number (IBAN), based on the configuration set by the bank.
Percentage	Displays the percentage of the cheque amount allotted to the pooling account.

Additional Details

This section displays the details entered for easy identification and reconciliation of the cheque deposited.

Enrichment Details

This section displays the additional information added as part of enrichment of data, for the cheque deposited.

6.3 Cash Withdrawal

A corporate user, based on their access rights, can create cash withdrawal requests. The cash can either be collected from the branch or delivered to the address maintained for the party. Specific denominations can also be requested.

6.3.1 Create Cash Withdrawal

How to reach here:

Dashboard > Toggle menu > Cash Management > Collections > Create Cash Withdrawal

To create a cash withdrawal request:

Cash Withdrawal Details step

Cash Withdrawal Details

Site Number: 789

Branch Name: FLEXCUBE-UNIVERSAL-BRANCH

Debit Account Number: XXXXXXXXXXXX0015

Balance: GBP 176430.52

Cheque Number: 87899

Cheque Date: 6/8/23

Withdrawal Amount: USD 10,000

Debit Amount: GBP 12700.00 @1.27

Withdrawal Date: 6/9/23

Services: Collect Cash Deliver

Recipient Name: nehal

ID Proof Type: Passport

ID Proof Details: RBX78982

Contact Number: 9876543210

Additional Details

Note
 You can withdraw cash from your corporate account by creating a simple request from the portal. Just fill in the form, you may also choose to deliver cash or deposit the same in the branch as per the set up defined.
 User can also state specific denominations if required in the cash withdrawal request so that desired denomination can be received from the bank.

Next Cancel Back

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Cash Withdrawal (on mobile device)

The **Create Cash Withdrawal** transaction is also available on a mobile device. The features, validations, links, steps, and transaction aspects available on web browsers on desktop computers are also available on the mobile device.

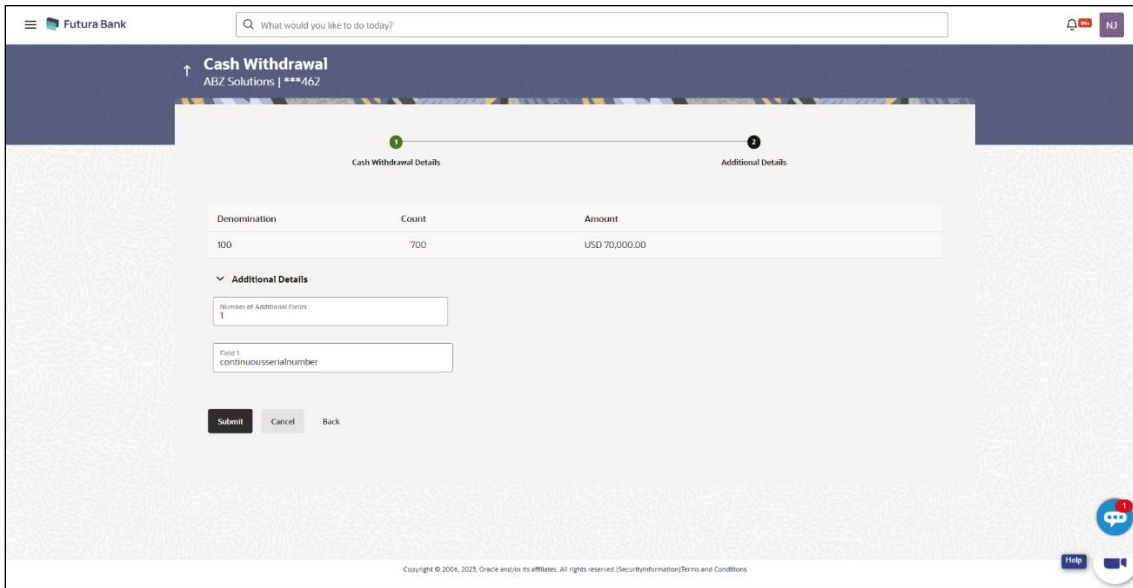
Field Description

Field Name	Description
Cash Withdrawal	
Party Name & ID	Displays the name and ID of the logged-in corporate party.
Cash Withdrawal Details step	
Slip Number	Enter the withdrawal slip number.
Branch Name	Select the branch to withdraw cash from.

Field Name	Description
Debit Account Number	Select the account to withdraw the cash from. The dropdown list either displays the real account numbers or the International Bank Account Number (IBAN), based on the configuration set by the bank. Once you select an account number, the Balance field appears along with the currency and the balance amount.
Cheque Number	Enter the cheque number if a cheque is being issued to withdraw cash.
Cheque Date	Click the calendar icon and select the date of issue of the cheque.
Withdrawal Amount	Select the currency and enter the amount to withdraw.
Debit Amount	Displays the currency and amount that is being debited from the account selected in the Debit Account Number field. It also displays the exchange rate between the withdrawal amount currency and debit account currency.
Withdrawal Date	Click the calendar icon and select the date of cash withdrawal.
Services	Select whether the cash is to be collected from the branch or delivered to the party. If you select the Collect Cash option then you must enter the recipient's details in the fields that follow. If you select the Deliver option, then you must select the delivery location in the field that follows.
Recipient Name	Enter the name of the recipient who is to collect the cash from the branch. This field appears if you select the Collect Cash option from the Services field.
ID Proof Type	Select the type of ID proof document that the recipient is to produce when collecting the cash from the branch. This field appears if you select the Collect Cash option from the Services field.
ID Proof Details	Enter the unique identifier number of the selected ID proof document. This field appears if you select the Collect Cash option from the Services field.
Contact Number	Enter the contact number of the recipient. This field appears if you select the Collect Cash option from the Services field.
Delivery Point	Select the location to deliver the cash. This field appears if you select the Deliver option from the Services field.

1. In the **Cash Withdrawal** screen, enter the required withdrawal details in the **Cash Withdrawal Details** step.
2. Click **Next** to go to the **Additional Details** step.
OR
Click **Cancel** to cancel the transaction.
OR
Click **Back** to go to the dashboard.

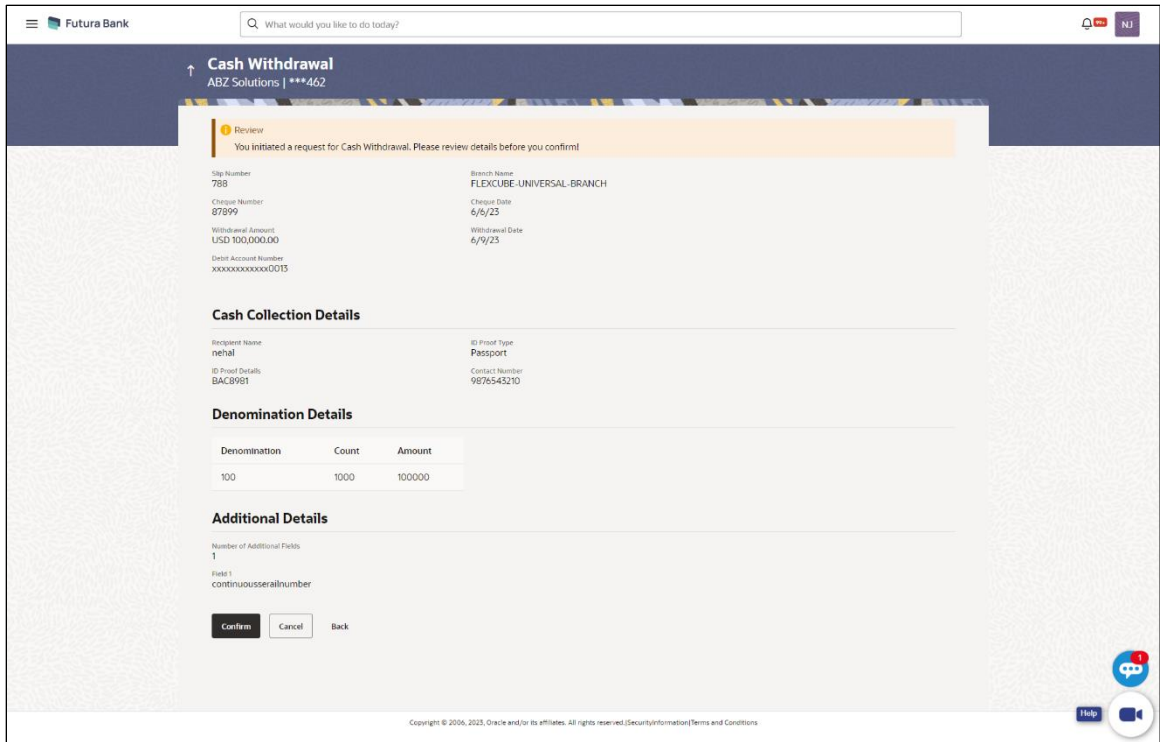
Additional Details step



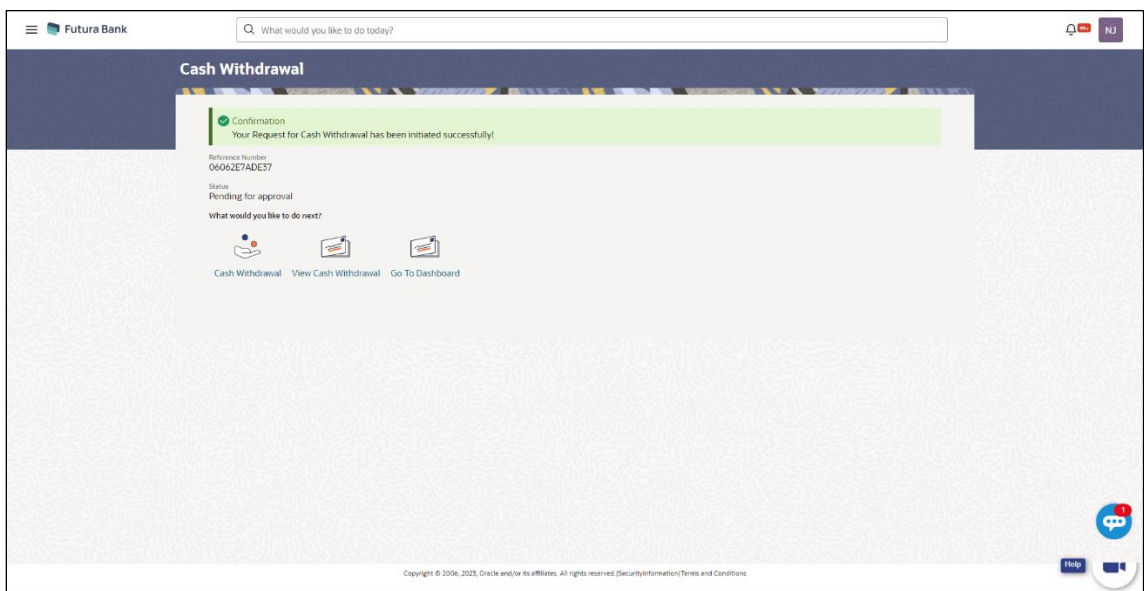
Field Description

Field Name	Description
Cash Withdrawal	
Party Name & ID	Displays the name and ID of the logged-in corporate party.
Additional Details step	
Denomination	Displays the available denomination for withdrawal.
Count	Enter the number of leaves of the denomination that are required.
Amount	Displays the total amount for each denomination. This field is automatically updated when you enter the count.
Additional Details	
Number of Additional Fields	Enter the number of fields required for adding details. Once you add a number, those many data entry fields appear. The maximum value that is allowed in this field is 10.
Field 1 – Field 10	Enter the additional details in the data entry fields. A maximum of 10 fields can be present.

- Once you enter the required details in the **Additional Details** step, click **Submit** to submit the transaction. The Review screen appears.
 OR
 Click **Cancel** to cancel the transaction.
 OR
 Click **Back** to go to the dashboard.



4. Review the details in the Review screen and click **Confirm**. A confirmation message appears with the transaction reference number and status.
 OR
 Click **Cancel** to cancel the transaction.
 OR
 Click **Back** to go to the dashboard.



5. In the Confirmation screen, click the **Click to view cash withdrawal receipt** link to view the transaction details.
OR
Click **Cash Withdrawal** to create another cash withdrawal request.
OR
Click **View Cash Withdrawal** to view the existing cash withdrawal requests.
OR
Click **Go To Dashboard** to go to the main dashboard.

6.3.2 View Cash Withdrawal

How to reach here:

Dashboard > Toggle menu > Cash Management > Collections > View Cash Withdrawal

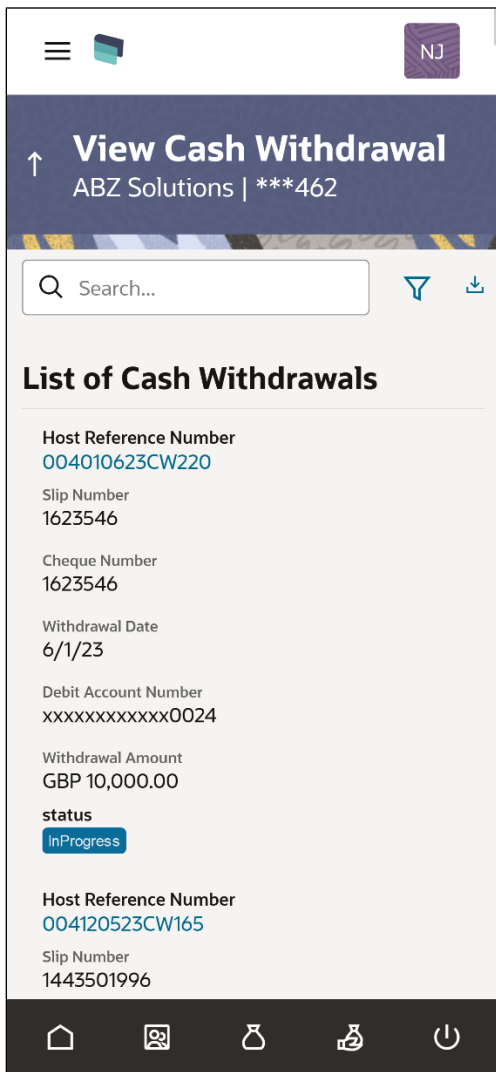
To view the cash withdrawal records:

The screenshot displays the 'View Cash Withdrawal' page in the Futura Bank system. The page title is 'View Cash Withdrawal' with a sub-header 'ABZ Solutions | ****462'. Below the title is a search bar and a 'Download' button. The main content is a table titled 'List of Cash Withdrawal' with the following columns: Host Reference Number, Slip Number, Cheque Number, Withdrawal Date, Debit Account Number, Withdrawal Amount, and Status. The table contains seven rows of data. A 'Cancel' button is located at the bottom left of the table area. The footer of the page includes a copyright notice: 'Copyright © 2006, 2023, Oracle and/or its affiliates. All rights reserved. (Security Information) Terms and Conditions' and a 'Help' icon.


Host Reference Number	Slip Number	Cheque Number	Withdrawal Date	Debit Account Number	Withdrawal Amount	Status
004010623CW220	1623546	1623546	6/1/23	xxxxxxxxxxxx0024	GBP 10,000.00	In Progress
004120523CW165	1443501996	318284028	5/22/23	xxxxxxxxxxxx0024	GBP 100.00	In Progress
004220523CW200	104522523	104522523	5/22/23	xxxxxxxxxxxx0024	GBP 10,000.00	Success
004120523CW164	2120171542	313129381	5/22/23	xxxxxxxxxxxx0046	GBP 100.00	In Progress
004120523CW166	2766334719	520591532	5/22/23	xxxxxxxxxxxx0035	GBP 100.00	In Progress
004120523CW167	1159278768	862678926	5/22/23	xxxxxxxxxxxx0046	GBP 100.00	In Progress
004120523CW168	7893616336	435180421	5/22/23	xxxxxxxxxxxx0046	GBP 100.00	In Progress

View Cash Withdrawal (on mobile device)



You can view the list of cash withdrawal records on a mobile device as well.



Field Description

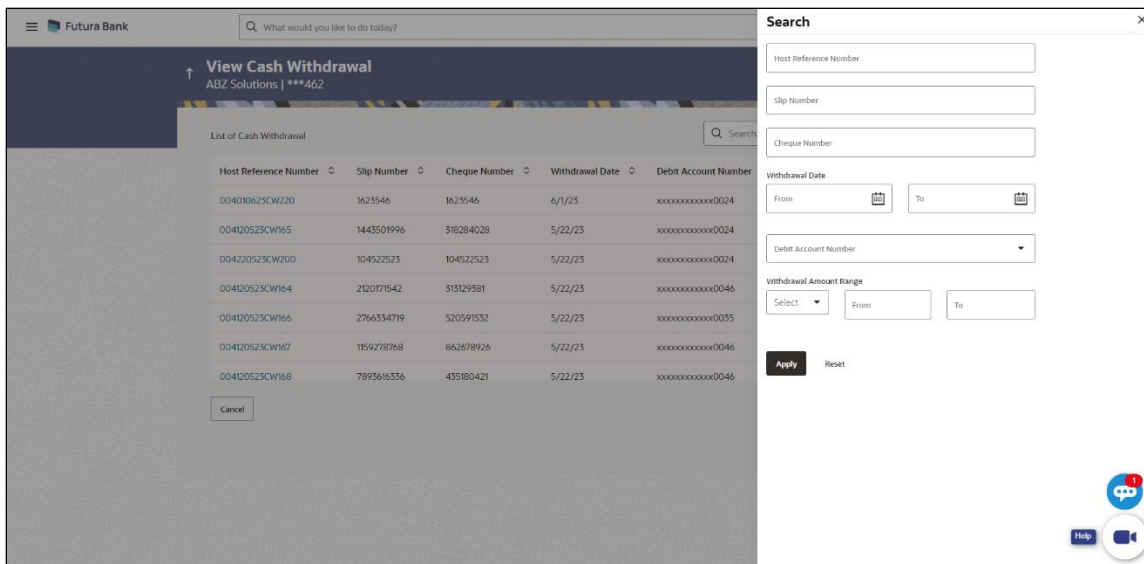
Field Name	Description
View Cash Withdrawal	
Party Name & ID	Displays the name and ID of the logged-in corporate party.
List of Cash Withdrawal	This section displays a list of existing cash withdrawal requests. You can search for specific records using the search field, and narrow the results down using the filter () options. You can also download the list in CSV format.

Field Name	Description
Host Reference Number	Displays the unique reference number of the cash withdrawal request as a hyperlink. Click this link to view the details of the cash withdrawal request. For more information, refer the View Cash Withdrawal Details section below.
Slip Number	Displays the withdrawal slip number.
Cheque Number	Displays the number of the cheque issued for withdrawal, if applicable.
Withdrawal Date	Displays the date of cash withdrawal.
Debit Account Number	Displays the number of the account being debited during the cash withdrawal. This can be either the real account number or the International Bank Account Number (IBAN), based on the configuration set by the bank.
Withdrawal Amount	Displays the withdrawal currency and amount.
Status	Displays the status of the cash withdrawal request.

- In the **View Cash Withdrawal** screen, you can do one of the following:
 - To search for specific cash deposits, in the **Search** field, enter the partial or complete withdrawal slip number / host reference number / cheques number / debit account number / withdrawal amount. The matching results are dynamically displayed.
 - To filter the search results:
 - Click . The **Search** overlay window appears. For more information on the fields in this overlay window, refer the [Search \(overlay window\)](#) section below.
 - Enter the search criteria in the overlay window.
 - Click **Apply** to filter the cash withdrawal requests.
OR
Click **Reset** to clear the entered search criteria.
 - Click **Download** to download the list of cash withdrawal requests in CSV format. In case you are viewing the cash withdrawal records on a mobile device, then click  to download the list.
 - Click the link under **Host Reference Number** to view the details of a specific cash withdrawal request. The **View Cash Withdrawal Details** screen appears. For more information, refer the [View Cash Withdrawal Details](#) section below.
 - Click **Cancel** to go to the dashboard.

Search (overlay window)

This window appears when you click  in the **View Cash Withdrawal** screen.



Field Description

Field Name	Description
Search (overlay window)	
Host Reference Number	Indicates an option to search for a cash withdrawal record based on the host reference number.
Slip Number	Indicates an option to search for a cash withdrawal record based on the withdrawal slip number.
Cheque Number	Indicates an option to search for a cash withdrawal record based on the cheque number.
Withdrawal Date From - To	Indicates an option to search for cash withdrawal records based on a date range.
Debit Account Number	Indicates an option to search for cash withdrawal records based on the account number that has been debited. This can be either the real account number or the International Bank Account Number (IBAN), based on the configuration set by the bank.
Withdrawal Amount Range Currency From - To	Indicates an option to search for cash withdrawal records based on an amount range for a particular currency.

6.3.2.1 View Cash Withdrawal Details

This screen appears when you click the **Host Reference Number** link of a particular cash withdrawal request in the **View Cash Withdrawal** screen.

View Cash Withdrawal Details
ABZ Solutions | ****462

Host Reference Number 004010623CW220 In Progress	Slip Number 1625546	Withdrawal Date 6/1/23	Withdrawal Amount GBP 10,000.00
---	-------------------------------	----------------------------------	---

Debit Account Number
XXXXXXXXXX0024

Branch Name
FLEXCUBE-UNIVERSAL-BRANCH

Cheque Number
1625546

Cheque Date
6/1/23

Debit Amount
GBP 10,000.00@1

Cash Delivery Details

Delivery Point
Mumbai

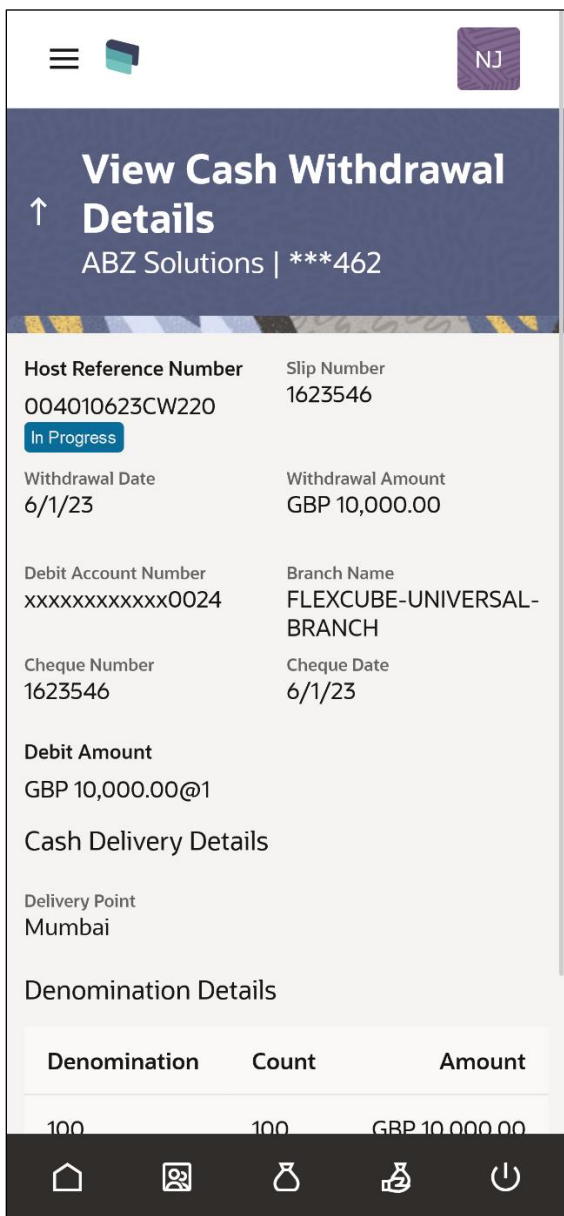
Denomination Details

Denomination	Count	Amount
100	100	GBP 10,000.00

[Less Information](#)

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View Cash Withdrawal Details (on mobile device)



Field Description

Field Name	Description
View Cash Withdrawal Details	
Party Name & ID	Displays the name and ID of the logged-in corporate party.
Host Reference Number	Displays the unique reference number of the cash withdrawal request, fetched from the host.
Status	The status of the cash withdrawal request is also displayed.

Field Name	Description
Slip Number	Displays the withdrawal slip number.
Withdrawal Date	Displays the date of cash withdrawal.
Withdrawal Amount	Displays the withdrawal amount.

The following fields are displayed when you click the **More Information** link.

Debit Account Number	Displays the number of the account being debited during the cash withdrawal. This can be either the real account number or the International Bank Account Number (IBAN), based on the configuration set by the bank.
Branch Name	Displays the name of the branch where the cash is being withdrawn.
Cheque Number	Displays the number of the cheque issued for the cash withdrawal.
Cheque Date	Displays the date of issue of the cheque.
Debit Amount	Displays the currency and amount that is being debited from the account selected in the Debit Account Number field. It also displays the exchange rate between the withdrawal amount currency and debit account currency.

Recipient Details

This section is displayed if the cash collection from branch option is selected during creation of the cash withdrawal request.

Recipient Name	Displays the name of the recipient who is to collect the cash from the branch.
ID Proof Type	Displays the type of ID proof document that the recipient is to produce when collecting the cash from the branch.
ID Proof Details	Displays the unique identifier number of the ID proof document.
Contact Number	Displays the contact number of the recipient.

Denomination Details

Denomination	Displays the denomination in which the cash is being withdrawn.
Count	Displays the number of leaves of the denomination that have been requested.
Amount	Displays the total amount for each denomination.

Additional Details

This tab displays information that can be useful for the identification and/or reconciliation of the cheques payment.

Number of Additional Fields	Displays the number of additional fields added during cash withdrawal request. This value can range from 0 to 10.
------------------------------------	---

Field Name	Description
Field 1 – Field 10	Displays the additional details recorded during cash withdrawal request. A maximum of 10 fields can be present.

2. In the **View Cash Withdrawal Details** screen, click **Cancel** to cancel viewing the cash withdrawal details.
OR
Click **Back** to go to the previous screen.

6.4 View Pickup/Delivery

This option enables the corporate user to view all pickup and delivery points of the logged-in corporate party.

How to reach here:

Dashboard > Toggle menu > Cash Management > Collections > View Pickup/Delivery

To view details of the pickup and delivery points:

View Pickup / Delivery Point

Point Code	Pickup Point	Service Type	Cheque/Cash	Location	Adhoc/Schedule	Day and Time Slot	Status
Pun	Pune	Pickup	Cash	Pune	Scheduled	13:00:00	Approve
Ban	Banglore	Pickup	Paperbase	Banglore	Adhoc/On Call	00:00:00	Approve
Mumbai	Mumbai	Pickup	Both	Mumbai	Adhoc/On Call	-	Approve
Che	Chennai	Delivery	Cash	Chennai	Adhoc/On Call	16:00:00	Approve
MUM	Mumbai	Delivery	Cash	Mumbai	Adhoc/On Call	14:00:00	Approve

Field Description

Field Name	Description
------------	-------------

View Pickup/Delivery Point

Party Name & ID	Displays the name and ID of the logged-in corporate party.
----------------------------	--

List of Pickup / Delivery Point

Search

Enter the partial or complete point code, or pickup point name, or service type, or location, or other relevant search strings to search for the required pickup/delivery point.

The search results appear as you type the search string.



Click the filter icon to filter the list of pickup/delivery points based on certain search criteria. An overlay window appears. For more details, refer the **Add Details overlay window** section below.

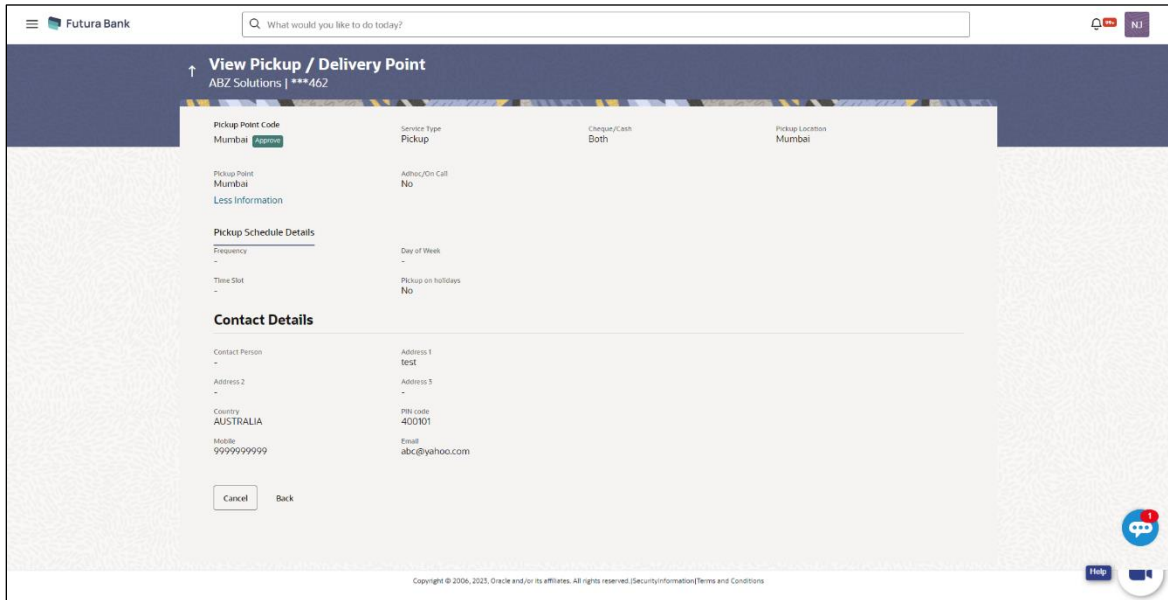
Field Name	Description
Point Code	Displays the unique code of the pickup/delivery point. This is a hyperlink, which when clicked displays the details of the point. For more information, refer the View Pickup/Delivery Point details section below.
Pickup Point	Displays the name of the pickup/delivery point.
Service Type	Displays whether the point is for 'pickup' or 'delivery'.
Cheque/Cash	Displays whether the pickup/delivery point handles Cash or Paperbase instrument.
Location	Displays the location of the pickup/delivery point.
Adhoc/Schedule	Displays whether the pickup/delivery point is set up for adhoc service or scheduled service.
Day and Time Slot	Displays the day and time slot for pickup/delivery.
Status	Displays the status of the pickup/delivery point.

1. In the **View Pickup/Delivery Point** screen, click the **Point Code** link to view further details of the pickup/delivery point. The **View Pickup/Delivery Point details** screen appears.

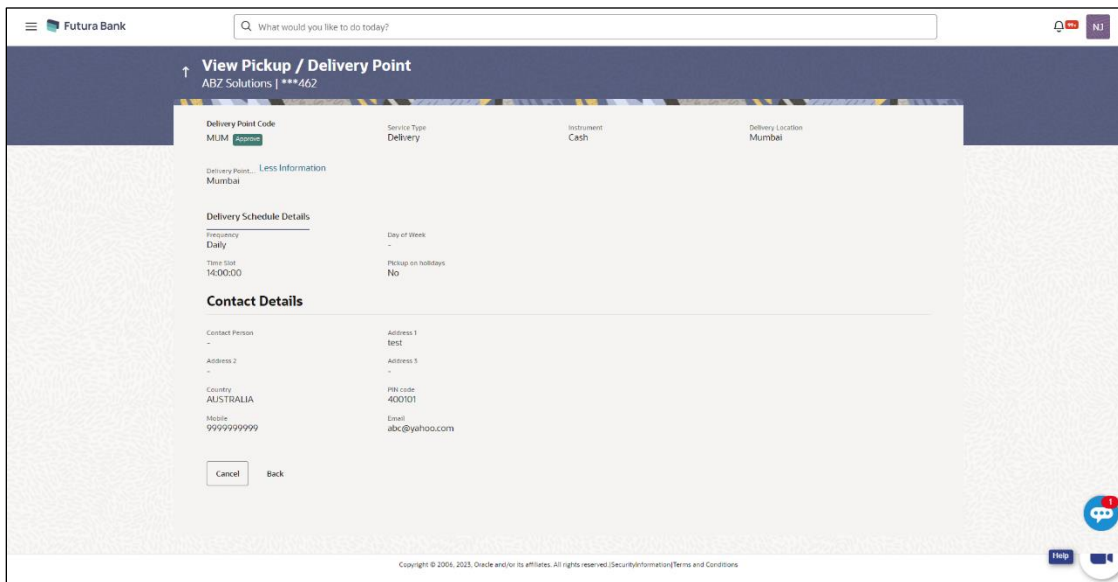
View Pickup/Delivery Point details

This screen appears when you click the Point Code of a specific pickup/delivery point in the **View Pickup/Delivery Point** screen.

For Pickup service type



For Delivery service type



Field Description

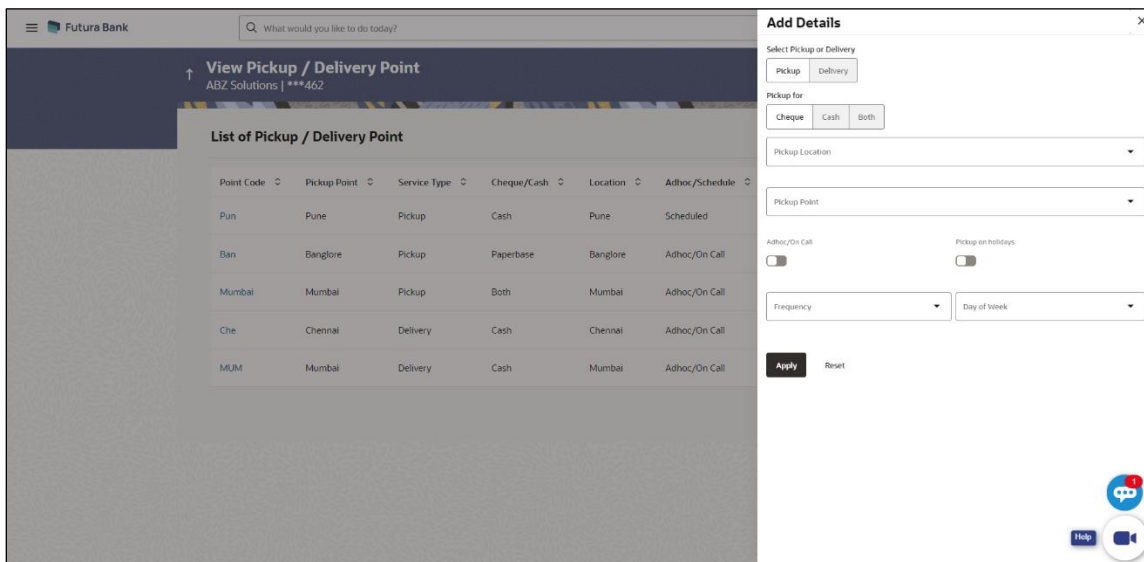
Field Name	Description
View Pickup/Delivery Point	
Party Name & ID	Displays the name and ID of the logged-in corporate party.
Pickup Point Code	Displays the name of the pickup/delivery point. Also displays the status of the pickup/delivery point.
Service Type	Displays whether the point is for 'pickup' or 'delivery'.
Cheque/Cash Instrument	Displays whether the pickup/delivery point handles Cash or Paperbase instrument.
Pickup/Delivery Location	Displays the location of the pickup/delivery point.
Pickup/Delivery Point	Displays the name of the pickup/delivery point.
Host Reference Number	Displays the reference number of the pickup/delivery point, assigned by the host.
Adhoc/On Call	Displays whether the pickup/delivery point is set up for adhoc service or scheduled service.
Pickup/Delivery Schedule Details	
Frequency	Displays the frequency of pickup/delivery.
Day of Week	Displays the day of the week, when the pickup/delivery is scheduled.

Field Name	Description
Time Slot	Displays the time slot of the pickup/delivery.
Pickup/Delivery on holidays	Displays 'Yes' if pickup/delivery can happen on holidays, and 'No' otherwise.
Contact Details	
Contact Person	Displays the name of the contact person for pickup/delivery.
Address 1 - 3	Displays the address of the pickup/delivery point.
Country	Displays the country of the pickup/delivery point.
PIN code	Displays the zip code of the pickup/delivery point.
Mobile	Displays the mobile number of the contact person.
Email	Displays the email ID of the contact person.

2. Click **Back** to go to the main **View Pickup/Delivery Point** screen.

Add Details overlay window

This window appears when you click the filter () icon in the **View Pickup/Delivery Point** screen.



Field Description

Field Name	Description
Add Details	
Select Pickup or Delivery	Select the Pickup option or the Delivery option, based on requirement.
Pickup for	Select what the pickup is for. The options are: <ul style="list-style-type: none"> • Cheque • Cash • Both This field appears only when you select Pickup from the Select Pickup or Delivery field.
Delivery for	Displays Cash by default. This field appears only when you select Delivery from the Select Pickup or Delivery field.
Pickup Location / Delivery Location	Select the location of the pickup/delivery point to be searched.
Pickup Point / Delivery Point	Select the unique code of the pickup/delivery point to be searched.
Adhoc/On Call	Switch the toggle ON to view all pickup/delivery points where adhoc or on call pickup/delivery is supported.
Pickup on holidays/ Delivery on holidays	Switch the toggle ON to view all points where pickup/delivery on holidays is supported.
Frequency	Select the frequency of pickup/delivery of the points to be searched.
Day of Week	Select or enter the day of the week that has been assigned to the pickup/delivery points being searched.
On selecting/entering the required details, click Apply to apply the filter criteria. Or click Reset to reset them.	

7. Netting

Netting module of the Oracle Banking Cash Management system involves setting off the value of multiple positions or payables between two or more parties. It ascertains the party who owed obligation in a Bi-party agreement. It reduces the absolute number and volume of payables and receivables transactions leading to significant cost savings.

7.1 Accept / Reject Netting

The 'Netting' screen helps user to accept or reject a netting transaction on a particular associated party against its receivables and payables so that the number of payment transactions between those two parties is reduced leading to significant cost savings. User can search for the netting transaction based on the various parameters such as Type, netting reference number, Counter Party, Currency, Netting Amount Range, and Netting Transaction Date Range.

Pre-requisites

User must have valid corporate login credentials.

How to reach here:

Dashboard > Toggle menu > Cash Management > Netting > Accept/Reject Netting

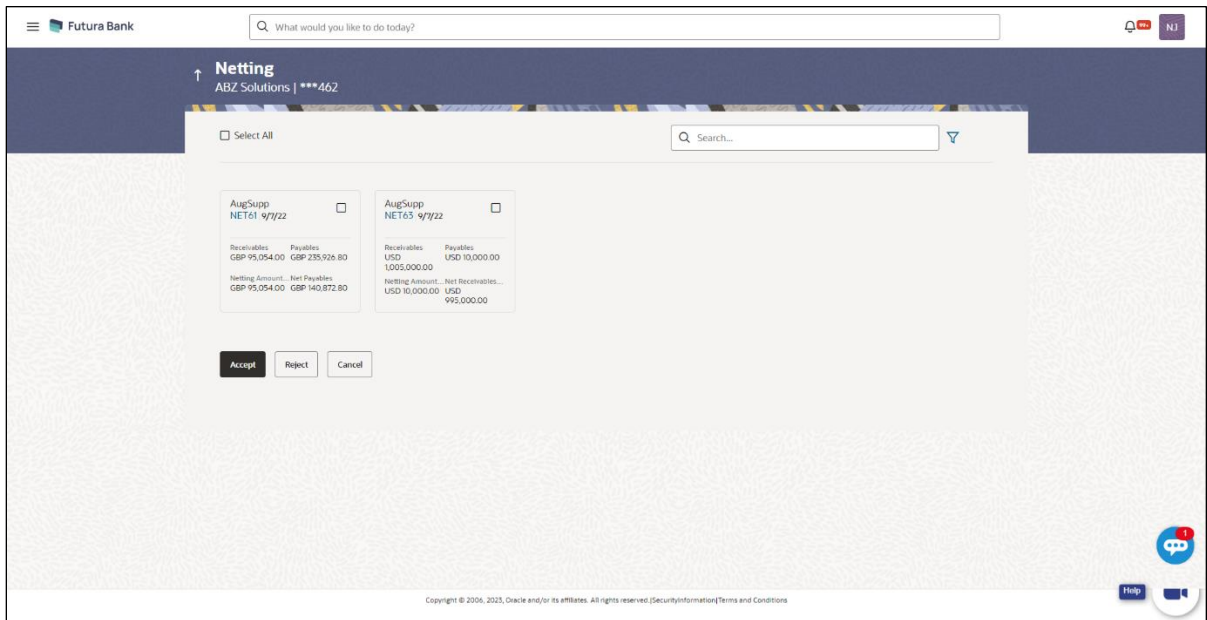
To accept / reject purchase order(s):

6. Navigate to the **Accept/Reject Netting** screen.
The **Accept / Reject Netting** screen appears.
7. In the **Search** field, enter the counter party or netting reference ID to filter a specific transaction.

8. Click .

The **Accept / Reject Netting – Search Result** screen appears.

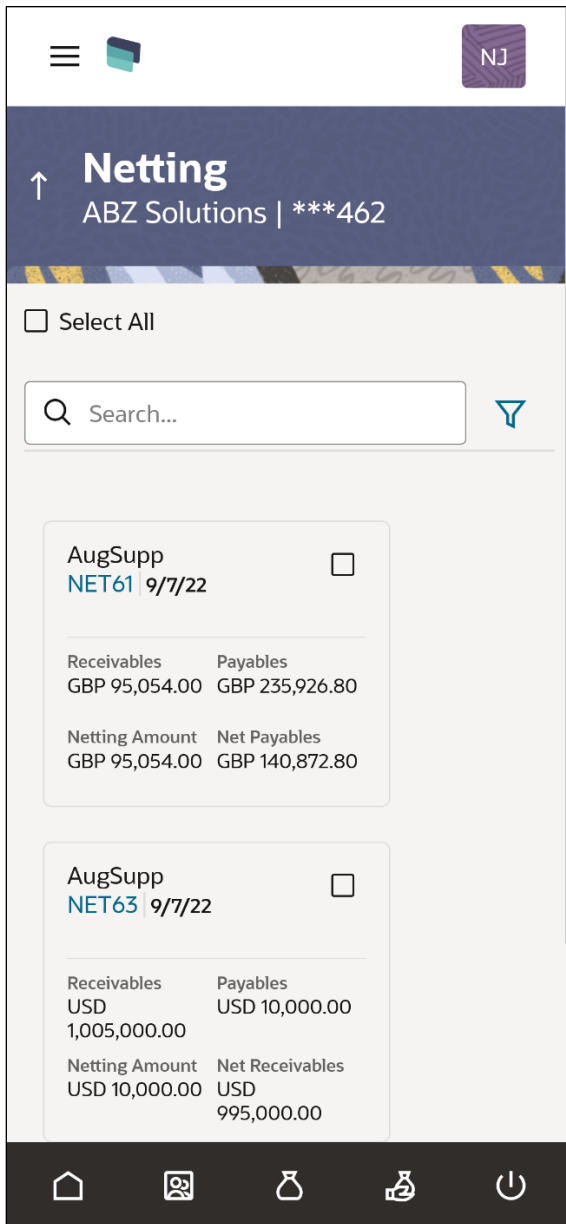
Accept / Reject Netting



Accept/Reject Netting (on Mobile Device)


The **Accept/Reject Netting** transaction is also available on a mobile device. The features, validations, steps, and transaction aspects work similar to the desktop.

Accept/Reject Netting – Mobile View



Field Description

Field Name	Description
Accept/Reject Netting	
Party Name & ID	Displays the name and ID of the logged-in corporate party.

Field Name	Description
Search By	Indicates an option to search for specific transaction, by entering either the associate counterparty, or netting reference ID and clicking  .
Netting List	
Counter Party	Displays the name of the counter party.
Netting Reference ID	Displays the netting reference ID as a hyperlink. If you click this link, an image of the receivables and payables appears in an overlay window. Note: Click Download button to download the information in overlay window.
Date	Displays the date when the netting has been created.
Receivables	Displays the receivables amount.
Payables	Displays the payables amount.
Netting Amount	Displays the netting amount.
Net Receivables/Payables	Displays the net of receivables/payables due.

9. Click on the **Netting Reference ID** hyperlink, the **Netting Details** overlay windows appears.
 - To filter the transaction by netting status, select the status from the dropdown list in the **View By** field.
 - To search for a specific detail, enter the required information in the **Search** field.
 - Click **Download** button to download the netting information.

Netting Details

Invoice Reference Number	Invoice Status	Invoice Amount	Invoice Outstanding Amount	Invoice Payment Status	Netted Amount	Invoice Outstanding Amount (Post Netting)	Payment Due Date
1503231		GBP 10,000.00	GBP 9,877.00	Partly Paid	GBP 9,877.00	GBP 0.00	3/3/23
TemplateDebitNote2May025		GBP 100.00	GBP 100.00		GBP 100.00	GBP 0.00	4/16/23
24423243		GBP 1,000.00	GBP 90.00	Partly Paid	GBP 90.00	GBP 0.00	4/24/30
80520525		GBP 10,000.00	GBP 8,989.00	Partly Paid	GBP 8,989.00	GBP 0.00	5/30/30
80420525		GBP 10,000.00	GBP 9,000.00	Partly Paid	GBP 9,000.00	GBP 0.00	5/30/30
Fully Netted					Total Outstanding Am.		Total Netted Amount
12					GBP 95,054.00		GBP 95,054.00

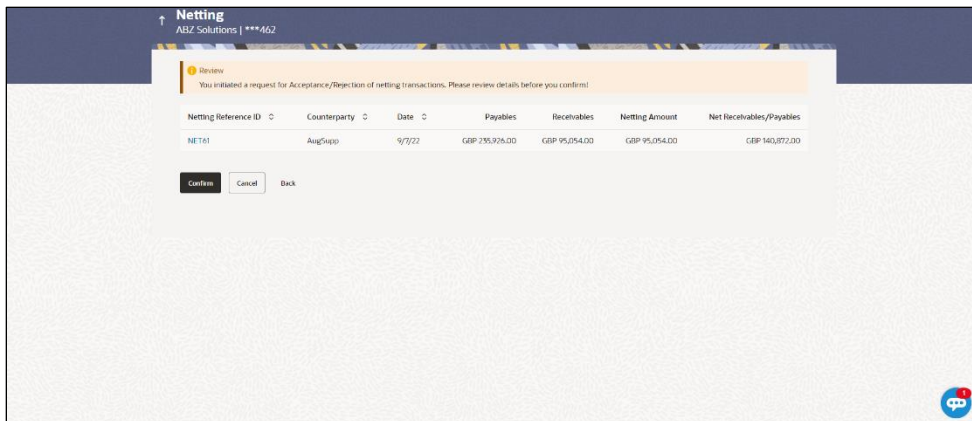
Field Description

Field Name	Description
Netting Agreement ID	Displays the netting agreement ID.
Counterparty	Displays the name of the counter party.
Receivables/Payables	
Invoice Reference Number	Displays the reference number of the invoice.
Invoice Status	Displays the status of the invoice.
Invoice Amount	Displays the invoice amount.
Invoice Outstanding Amount	Displays the outstanding amount of the invoice.
Invoice Payment Status	Displays the Payment status of the invoice.
Netted Amount	Displays the netted amount.
Invoice Outstanding Amount (Post Netting)	Displays the Outstanding amount of the invoice
Payment Due Date	Displays the due date of the payment.

- Select the check box(es) beside the transaction to be accepted/rejected.

Note: User can select all the transaction check box(es) at once to accept/reject.

11. Click **Accept / Reject** to accept/ reject the selected transactions.
The **Accept / Reject Netting - Review** screen appears.



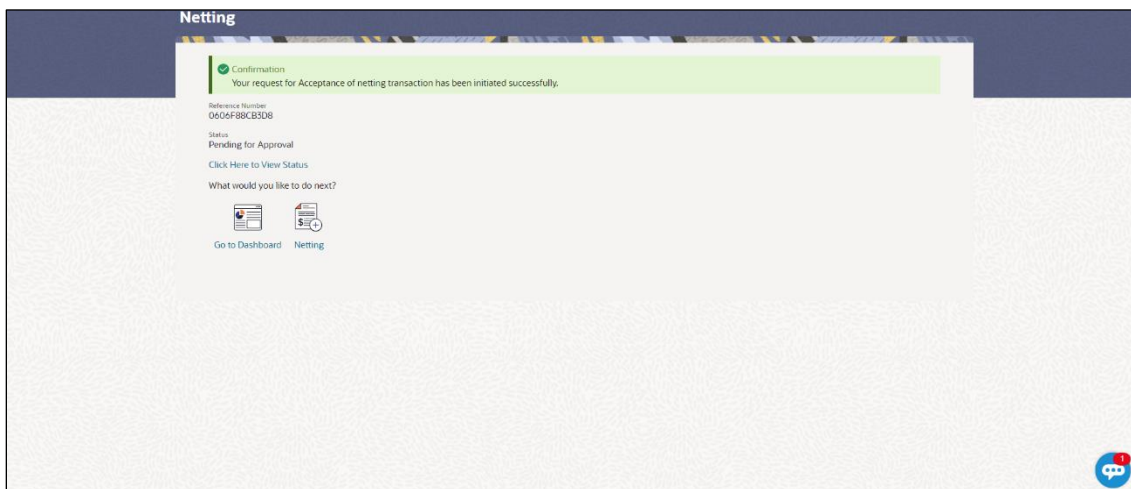
OR

Click **Cancel** to cancel the transaction.

12. In the **Accept / Reject Netting - Review** screen, verify the details and click **Confirm**.

A confirmation message of request initiation of acceptance/ rejection of transaction appears along with the reference number and status.

Accept / Reject Netting – Confirmation



OR

Click **Back** to navigate back to the previous screen.

OR

Click **Cancel** to cancel the transaction

7.2 Netting Inquiry

The **Netting Inquiry** screen helps the user to inquire the status of netting transaction records. User can search for the netting transaction based on the various parameters such as Type, netting reference number, Counter Party, Currency, Netting Amount Range, and Netting Transaction Date Range.

How to reach here:

Dashboard > Toggle menu > Cash Management > Netting > Netting Inquiry

To inquire the netting transaction details:

1. Navigate to the **Netting Inquiry** screen.
The **Netting Inquiry** screen appears.
2. In the **Search** field, enter any one of the following search parameters to filter a specific transaction.
 - Transaction Reference No
 - Counterparty Description
 - Transaction Creation Date
 - Transaction Type
 - Netted Amount
 - Net Receivables/Payables
 - Transaction Status

Netting Inquiry

Netting Transaction List

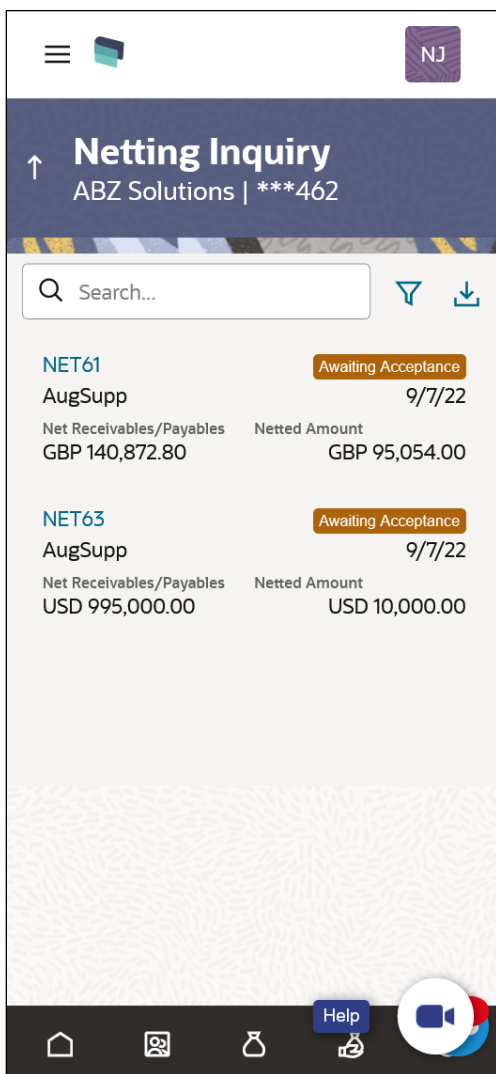
Transaction Reference No	Counterparty Description	Transaction Creation Date	Transaction Type	Netted Amount	Net Receivables/Payables	Transaction Status
NET61	AugSupp	9/7/22	Payables	GBP 95,054.00	GBP 140,872.80	Awaiting Acceptance
NET63	AugSupp	9/7/22	Receivables	USD 10,000.00	USD 995,000.00	Awaiting Acceptance

Buttons: Cancel, Back

Netting Inquiry (on Mobile Device)

The **Netting Inquiry** screen is also available on a mobile device. The features, validations, steps, and transaction aspects work similar to the desktop.


Netting Inquiry – Mobile View



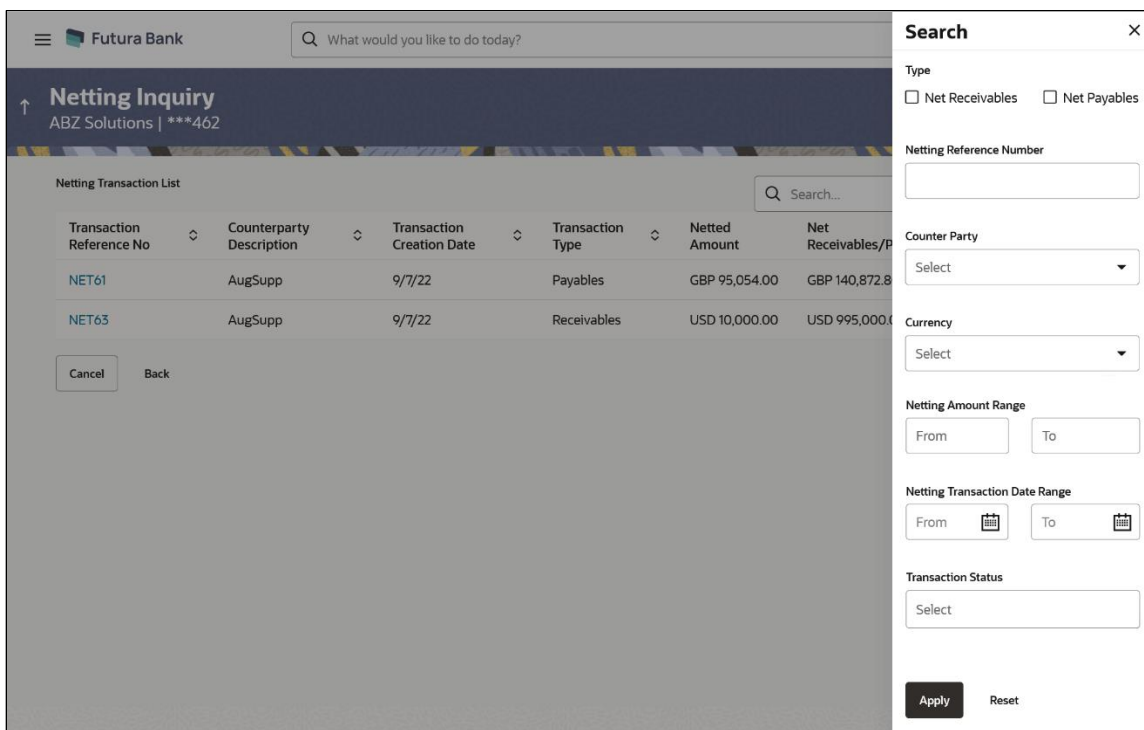
Field Description

Field Name	Description
Netting Transaction List	
Transaction Reference No	Displays the netting transaction reference number with a hyperlink. Click on the Hyperlink to view the netting transaction details.

Field Name	Description
Counterparty Description	Displays the description of the counter party.
Transaction Creation Date	Displays the date when the netting transaction has been created.
Transaction Type	Displays the type of the netting transaction. The available options are: <ul style="list-style-type: none"> • Receivables • Payables
Netted Amount	Displays the netted amount.
Net Receivables/Payables	Displays the net receivables/payables on the due.
Transaction Status	Displays the status of the netting transaction. The available options are: <ul style="list-style-type: none"> • Awaiting Acceptance • Accepted • Settled • Rejected • Suspended

3. Click  icon to filter the netting transaction with the various parameters.
The **Netting Inquiry – Filter** screen appears.

Netting Inquiry - Filter



Field Description

Field Name	Description
Transaction Type	Select the respective checkbox to filter the transactions based on the transaction types. The available options are: <ul style="list-style-type: none"> • Net Receivables • Net Payables • Net Receivables and Payables –If both the checkboxes are selected
Netting Reference Number	Specify the reference number for the netting transaction.
Counter Party	Select the counter party name from the dropdown list.
Currency	Select the currency from the dropdown list.
Netting Amount Range	Select the amount range between which the netting transactions must be filtered.
Netting Transaction Date Range	Select the date range between which the netting transactions must be filtered.

Field Name	Description
Transaction Status	Select the transaction status to filter the netting transactions. The available options are: <ul style="list-style-type: none"> • Awaiting Acceptance • Accepted • Settled • Rejected • Suspended

4. Click on the **Transaction Reference No** hyperlink to view the netting transaction details. The **Netting Details** overlay windows appears.

Netting Details

NET63

Transaction Status: **Awaiting Acceptance**
 Counterparty Description: AugSupp
 Agreement Description: NetNehAgrMarch13
 Transaction Date: 9/7/22
 Acceptance/Rejection Date: -
 Settlement Date: -
 Transaction Type: Receivables
 Netting Amount: USD 10,000.00
 Net Due Count: 2
 Net Receivables / Payables Due: USD 995,000.00

Receivables Payables

View By: All

Invoice Reference Number	Invoice Amount	Invoice Outstanding Amount	Invoice Payment Status	Netted Amount	Invoice Outstanding Amount (Post Netting)	Payment Due Date
INFRF001	USD 1,000,000.00	USD 1,000,000.00	Open	USD 10,000.00	USD 990,000.00	3/31/23
55113323	USD 10,000.00	USD 5,000.00	Partially Paid	USD 0.00	USD 5,000.00	3/31/23
Partially Netted	Not Netted	Due	Total Outstanding Am		Total Netted Amount	
1	1	2	USD 1,005,000.00		USD 10,000.00	

Field Description

Field Name	Description
Transaction Status	Displays the status of the netting transaction.
Counterparty	Displays the name of the counter party.
Agreement Description	Displays the description of the netting agreement.
Transaction Date	Displays the date of the netting transaction.
Acceptance/Rejection Date	Displays the date of acceptance/rejection of the netting.
Settlement Date	Displays the settlement date of the netting transaction.

Field Name	Description
Transaction Type	Displays the type of transaction. The available options are <ul style="list-style-type: none"> • Receivables • Payables
Netting Amount	Displays the netting amount.
Net Due Count	Displays the count of invoices due for netting.
Net Receivables/Payables Due	Displays the net due amount of the receivables and payables.
Receivables/Payables	
Invoice Reference Number	Displays the reference number of the invoice.
Invoice Status	Displays the status of the invoice.
Invoice Amount	Displays the invoice amount.
Invoice Outstanding Amount	Displays the outstanding amount of the invoice.
Invoice Payment Status	Displays the payment status of the invoice.
Netted Amount	Displays the netted amount.
Invoice Outstanding Amount (Post Netting)	Displays the outstanding amount of the invoice post the netting.
Payment Due Date	Displays the due date for the payment.

- In the **View By** field, select the status from the dropdown list to filter the transactions,
 - In the **Search** field, enter the required parameters to filter the transactions.
 - Click **Download** button to download the invoice details in csv format.
 - Click **Close** icon to navigate back to the previous screen.
5. In the **Netting Inquiry** screen, click **Download** button to download the netting transactions in csv format.
 6. Click **Cancel** to discard the changes.
- OR
- Click **Back** to navigate to the previous screen.

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